



Township of Hampshire

County Of Kane

State Of Illinois

Regular Meeting of the Board of Trustee Minutes

August 13, 2019

The Board of Trustees met at the Hampshire Township Administration Offices at 170 Mill Ave., Hampshire, IL on the 9th day of July 2019 at 7:00pm.

Jody Remakel, Supervisor;
Stan Walker, Hwy Commissioner;
Rose Letheby, Assessor;
Lori Marwig, Clerk;

Evelyn Bicknese, Trustee;
Jim Feld, Trustee;
Steven Gustafson, Trustee;
Roger Paddock, Trustee

Also in attendance was Deputy Jamie Gartland – KCSO.

- 1) The meeting opened with the pledge to the flag. Mrs. Remakel asked for any additions or corrections to the agenda. Mrs. Remakel noted that under Current Bills, there is a bill that needs to be added.
- 2) Minutes. The Board reviewed the Regular Meeting of the Board of Trustee Minutes from July 9, 2019. After reviewing the minutes, it was noted that under Current Bills the seconded motion should be changed to Trustee Feld. Under Hampshire Township Development, the correct spelling of the attorney is Witaske. A motion was made by Trustee Gustafson to approve the minutes as amended. Trustee Bicknese seconded the motion and it was approved unanimously by all those present.
- 3) Treasurer's Report. Mrs. Remakel reviewed the Treasurer's Report. After reviewing the Treasurer's Report, a motion was made by Trustee Paddock to approve the Treasurer's Report as presented. Trustee Feld seconded the motion and it was approved by all those present. Roll call vote was taken.
Trustee Feld Aye Trustee Paddock Aye Trustee Gustafson Aye Trustee Bicknese Aye
Supervisor Remakel Aye
- 4) Public Comment. Officer Gartland reported that at this time there isn't much going on in the township. They have been looking into the "puppy mill". The County recently started a Way Out Program 2 weeks ago. This program is for anyone who has an addiction and would like help.
- 5) Reports:
 - Assessor. Mrs. Letheby reported that she has been busy with calls regarding the new assessments that were sent out. There are 3 more days for taxpayers to contact her regarding their new assessments. At this time she is not sure if there are any complaints.
 - Highway Commissioner. Mr. Walker reported that the east side of Ketchum Road was damaged due to the pipeline work being done. The company doing the work has agreed to fix 240 x 4 feet of the road. Champing Paving will be doing the paving. Last month, Mr. Walker reported that he needed to get some of the culverts cleaned out. Mr. Walker rented a machine from Buck Brothers as well as hired Rick Goff to clean the culverts out. There were 5 to 7 culverts that were cleaned out. Starks & Son put 3 new culverts in at Casa De Aero. Preform was out and they stripped all the township roads white and yellow. The MFT money was used to pay for the paving of Brier Hill and Dietrich Roads. This fall, they will be busy with mowing and hot patching.

Supervisor. Mrs. Remakel reported that she attended an ITASCA meeting. The meeting was great however the townships that are in this group are so much larger than us. The Pace audit was completed and we

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are good for another year. Mrs. Remakel informed the board that the husband of Anna Marie recently passed away. Mrs. Remakel hired Susan Koth to work Tuesday and Friday for a few hours answering phones and handling equipment and building rentals. Trudy is back working with the seniors. Mrs. Remakel reported that last month the transition fees request was on the Village agenda for discussion only. There were 5 Township officials there and about 15 seniors in attendance. The Village board supports our request for transition fees. However, they want us to wave our fee on the new senior development. The Township Board is in agreement that if we are approved for transition fees, we won't push for transition fees with the senior development. A motion was made by Trustee Gustafson to let Mrs. Remakel negotiate with the Village of Hampshire regarding our request for transition fees. The motion was seconded by Mr. Paddock.

6) Old Business.

TOI Conference Registration. Clerk Marwig informed the board that Supervisor Remakel, Trustee Paddock and Trustee Gustafson have been registered for the conference. Assessor Letheby would like to go to the conference as well. Clerk Marwig will get her registered.

7) New Business.

Ratification of Approval of check for Warrington Property. A motion was made by Trustee Paddock to ratify the authorizing of a check for \$48,642.81 for the purchase of the Warrington property with a sale price of \$50,000. The motion was seconded by Trustee Feld and approved unanimously by all those present.

Discussion of Rezoning Request for parcels 01-33-400-010, 01-33-400-011, & 01-33-400-012. After looking over the rezoning request, the Township Board has no issues and approve this request. Clerk Marwig will notify County.

Approval of lighting improvement for Admin. Building. Mrs. Remakel informed the Board she would like to upgrade the lights in the building to LED. Our cost would be \$2,990. This is similar to what was done at the Highway Dept. building. A motion was made by Trustee Feld to approve the lighting improvement for the admin building. The motion was seconded by Trustee Gustafson and approved unanimously by all those present.

8) Correspondence. Mrs. Remakel reported that we received a letter from a state rep regarding the MFT money letter and she learned everyone had received the same letter.

9) Board of Trustee Comments.

Policy Project. For section #19, there were no changes, however, Mr. Walker will need to keep on hand the MSDS forms. Section #22, is on hold until Clerk Marwig speaks with payroll regarding some questions that arose while reviewing this section.

Trustee Gustafson brought up a discussion on the Veterans memorial that is being created at Seyller Park. This memorial is about to begin construction and the VFW is asking for donations. Mr. Gustafson inquired if the Board would be interested in donating some money. Mrs. Remakel will contact attorney to see if this is even possible. This item will be added to next months' agenda.

10) Hampshire Township Development. Mr. Walker reported that the Warrington Property is officially ours. He has inspected the building and it's in good shape. He will probably insulate and update the lights then park the vans or some of his equipment in there. He would like to get this done before winter. The parking lot was seal coated. Mrs. Remakel reported that the floors were buffed and the carpet were cleaned.

11) Approval of Current bills. Mrs. Remakel reported at the beginning of the meeting that there was bill she would like to be approved to pay. It is for a seminar that she would like to send some employees too. A motion was made by Trustee Paddock to approve a check from the senior fund to be cut up to \$80 to send some employees to a seminar. Trustee Bicknese seconded the motion and it was approved unanimously by all those present.

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Invoices for the Road Fund and Town Fund were reviewed and audited by all trustees present. A motion was made by Trustee Paddock to pay the August bills. Trustee Bicknese seconded the motion and it was approved unanimously. (Warrants and signatures are attached hereto). A roll call vote was taken and it was approved by all.

Mr. Gustafson Aye Mr. Feld Aye Mr. Paddock Aye Ms. Bicknese Aye Mrs. Remakel Aye

There were some expense reports for the elected officials.

For Assessor Letheby, there was an expense report of \$ 84.80 for stamps, office supplies, and mileage reimbursement.

For Supervisor Remakel, there was an expense report of \$ 106.36 for mileage for luncheon supplies and bingo prizes reimbursement.

For Highway Commissioner Walker, there was an expense report of \$189.66 for mileage reimbursement.

A motion was made by Trustee Gustafson to approve the expense reports. Trustee Feld seconded the motion.

A roll call vote was taken and it was approved by all.

Ms. Bicknese Aye Mr. Feld Aye Mr. Gustafson Aye Mr. Paddock Aye Mrs. Remakel Aye

12) Closed Minutes. Did not go into closed session.

12) There being no further business, a motion was made by Trustee Gustafson to adjourn the meeting. The motion was seconded by Trustee Paddock, and then carried unanimously. The meeting was adjourned at 8:21 p.m.

Approved on:

Respectfully Submitted:

Lori Marwig
Township Clerk