

Draft

HUNTINGTON TOWNSHIP TRUSTEES
45955 STATE ROUTE 162 WELLINGTON OHIO 44090

Minutes of March 16, 2020

The Huntington Township Trustees met in regular session at 7:00 PM at the Township Hall. Meeting called to order with the pledge of Allegiance by Walter Rollin. Also present were Jed Lamb, Robert Holmes, Dennis Finkel, Jordan Hyde, Carl Strekely and Sheila Lanning.

Motion by Holmes with a second by Lamb to approve the minutes of the March 2, 2020 regular scheduled meeting as written. Roll call: 3 yeas. Checks 9055-9063 and payments totaling \$10,429.11 were approved for payment.

Chairman Rollin called for the bid opening to proceed. Bids received for 2020 chip and seal work: Melway \$89,348.80, Erie Blacktop \$128,219.75, Crossroads \$115,496.39, Sarver Paving \$95,422.10 and Bergman \$114,506.83. Discussion on types of emulsion and times of year that it can be used. All bids were compared based upon MAC 3000 emulsion, the preference of the Township. **Motion** by Rollin with a second by Lamb to award the 2020 chip and seal bid to Melway not to exceed \$93,500.80 for estimated 7.5 miles of road per bid package specifications with a completion date not to exceed August 1, 2020. Roll call: 3 yeas

COMMITTEE REPORTS:

WATER BOARD- Lamb: times are changed due to COVID-19, discussing getting rid of fee when paying on-line.

LORCO- Lamb: General Manager working with the County on a flow agreement for a subdivision.

AMBULANCE- Holmes: Two runs in February in the Township.

SHERIFF- nothing

FIRE Rollin: waiting on a few things for the building expansion, told of a loan from Farmer Savings at 2% interest.

OPWC- nothing

SWAC- Motion by Lamb with a second by Rollin to authorize Holmes to sign SWAC application in partnership with Lorain County Engineer to replace culvert on New London Eastern Road. Roll call: 2 yeas, Holmes abstained. Finkel: still need to complete application for Gradall through SWAC.

ZONING BUSINESS/NEWS- Zoning seminar scheduled for 4/23/2020 is postponed due to COVID-19. Zoning Commission meeting scheduled for tomorrow 3/17/2020 is canceled due to COVID-19 and no new business to discuss. Finkel: still need to talk with Clar Mar about a trailer. Lamb: Inspector asked to look into clean up on Hawley and New London Eastern, several buses and vehicles have not been removed.

THRIVE & OFFICE ON AGING- Rollin: meeting postponed due to COVID-19, will be held via ZOOM. Meals on wheels moving to one delivery a week of frozen meals.

CEMETERY- Finkel: clean-up day did not happen yet.

ROAD SIGNS- Finkel: worked on grant today, asked Trustees if they wanted double STOP ahead signs. **Consensus** not to go with double stop ahead signs. Lamb asked if there were signs available through the grant for Stewart Road at the County line with Old Mill Road. Finkel stated the only sign to designate the end and start of County line at that location is the

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Huntington Township Zoning Sign. Lanning: received full payment for Pratt Road signs damaged by car accident in January.

EQUIPMENT- Finkel: the International truck is leaking antifreeze. If it is the after cooler the cost is about \$1,000.00 for the part and estimate \$1,000.00 for labor. Rollin: asked if all the salt is now ordered. Finkel: need to order additional 25 ton to meet the contract. Lanning: Rochester has paid for ½ of 50 ton previously received, invoiced for ½ asphalt sand used to mix with salt.

RECYCLE- Employees concerned over COVID-19 during Saturday hours. Discussion on ways to provide alternative staffing and allow residents who wish to use the recycling center on Saturday's access. Gloves/ masks are alternative as well as providing a drop box and not staffing the center during this time. Also discussed having staff located away from residents who bring in trash and recycling.

TRASH CONSORTIUM- Meeting is April 15th unless cancelled.

EMPLOYEES- nothing

OLD BUSINESS:

LAND USE PLAN- nothing

BURSLEY AND CLARK ROAD- Finkel: stopped but no one was home

LORAIN COUNTY HEALTH ADVISORY- Holmes and Finkel attended, mostly discussions on COVID-19.

MEALS ON WHEELS- Starting for one person in Huntington tomorrow.

NEW BUSINESS:

Motion by Holmes with a second by Rollin to authorize Rollin to get Memorial Day wreaths and approach the Lorain County Fair Board about use of the People mover. Roll call: 2 yeas, Lamb abstained.

Discussion on the 2020-2021 salt application through the Ohio Department of Administrative Services/ODOT. *Motion* by Holmes with a second by Lamb to authorize application for Salt contract at 75 ton. Roll call: 3 yeas.

Lanning informed Trustees that the 2018 & 2019 Audit began 3/10/2020, received a letter from Ohio State Auditor that rates are expected to increase.

Discussion on getting new chairs for the Garage to replace those that are broken. *Motion* by Rollin with a second by Lamb to authorize up to \$400.00 for two chairs. Roll call: 3 yeas.

CORRESPONDENCE/ANNOUNCEMENTS:

Local Government annual conference is postponed. Letter from Ohio Attorney General on Ohio open meetings with COVID-19.

PUBLIC PARTICIPATION:

Motion by Rollin with a second by Lamb to adjourn. All favorable, meeting adjourned at 8:08 PM.

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Signed Chairman

Attest, Fiscal Officer

Payment Listing

March 2020

| Payment Advice # | Post Date | Transaction Date | Type | Vendor / Payee | Amount | Status |
|---------------------------------|------------|------------------|------|-------------------------------------|-------------|--------|
| 16-2020 | 03/17/2020 | 03/02/2020 | CH | RURAL LORAIN COUNTY WATER AUTHOR | \$27.47 | O |
| 18-2020 | 03/24/2020 | 03/09/2020 | CH | LORAIN MEDINA RURAL ELECTRIC | \$756.46 | O |
| 19-2020 | 03/17/2020 | 03/09/2020 | CH | RURAL LORAIN COUNTY WATER AUTHOR | \$27.47 | O |
| 20-2020 | 03/24/2020 | 03/13/2020 | CH | LORAIN MEDINA RURAL ELECTRIC | \$756.46 | V |
| 20-2020 | 03/24/2020 | 03/13/2020 | CH | LORAIN MEDINA RURAL ELECTRIC | -\$756.46 | V |
| 21-2020 | 03/17/2020 | 03/13/2020 | CH | COLUMBIA GAS OF OHIO | \$270.25 | O |
| 22-2020 | 03/13/2020 | 03/13/2020 | EW | PUBLIC EMPLOYEES RETIREMENT SYSTE | \$2,553.70 | O |
| 23-2020 | 03/13/2020 | 03/13/2020 | EW | UNITED STATES TREASURY | \$1,428.20 | O |
| 24-2020 | 03/13/2020 | 03/13/2020 | EW | TREASURER OF STATE OF OHIO | \$180.82 | O |
| 9055 | 03/16/2020 | 03/16/2020 | AW | CHRONICLE TELEGRAM | \$335.61 | O |
| 9056 | 03/16/2020 | 03/16/2020 | AW | D&J Rief Services | \$2,236.10 | O |
| 9057 | 03/16/2020 | 03/16/2020 | AW | ATT Parts Co | \$90.00 | O |
| 9058 | 03/16/2020 | 03/16/2020 | AW | MERCY OCCUPATIONAL HEALTH - BUILDII | \$25.00 | O |
| 9059 | 03/16/2020 | 03/16/2020 | AW | ARMSTRONG | \$149.90 | O |
| 9060 | 03/16/2020 | 03/16/2020 | AW | FARM & HOME HARDWARE | \$143.02 | O |
| 9061 | 03/16/2020 | 03/16/2020 | PR | DENNIS L FINKEL | \$1,489.63 | O |
| 9062 | 03/16/2020 | 03/16/2020 | PR | Dimitri Szynal | \$653.16 | O |
| 9063 | 03/16/2020 | 03/16/2020 | AW | CHASE CARD SERVICES | \$62.32 | O |
| Total Payments: | | | | | \$10,429.11 | |
| Total Conversion Vouchers: | | | | | \$0.00 | |
| Total Less Conversion Vouchers: | | | | | \$10,429.11 | |

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.