



## CTE Student Recognition Nominations

### Timeline

August 29	Receive forms/information at DCTC Staff Meeting
April 12	Nominations for the school year – please fax, mail or email completed forms to DCTC office.
April 12	Applications for scholarships due by end of day. Staff nominating student completes the application. Student must provide a copy of their college acceptance letter, High School transcripts and provide a paragraph about him/her. Paragraph should include benefits student received from CTE program, future educational/work force plans, and how scholarship money will be used. Marketing Committee meeting to select scholarship winners.
April 27	List of students selected as CTE Students to be Recognized will be emailed out to all CTE staff by noon. Seniors will be marked as possible candidates for one of the four scholarships.
May 15	CTE Student Recognition Dinner

The Marketing Committee will read each nomination and make the selections for CTE Student Recognition Awards and the four scholarship winners.

The DCTC Office will make the selection of CTE Teacher of the Year. The criteria will include meeting deadlines, providing information needed for State and County reports, following procedures, TRAC books, professional development activities, involvement with student organizations, working with students, involvement with school committees, etc.

#### STATEMENT OF COMPLIANCE WITH FEDERAL LAW

The Downriver Career Technical Consortium complies with all Federal laws and regulations of the U.S. Department of Education. It is the policy of the Downriver Career Technical Consortium that no person on the basis of race, color, religion, national origin or ancestry, age, gender, height, weight, marital status, disability, or limited English proficiency shall be discriminated against, excluded from participation in, denied the benefits of, or otherwise be subjected to, discrimination in any program or activity to which it is responsible or for which it receives financial assistance from the U.S Department of Education. Furthermore, the Consortium will encourage participation by all of the above.