

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

199 Lafayette Road, West Brandywine, PA 19320-1230

Josef G. Obernier, Sr., Chairman
J. Richard Weaver, Jr., Treasurer
Rick Tisa, Asst. Secretary/Treasurer

Joseph S. Boldaz, Vice Chairman
Sandra G. Martin, Secretary

Meeting Agenda for November 12, 2015

Call to Order (time: _____)

Pledge of Allegiance

Roll Call of Board Members

Joseph Boldaz _____ Sandra G. Martin _____ Josef G. Obernier, Sr. _____ Rick Tisa _____ J. Richard Weaver, Jr. _____

Others Present

Administrator _____ Bookkeeper _____ Solicitor _____ Engineer _____ Operator _____

Public Notification

Action on Minutes of Previous Meeting(s)

- October 8, 2015 Regular Meeting

Public Presentation

Public Comments (individuals requesting to be on agenda)

Correspondence/Communications (information to note and/or act upon)

Information to Note:

1. Receipt of correspondence dated October 5, 2015 from PMAA with regard to 2016 Authority Membership Dues Schedule.
2. Receipt of correspondence dated October 5, 2015 from Cedar Grove Environmental, Inc. with regard to its decertification by the Department of Environmental Resources.
3. Correspondence dated October 22, 2015 from Sandra Brock, MA Bookkeeper, to Longview Investments requesting payment due under the Sewer Agreement (Bentley).
4. Receipt of October 2015 edition of The Authority from PMAA.
5. Receipt of correspondence dated October 30, 2015 from PAWC requesting number of hook ups from November 1, 2014 through October 3, 2015; reply due by November 15, 2015.
Administrator has replied (2 residential)

Information to Act Upon:

1. Receipt of correspondence dated October 15, 2015 from Anthony & Dolores Rogevich of 760 Reeceville Road requesting forgiveness of tap in fee.

2. Receipt of Quote from Modern Group regarding replacement of battery charger at Reeceville Road Pump Station.
3. Receipt of email dated October 29, 2015 from OmniSite advising that we need to upgrade three radio units (Culbertson, Beaver Creek & Reeceville) due to a change in AT&T service.
4. Receipt of engagement letter from Concord Financial, needs signature. RFP to go out after 2016 rates and budget are adopted in December.

Reports

1. Secretary
2. Treasurer – bank accounts
3. Administrator
4. Engineer
5. Operator – October report

Old Business

1. PAWC - \$99,000 forwarded since 8/10/2015, plus \$42,000 being approved tonight.
2. Keegan grading issues – quotes for removal of maple tree \$1700 and \$1450; removal of 5 dead trees along Keegan/Bentley property line \$1650; and landscaping \$2700-\$3000. Tree removal should be done first.
3. Infiltration on Reeceville Road – call into Parson Environmental for liner sizes and prices.
4. Unused capacity issue – Administrator continues to work on this.
5. Capacity from PAWC – Administrator and Engineer continue to work on this.
6. 1403 Horseshoe Pike development – currently in conditional use hearing phase; will await outcome prior to replying to request for will serve letter. Need Professional Services Agreement.
7. Funding Agreement between Township and MA – JSB and SGM met with Supervisor Morris to discuss.
8. Shared Services Agreement between West Brandywine Township and the West Brandywine Township Municipal Authority – Administrator working with Township Manager; Supervisor Morris indicated a desire to review agreement.
9. RFQ for Solicitor (2016) – receipt of five responders; matrix provided to board members for possible use in reviewing packets. Need to determine who to interview.

New Business

1. Rate Study – evaluation and initial calculations
2. PAWC v. WBTMA – lawsuit was incorrectly served on Township; no service has been effectuated on the MA so no time clock is running for a response. See letter from John Good and recommendation that we hire litigation counsel.
3. Portnoff collection efforts

New Business from the Floor

New Business from the Board

Public Comments (individuals not requesting to be on agenda)

Payment of Bills

1. Friendship Village Sewer District- \$53,711.77, and Ratified Payments of \$41,175.30 on 10/22/2015. Payroll of \$3,193.77 made 11/12/2015 for the month of September.
2. Kimberwick Sewer District- Ratified Payments of \$357.57 on 10/22/2015.

Dates of Upcoming Meetings

1. Board of Supervisors, on Thursdays, November 19, 2015 and December 3, 2015 at 7:30 p.m.
2. Municipal Authority, Thursday, December 10, 2015 at 7:30 p.m.

WHO IS ATTENDING BOS MEETING TO GIVE REPORT?

Adjournment (time: _____)