



FULL BOARD – AGENDA (w/ FACILITATOR NOTES)

WIBBCW HEADQUARTERS | ROOM 350 3RD FLOOR
WARREN COUNTY ADMINISTRATION BUILDING
406 JUSTICE DRIVE, LEBANON, OHIO 45036
(CLICK [HERE](#) FOR DRIVING DIRECTIONS)

Friday, May 4, 2018

8:30 AM

1. Welcome & Introductions: *Marlon Bailey, Board Vice-Chair* (8:30a)

- Pledge of Allegiance
- Roll Call/Quorum/Call to Order
- Agenda Review
- Consent Agenda

2. Committee Reports/Updates: *Committee Chairs* (8:40a)

- **Board Development Committee** (8:50a) – *Dave Trinkley*
- **Education Advisory Committee** (9:00a) – *Pat McNab*
- **Emerging Workforce Committee** (9:10a) – *Karen Scherra*
- **Finance Committee** (9:20a)– *Sal Consiglio, Fiscal Agent*
 - i. PY2018 Budget Summary / Status of Funds

3. Operations Updates

- **OMJ Operator Report** (9:30a) – *Amy Miller, OMJ Operations Manager.*
 - i. **Addressing deliverables in Executive Committee**
- **Easter Seals – Youth Services** (9:40a) – *Debbie Smith, VP, Education for Employment*
- **WIBBCW** (9:50a) – *Stacy Sheffield, WIBBCW Exec. Director*
 - i. **Update:** *follow-up on WIOA Measurable Skills Gains Performance Rate*
 - ii. **Re-Certification** – *Interim recertification approved.*
 - iii. **C.O.G. Update**
 - iv. **Reminder:** *Performance Measures orientation, as requested by the full board, is scheduled for July 13th, during the Executive Committee. Sharon Parry, with Real Workforce Solutions, will present*
 - v. **Case Files Monitoring** – *Currently happening, with Youth and Adult files already reviewed, and a final report in development.*
 - vi. **Mitigation Contract** – *The contract is drafted for final review/signatures.*
 - vii. **Events** – *NAWB Event review; DC Fly-In preview (Agenda Attached)*
 - 1. **NAWB Forum 2018** (March 24-27) **review**
 - a. **Post-Conference Materials, at:**
http://nawb.org/forum/post_conference.asp
 - 2. **D.C. Fly-In** – *Scheduled for May 14-16, 2018.*

3. Other

- a. *OJFSDA's 2018 Annual Training Conference – May 8-9 (Stacy and Amy going) in Columbus, OH.*

4. In-Demand Jobs Week – Scheduled for May 7-11, 2018.

4. Adjourn (10:00a)

5. Future Meetings:

- Emerging Workforce (Monthly): May 17th
- Education Committee (Monthly): May 29th
- Board Development (Bi-Monthly): June 4th
- Executive Committee (Bi-Monthly): June 8th
- Executive Committee (Bi-Monthly): July 13th (*Performance Measures Orientation*)
- Full Board (Quarterly): August 3rd @8:30a
- Budget & Finance (Bi-Annually): August. Date/Time TBD
- Business Relations (Quarterly): TBD

Included in Packet & Links

1. Minutes

2. COG

3. OMJ Monthly Report

4. Reports (For general review, only. Click links for full report.)

- [WIOA Title I Performance Report: Program Year 2017: Second Quarter \(July 1, 2017 - December 31, 2017\)](#)
- [CCMEP Performance Report: Program Year 2017: Second Quarter \(July 1, 2017 - December 31, 2017\)](#)
- **UI Weekly Analysis & Trends**