

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
COUNCIL MEETING**

**MEETING MINUTES
November 6, 2017**

Mayor Reames called the Meeting to order at 7:00 p.m.

Roll Call: Ms. Marie Hendel, present; President Pro-Tem, Mr. John Huffman, present; Ms. Kelly Huffman, present; Ms. Joan Maxwell, present; Ms. Libby Stidam, present; Mr. Dave Wallace, present.

Recorder: Fiscal Officer Jeff Weidner

Guests: Mr. Roger Brown, Code Enforcement Officer
Ms. Sharon DeVault, 209 E. Elliott Rd., Russells Point
Mr. Greg Iiams, 211 Clermont, Russells Point
Mr. Brian Savage, Waypoint Benefit Solutions
Mr. Mike Vektorino, WPKO Radio
Mr. Joe Freyhof, Police Chief

Minutes: **October 16, 2017 Council Meeting**

Mr. John Huffman moved to approve the October 16, 2017 Council Meeting Minutes as submitted. Ms. Libby Stidam seconded the motion.

The Vote: Ms. Marie Hendel, abstain; Mr. John Huffman, yea; Ms. Kelly Huffman, abstain; Ms. Joan Maxwell, yea; Ms. Libby Stidam, yea; Mr. Dave Wallace, yea.

The motion passed: 4 yeas – 0 nays – 2 abstains

Reports: **Mayor's Report** –

The October 2017 statement for Mayor's Court showing Village revenue of \$2,143.50 was presented to Council for approval.

Mr. Dave Wallace moved to approve the October 2017 Mayor's Court Statement as submitted. Ms. Joan Maxwell seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Ms. Joan Maxwell, yea; Ms. Libby Stidam, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays

Code Enforcement Report –

Mr. Brown reported on recent zoning permits, notices of violation, and contractor registrations. Mr. Wallace inquired about a second shed that was placed on a property near the intersection of Chase and Mansfield. Mr. Brown reported that the department approved the second shed to be placed on the property temporarily. The property owner is in the process of combining the adjacent lot, once complete, the shed will be in compliance with the ordinances.

Police Department Report –

Chief Freyhof reported on recent calls for service within the department. The new MARCS radios obtained through a grant from the Sheriff's Department have been received. Chief would also like to hire the temporary part-time services of Lucretia Grogan, to work on records retention and evidence disposal for the department. This would be funded using available funds set aside for part-time officers. Council had no objection.

EMS Report –

Mayor Reames provided a written report of the October 25th meeting. She also asked if council had any objections allowing Jason Richter of the Street/Water departments to spray for weeds around the foundation of the EMS building construction area. Council had no objections.

Indian Joint Fire District Report –

Ms. Maxwell reported on the recent fire board meeting.

Logan County EMA-FEMA –

The Logan County Mitigation Plan has been submitted to FEMA and is expected to take approximately 60 days for approval. Once approved, the LC Commissioners will need adopt a resolution to accept the plan, and then each village within the county will need to adopt the plan as well. Accepting the mitigation plan opens up additional funding sources through FEMA.

The County is still appealing the FEMA flood elevation map. Logan County will be conducting another LIDAR study that has an accuracy of +/- 4 cm.

Lands & Buildings Report –

The committee met on October 19, 2017 to review quotes for various types of flooring for the municipal building. Based on the cost, maintenance, and the expected longevity, the committee recommended that the floors be covered by VCT tile in all areas. Before any final decisions are made, a local resident has offered to polish the concrete in a small area at no cost so that council can see the outcome of the process.

Waypoint Benefit Solutions Presentation –

The fiscal officer introduced Brian Savage of Waypoint Benefit Solutions. The fiscal officer contacted Brian in effort to get competitive quotes. The village has worked the last several years with Mr. Savage who at the time represented Ohio Insurance Services as the broker for health, dental, vision, and life insurance policies.

Mr. Savage reported that he has recently separated from Ohio Insurance Services and has started his own company, Waypoint Benefit Solutions. He explained that his company can continue to provide competitive rates, employee support, and has access to all the primary insurance carriers. In addition, he has already obtained quotes from some of the major carriers for the policy renewal, however, in order for Waypoint Benefits to obtain quotes from the village’s current health insurance carrier, the village would be required to sign a broker of record agreement. This agreement assigns Waypoint Benefits as our authorized broker of record for group insurance and allows them to negotiate on our behalf.

Mr. John Huffman made a motion to allow the fiscal officer to complete and sign the Broker of Record form to assign Waypoint Benefit Solutions as the authorized broker for group insurance benefits. Ms. Kelly Huffman seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Ms. Joan Maxwell, yea; Ms. Libby Stidam, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays

ORDINANCES & RESOLUTIONS:

A. Ordinance 17-1154; Amend Chapter 123 regarding posting places (third reading)

AN ORDINANCE AMENDING CHAPTER 123 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF RUSSELLS POINT IN THE VILLAGE OF RUSSELLS POINT, LOGAN COUNTY, OHIO

Mr. Dave Wallace made a motion to accept Ordinance 17-1154 by title on the third reading. Mr. John Huffman seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Ms. Joan Maxwell, yea; Ms. Libby Stidam, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays

B. Ordinance 17-1157; Establish Unclaimed Funds Trust Fund (first reading)

AN ORDINANCE AUTHORIZING THE FISCAL OFFICER TO CREATE AND UTILIZE AN UNCLAIMED FUNDS TRUST FUND IN THE VILLAGE OF RUSSELLS POINT, OHIO

Mr. John Huffman made a motion to accept Ordinance 17-1157 by title on the first reading. Ms. Libby Stidam seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Ms. Joan Maxwell, yea; Ms. Libby Stidam, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays

C. Resolution 17-894; Merchant Agreement Government Payment Services

A RESOLUTION AUTHORIZING THE FISCAL OFFICER TO ENTER INTO A MERCHANT AGREEMENT WITH GOVERNMENT PAYMENT SERVICES INC. AND DECLARING AN EMERGENCY IN THE VILLAGE OF RUSSELLS POINT

Mr. John Huffman made a motion to waive the three reading rule. Ms. Kelly Huffman seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Ms. Joan Maxwell, yea; Ms. Libby Stidam, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays

Mr. John Huffman made a motion to accept Resolution 17-894 by title. Ms. Kelly Huffman seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Ms. Joan Maxwell, yea; Ms. Libby Stidam, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays

D. Resolution 17-895; Honda Transmission Lease

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS TO ENTER INTO AN AGREEMENT WITH HONDA TRANSMISSION AND DECLARING AN EMERGENCY IN THE VILLAGE OF RUSSELLS POINT, OHIO

Mr. John Huffman made a motion to waive the three reading rule. Ms. Kelly Huffman seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Ms. Joan Maxwell, yea; Ms. Libby Stidam, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays

Mr. John Huffman made a motion to accept Resolution 17-895 by title. Ms. Kelly Huffman seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Ms. Joan Maxwell, yea; Ms. Libby Stidam, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays

CITIZEN COMMENTS:

OLD BUSINESS:

A. Tree on Navaho Alley

It was determined that there is an additional tree that needs to be removed adjacent to the one as discussed in prior meetings. Mayor Reames suggested, and council agreed, to get quotes to remove both trees and the stumps on Navaho Alley, as well as removing a stump from a tree that was removed a couple years ago on SR 708.

B. Old Cell Tower and Satellite Dishes at Leppich Field

Verizon has contracted with other companies to remove the old cell tower and satellite dishes at Leppich Field behind the water plant. A tentative start date for the removal is November 13, 2017.

C. Log Jam

During a meeting with Patrick Beam, Beam Designs to discuss the (Clean Ohio) John & Mary Rudolph Nature Area trail extension, it was suggested that once a contractor is awarded the trail extension project, the village obtain a quote to remove the railroad trestle and log jam while the contractors are mobilized in the area.

D. Certificate of Deposit – Buckeye State Bank

As mentioned in the last council meeting during the fiscal officer's report, council was asked if they would like to proceed with the purchase of a CD from Buckeye State Bank.

Ms. Joan Maxwell made a motion to allow the fiscal officer to proceed with the purchase of a 12-month certificate of deposit from Buckeye State Bank in the amount of \$200,000.00. Ms. Libby Stidam seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Ms. Joan Maxwell, yea; Ms. Libby Stidam, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays

NEW BUSINESS:

A. Thanksgiving Holiday

Village offices will be closed Thursday, November 23rd for Thanksgiving Day. Council was asked if they would like to close the offices on Friday the 24th as it has been done in the past.

Ms. Joan Maxwell made a motion to close the village offices the day after Thanksgiving and allow employees to use banked leave time. Ms. Libby Stidam seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Ms. Joan Maxwell, yea; Ms. Libby Stidam, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays

B. Liquor License – Landing Tavern IV

Mr. John Huffman made a motion to allow the transfer of the liquor license with no request for a hearing. Ms. Libby Stidam seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Ms. Joan Maxwell, yea; Ms. Libby Stidam, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays

C. Mayor's Itinerary

The Mayor provided council with an itinerary of her upcoming trip to Portugal. She also noted that she will be available by phone and email.

D. November 20, 2017 Council Meeting

Due to the absence of the Mayor and the short agenda, council was asked if they would like to cancel the meeting. Council agreed to continue with the meeting as scheduled.

E. Request to Reschedule the December 4, 2017 Council Meeting

Mr. Huffman asked council to consider changing the regularly scheduled meeting of Monday, December 4, 2017 to Tuesday, December 5, 2017 as he and Ms. Huffman have a scheduling conflict and would not be able to attend that day. After discussion the following motion was made.

Mr. John Huffman made a motion to reschedule the Monday, December 4, 2017 council meeting to Tuesday, December 5, 2017 at 7:00 p.m. Ms. Marie Hendel seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Ms. Joan Maxwell, nay; Ms. Libby Stidam, yea; Mr. Dave Wallace, nay.

The motion passed: 4 yeas – 2 nays

EXECUTIVE SESSION:

Mr. John Huffman made a motion to go into executive session at 8:26 p.m. pursuant to ORC 121.22 section (G) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. Ms. Kelly Huffman seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Ms. Joan Maxwell, yea; Ms. Libby Stidam, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays

Mr. John Huffman made a motion to come out of executive session at 8:41 p.m. Ms. Kelly Huffman seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Ms. Joan Maxwell, yea; Ms. Libby Stidam, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays

ADDITIONAL COMMENTS:

A. Election Day

Ms. Hendel reminded everyone to go vote in support of the Indian Lake EMS levy.

Ms. Joan Maxwell made a motion to adjourn the meeting and seconded by Ms. Kelly Huffman.

The meeting was adjourned at 8:43 p.m.

Next Ordinance: 17-1158 Next Resolution: 17-896

Scheduled Meetings:

A. **Council Meeting: Monday, November 20, 2017 at 7:00 p.m.**

B. Board of Public Affairs Meeting: Tuesday, November 13, 2017 at 5:30 p.m.

Fiscal Officer Jeff Weidner

Mayor Robin Reames

Date Passed