

Events Attended

- 5/24 Celebration of Excellence / officer installation
- 6/1 Leadership Development meeting with Bylaws Chair Kellie Schoolar-Reynolds
- 6/2 MDPTA-MSDE Principal Evaluation presentation
- 6/4 Spring Training (introduced AVPs/CCs, conducted Secretary workshop, tech help)

Recent & Ongoing Activities (5/24 installation through June 13, 2018)

- Assign and re-assign board email and Facebook Workplace accounts
- Manage e-list approvals and web updates
- Updated AVP/CC contacts (new after elections and resignations)
- Helped plan Spring training
- Registered officers for MDPTA and National PTA conventions
- Initiated Summer Area Meeting planning (created primer, confirmed dates)
- Assisted BOD Secretary with meeting prep including 2018-19 draft calendar
- Updated board training compliance records
- Outlined leadership development plan
- Created MDPTA Membership e-blasts

Future Activities

- TBD Summer Executive Committee meetings
- 6/21-24 National PTA Convention (Family Engagement fellow)
- 6/26 MCCPTA Executive Committee meeting with Supt. Dr. Jack Smith
- 7/14 MDPTA Convention (conducting Family Engagement workshop)
- July/Aug Summer Area Meetings

Contacts/Correspondence

- 6 Area VPs (Summer meeting planning, leadership development)
- Sarah Mugo, MDPTA Membership Chair (re: convention)
- Lynne Harris, MCCPTA President (brief on MDPTA presentation, officer contacts, summer meeting planning and leadership development)
- Daria Daniel, BOD Secretary (training on 6/6 and 6/11, 4 hours)
- National PTA (Center for Family Engagement fellowship)
- Responded to local PTAs re: reporting officer contact info and other SoCA compliance

Issues for Discussion and/or Approval by MCCPTA BOD at 6/14 Meeting

- BOD Tech Training (email, online storage, Facebook Workplace)
- Leadership Development
- Cluster Coordinator approvals and resignations
- Draft 2018-19 calendar

Important Dates - Summer Area Meetings

- July 9 BCC-Walter Johnson-Whitman
- July 16 DCC (Blair, Einstein, Kennedy, Northwood, Wheaton)
- July 23 NEC-Sherwood (Blake, Paint Branch, Springbrook, Sherwood)
- July 25 West Clusters (Clarksburg, Northwest, Quince Orchard, Seneca Valley)
- Aug 6 Central Clusters (Churchill, Richard Montgomery, Poolesville, Rockville, Wootton)
- Aug 8 North Clusters (Damascus, Gaithersburg, Magruder, Watkins Mill)

AVPs and Clusters Coordinators plan these meetings. Also be sure to attend your summer meeting with the Dept. of Construction Management. Don't know the date? Ask your AVP or call 240-314-4713 to confirm.