

**PLAN COMMISSION
TOWN OF GRANT
JULY 24, 2013**

Present: Jim Wendels, Darcy Held, Lori Ruess, Sharon Schwab, Ron Becker, Marty Rutz and Julie Kramer.

Citizen present: Allen Witt

Meeting called to order at 7:00 pm by Jim Wendels.

JUNE MINUTES

June minutes recorded by Ron Becker reviewed. Motion made by Sharon, seconded by Darcy to approve minutes with corrections.

WITT CUP

The Plan Commission revisited the Witt CUP after citizen concerns at the Town Board meeting. Concerns included: trespassing, excessive gunfire, camping and deer hunting. The following are the conditions the Plan Commission recommends:

1. No parking allowed on County Highway W. All customers must park on owner's premises.
2. Residential waste and recycling generated from the rental property may be taken to the Transfer Station.
3. Maintain and provide proof of license as applicable from State or County agencies.
4. Fire extinguishers, fire alarms, CO detectors must be in compliance per Fire inspection by Grand Rapids Fire Department.
5. Camping on the premise is restricted to one wheeled RV or camper and up to 2 tents.
6. Owner shall clearly identify and mark property boundaries to limit trespassing onto adjacent properties. A map showing boundaries shall be posted for display in the cabin.
7. Target shooting could be restricted and/or prohibited if a problem or nuisance arises in the future.

Entertain a motion: Darcy made a motion to accept the amended CUP as written, Ron seconded. All other member: ayes.

CITIZEN INPUT

- Jim shared a letter from Portage County: At this time the county is unable to help townships rewrite their Comprehensive Plans because of restaffing.
- Ron is interested in attending an informational open house for New "Planned Development (PD)" Zoning District to be held July 30, 2013.
- Jim shared the North Central Region Planning Commission annual report.
- There will be a Plan Commission Workshop in Portage County on September 26, 2013 from 6-8:30 pm.
- Jim shared info that Bohn's are done doing strip/topsoiling near Townline Rd.

ZONING UPDATE

- There was 1 CSM permit totaling \$20.
- A question was asked about long term camping on town property to exceed 20 days.

TOWN BOARD REPORT

- Governor signed limitations on tower locations in townships.
- Indian Hill Cranberry did damage to roadway while quarrying. They have been billed. Steve Schuler has been informed and sent duplicate correspondents.
- Sharon shared a map of Hwy 54 and Cty U project area.

DRIVEWAY ORDINANCE

The Plan Commission reviewed the ordinance and considered citizen input and made changes to the final copy. See updated ordinance. Jim will add needed figures/diagrams to complete ordinance.

Agenda items for August meeting: Work on updates for Zoning Ordinance, review transportation unit in our Comprehensive Plan.

Meeting adjourned at 10:00 pm. Motion made by Jim, seconded by Darcy.

Next meeting Wednesday, August 21, 2013, 7:00 pm (Sharon will be unable to attend.)

Next meeting Wednesday, September 18, 2013, 7:00 pm

Minutes prepared by Julie Kramer
Plan Commission Secretary

ACTION ITEMS

Driveway ordinance action items for Jim: Add diagrams for Permit Application, Section 4.3, and SECTION 5.2.f.

Review handout about Updating Comprehensive Plan

Invite a Portage County Planning and Zoning representative to discuss updating our Comprehensive Plan.

Check into creating a logo for the Town of Grant.

Jim will forward Town of Hull Nuisance Ordinance to Plan Commission members.

Jim will contact Steve Bradley about pulling land out of exclusive ag.

Review Quarrying Ordinance to be sure we are in compliance with NR 135.32. (Print out all of NR 135 and review with our Quarrying Ordinance within the next 6 months.)

Update Quarrying Permit Process with NR updates.

Farmland Preservation: Contact Jeff Schuler to meet with us.