

**National Agreement  
2019-2023**

**LOCAL MEMORANDUM OF UNDERSTANDING**

**BETWEEN**

**THE UNITED STATES POSTAL SERVICE**

**AND**

**THE NATIONAL ASSOCIATION OF LETTER CARRIERS**

**BRANCH 769**

**SICKLERVILLE NJ,08081**

ITEM 1. Covered under the National Agreement, Article 8, Section 9.

ITEM 2. The establishment of a regular work week for full time letter carriers will consist of FIVE (5) days with a rotating day off.

ITEM 3. Covered under the National Agreement, Article 3, Section F and the E.L.R.M. 519.21.

ITEM 4. Application of P.S. Form 3971 (for prime time vacations) will commence on February 1 and end on March 15. The leave chart will be passed from senior carrier down two times by seniority, each carrier having a two working day period to make their first choice and a one day period to make their second choice. Employees on leave shall be notified of their selection time. Failure to respond will result in forfeiture of seniority choice. There will be no cancellations or exchanging of leave during prime time or non-prime time periods except with joint approval of management and the union.

ITEM 5. The choice vacation period shall begin the first full week of May for a continuous period of twenty-two (22) weeks.

ITEM 6. The carrier prime time shall begin on Monday.

ITEM 7. In making selection of prime time, no split weeks will be permitted. **Second round selection will be made provided no employee selects more than permissible as outlined in Article 10 of the National Agreement.**

ITEM 8. Jury duty and attendance at National and State conventions shall not be charged to the choice vacation period. Therefore, during the choice vacation period, employees may be eligible for another vacation choice provided this does not deprive any other carrier of their first choice for scheduled vacation.

ITEM 9. During the choice vacation period, 14.5% of the carrier work force **(including CCA's)** shall receive leave each week with any result rounded off to the next highest whole number, not to conflict with the National Agreement.

**CCA's will be able to request only one (1) week/leave slot from the remaining slots not selected by career carriers during choice vacation period after the final selection of all career carriers. There will be no second pass for CCA's.**

ITEM 10. Management shall post the leave charts for the choice period within two (2) weeks after it has been completed, along with individual approved 3971's returned to each employee.

ITEM 11. The employer shall post the beginning date of the new leave year no later than November 1<sup>st</sup>.

ITEM 12. Leave outside of prime time shall be on first come first serve basis. **Management will indicate on PS Form 3971 the date and time of request for leave.**

**Management will reply to the leave request within 72 hours. If notification is not rendered within 72 hours, leave shall be considered granted by the parties.**

**Union officials attending union functions will be given priority when administering incidental leave.**

ITEM 13. Management will select carriers to work on holidays in the following order:

- A. City Carrier Assistant (CCA)
- B. Part-Flexible (PTF) by inverse seniority.
- C. Full time regular who volunteer to work their non-scheduled holiday or day designated as their as their holiday by seniority.
- D. Full time regular on non-scheduled day who volunteered to work by seniority.
- E. Full time regular on non-scheduled day who did not volunteer to work by inverse seniority.
- F. All other non-volunteer full time regulars by inverse seniority.

ITEM 14. Overtime desired list shall be by section.

ITEM 15. Covered under the National Agreement, Article 13.

ITEM 16. Covered under the National Agreement, Article 13.

ITEM 17. Temporary Light duty assignment in the Sicklerville Post Office may include, but not limited to: Routing, relabeling cases, updating carrier route books, and whatever duties deemed necessary by management.

ITEM 18. Covered under the National Agreement, Article 12, Section 5.C.4.

ITEM 19. Employee parking lot shall be on a first come, first serve basis and parking spaces in excess of need of the Postal Service will be made available for employee parking.

ITEM 20. Covered under Item 8 Of this Agreement.

ITEM 21. All full-time regular carrier assignments shall be posted for **TEN** (10) days.

Letter carrier assignments shall be posted when there is a change of start time more than one hour in starting time.

Full time carriers called in on their non-scheduled day shall be assigned to their own regular routes.

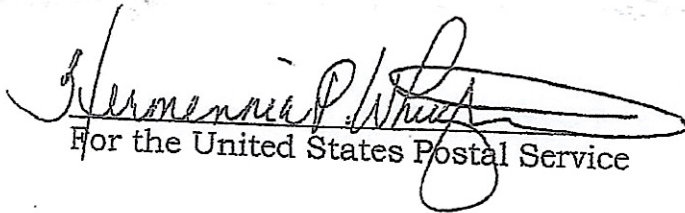
**T-6 carrier moved by this call or change in schedule, will be assigned to another vacant route on their string if possible.**

**The T-6 may exercise his/her preference if more than one vacant duty assignment is open on his/her string is available.**

**If no duty assignment on his/her string is vacant, then he/she will in turn bump the most junior UAR, PTF or CCA holding down a duty assignment on his/her string or exercise his/her seniority office wide on daily vacancies.**

ITEM 22. When a letter carrier route or full time duty assignment other than the letter route(s) or full time duty assignment(s) of the junior employee(s) is abolished at a delivery unit as a result of but not limited to route adjustments, highways, housing project, all routes and full time duty assignments at that unit will be held by letter carriers who are junior to the carrier whose route(s) or full time duty assignment(s) was abolished shall be posted for bid in accordance with the posting procedure in this Article.

This Memorandum of Understanding is entered into **May 11, 2021** at Sicklerville Nj, between the representative of the United States Post Office and the National Association of Letter Carriers, pursuant to the Local Implementation Provisions of the **2019-2023** National Agreement.

  
For the United States Postal Service

5/11/2021  
Date

  
For the National Association of Letter Carriers

5-11-2021  
Date