



# NORTHWEST

Wisconsin Area Health Education Center

## Position Announcement

### Education & Outreach Coordinator, Northwest Wisconsin Area Health Education Center Marengo, Wisconsin

[www.nwwisconsin.org](http://www.nwwisconsin.org)

#### Position Description:

The Education and Outreach Coordinator works in multiple communities to assess needs and develop responses in accordance with the Northwest Wisconsin AHEC mission and strategic goals. This person is responsible for developing, organizing, directing, and evaluating programmatic functions of the Center in collaboration with the Executive Director. The Education and Outreach Coordinator will serve as a Center liaison with community representatives including educators, students, health care providers, and project partners. This position is renewable dependent on funding. This position reports to the Executive Director.

#### Principal Responsibilities:

The Northwest WI AHEC is seeking a qualified candidate to serve as the Education & Outreach Coordinator for this AHEC Center located in Marengo, Wisconsin. The position is home-based. Duties include, but are not limited to, planning, developing, executing, and evaluating programs with undergraduate and graduate level health professions students, and carrying out the organization's goals and objectives.

#### Minimum Experience and Qualifications:

The position prefers a Bachelors degree in a healthcare profession, Public Health, Health Education, Health Sciences, Community Development, Education or related discipline. Demonstrated experience in program management, collaboration with external partners, and development and delivery of educational programs is essential. Equally important is experience in building community partnerships and developing community based programming.

#### Compensation, benefits & hours:

The position is year-round averaging 28 hours per week.

Compensation: \$22 per hour

Benefits: Paid holidays and monthly communications (cell phone and internet) stipend

#### Interested candidates should electronically submit resume with cover letter describing your skills and experience to:

Brad Gingras  
Northwest Wisconsin AHEC Executive Director  
[bgingras@nwwisconsinahec.org](mailto:bgingras@nwwisconsinahec.org)  
715-413-1573

#### APPLICATION DEADLINE: DECEMBER 1, 2020

*A full position description can be found at [www.nwwisconsinahec.org](http://www.nwwisconsinahec.org).*