

Morse Street Baptist Church Facilities Use/Rental Agreement Form 2014

Wedding/Concert

USER FEE SCHEDULE

Fees for building use are assessed for members and non-members. All non-church sponsored events require an Attendant.

Refundable Security Deposit **\$250.00 per event** *Due upon submittal of this application to confirm reservations and assure proper use of the space.

*Sound Room & Technician **(\$25 per hour with a 2 hour minimum)**

RENTAL PACKAGES

Wedding/Concert Package A (\$450)

(\$300 for MSBC Members)

Use of sanctuary for 4 hours and Additional 2 hour rehearsal time

Use of 2 Classrooms for dressing rooms

Use of the MSBC Musical Equipment

Includes Attendant and cleaning fees

*Sound Room & Technician Fees are Additional Cost

Wedding/Concert Package B (\$750)

(\$600 for MSBC Members)

Use of sanctuary for 4 hours and Additional 2 hour rehearsal time

Fellowship hall/kitchen 3 hours

Use of 2 Classrooms/dressing rooms

Use of the MSBC Musical Equipment

Includes 3 hours to setup /take down

10 tables-150 chairs

Includes Attendant and cleaning fees

*Sound Room & Technician Fees are Additional Cost

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|--------------------------|------------------------------------|------------------------------------|-------|
| <input type="checkbox"/> | Wedding/Concert Package A | \$450 | _____ |
| <input type="checkbox"/> | Wedding/Concert Package A (member) | \$300 | _____ |
| <input type="checkbox"/> | Wedding/Concert Package B | \$750 | _____ |
| <input type="checkbox"/> | Wedding/Concert Package B (member) | \$600 | _____ |
| <input type="checkbox"/> | *Sound Room & Technician | \$25 per hour (2 hr min.) _____hrs | _____ |

SECURITY DEPOSIT \$250.00 _____

TOTAL AMOUNT DUE _____

DEPOSIT PAID \$ _____ Date _____ Check # _____

AMOUNT \$ _____ Date _____ Check # _____

AMOUNT \$ _____ Date _____ Check # _____

AMOUNT \$ _____ Date _____ Check # _____

Official Use Only of MSBC Staff:

- Deposit for Building \$250 _____ Returned (Date) _____
- MSBC Attendant- \$10 per hour (2 hr min.) _____(hrs) _____ Voucher Submitted (Date) _____
- Sound Room & Technician - \$25 per hour (2 hr min.) _____(hrs) _____ Voucher Submitted (Date) _____