

# Edinburg Township Trustees Meeting

At Edinburg Town Hall

March 10th

2022

CALL MEETING TO ORDER BY: Chris Diehl 7:30 p.m. Pledge of Allegiance  
Roll Call

Diehl: Chair, present, Pfile Vice chair: Present, Trustee Bixler: present Bill McCluskey, Fiscal officer, present; Jesse Baughman, fire chief, absent, Rhonda Lippy, zoning, present; Guests: Kimberly Gallagher, Kaleb Perkins (Scout), Shannon Hughes, Nathan Abbe, all residents.

## **I. MOTION TO APPROVE AGENDA FOR 3/10/2022**

Moved By: Pfile

Second: Diehl

Mr. Pfile: Yes

Mr. Diehl: Yes

Mr. Bixler: yes

## **II. MOTION TO APPROVE MINUTES: Trustee Meeting 2/24/2022**

Moved By: Pfile

Second: Diehl

Mr. Pfile: Yes

Mr. Diehl: Yes

Mr. Bixler: Abstain

## **III. CORRESPONDENCE:**

**none:**

## **IV. Old Business:**

Chris Diehl discussed workers compensation claim and after speaking to the county Prosecutor, with recommendation of claim being rejected by township. Trustees did receive email. Jeffrey agrees. Claim papers to be completed between Jeffrey and Bill.

NOPEC grant approved with processing. Bill state the energy project still requires appropriations of money for a specific project. Tim recommended roofing on Garage building by town hall. Bill stated at website, there was still monies available for disbursement. Bill to follow-up with NOPEC.

Tim reported the State Road grant road project was not approved.

Tim also mentioned trustees request to review the park playground and parking areas for improvement. Estimates are starting soon. Trustees scheduled a site visit.

## **V. Trustee Report:**

TIM:

Dumpster day 29th and 30th of April, presented for date approval. Trustees in agreement, 8-6 Friday, 8-12 on Saturday with lunch break 11:30 to 12:30 for Friday.

Park advisory board met and will work with trustees on playground.

Memorial Day parade needs trustee award candidate from trustees. Discussed cash awards requirements, Band, porto-pots etc. 11am on Memorial day. Chris also volunteered to be community contact.

Tim looking for prices for new Backhoe for Road department. Bill stated since they are working to approve final budget so would like price estimate for budget. Tim stated estimate at \$85,000.

Attended Portage OTA meeting. Bill asked if decrease in gasoline tax at meeting. Tim mentioned it would cripple townships and didn't think State would, but it is an issue.

## **VI. Department Reports.**

1. **Road:** per Tim: Tim: fixing washouts on roads, 650 for dumpsters for Dumpster day. Portage recycling accepting electronic with fees, \$10.00 for TV;once a month

2. **Fire department.** Jesse. Reported run report numbers 34 Feb 24 ems, 5 mva, 3 fire related, 2 service calls. 2022 66 compared to 44 2021 to date. Full scale drawing or fire department plan was shared (previously on admin table) and Jesse shared a new layout changes since then and shared with trustees. Auto-charger in for fire equipment. Old batteries to be returned for credit. Jeffrey referred back to changes made clarifying it was Bob Houser per fire fighter suggestions. Jeffrey asked when next team meeting is and Jeffrey asked to be notified so he can be there. Chris discussed fire project with guests so

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they were aware of the discussion topic. Jesse stated he still needs to work on an engine light cam sensor issue. 1518 and 1513 service recommendations were given, and needs follow-up on pump valves. Pricing estimates around \$1000.00 and \$95, \$1000 packing pump, \$2300 est. about \$3000.00 for 1518 repairs. Jeffrey asked for our road department fixing, however, Jesse said no since they require certified technicians.

Jeffrey made motion to approve valve repairs for 1513 and 1518 not to exceed approx \$5500.00 fund 2194, but with another estimate required.

Chris seconded

Mr. Pfile: Yes

Mr. Diehl: Yes

Mr. Bixler: yes

Jeffrey mentioned need to keep equipment maintained and that cost of a replacement would be close to \$500,000.00

Tim asked to return to fire station plan diagram. Tim stated he is no where close to approving the plan explaining it is close to twice original size discussion, and he feels it is not even close to what was discussed. Jeffrey supported the statement relating square footage, originally, 7500, and now at over 12,000. Jesse reported he took the drawing and measured out equipment, and mentioned considering the future, increasing to running 2 engines instead of one, that 70 foot bay would not fit. Chris stated he did not see getting close to running 2 engines. Tim said in his opinion the community would not approve this plan/expense. He feels this would never fly, nor would he support it, as it seems to rival any station in portage county and we are one of the smallest townships. Jeffrey agreed he does not see double engine runs for quite a long time. And water and sewer will not likely happen here if potentially over 30 years. Jeffrey also mentioned not seeing ability to support the staff. Jesse said the drawing is based on the discussions the trustees originally had with him. Chris disagreed, Tim disagreed as well, stating there were boundaries placed and no one listened.

Bill mentioned that financially, we are not looking to make money on EMS transport as it is a service, however, he reported on revenue from insurance payments decreasing rather than increasing. He stated a need to identify why with Jesse reporting increases in EMS calls, in 2020, and 2021- decrease of \$6000 even with 20% increase reported in calls. Revenue report 2019: \$48,000, 2020 \$47,000, 2021 \$41,000. Is it mutual aid called by another township with insured patient? Jesse said if it is our employee provider, we get paid. Bill asked what reasons might be examined such as insurance denial increasing, paperwork not complete, or billing issues. Jesse reported our calls increased but transports decreased because hospitals did not want patients in there due to covid. He said he would review the transport data. Jeffrey said he would join Jesse in discussion with Life force billing department.

**3. Zoning Department:** no report presented

**4. Fiscal Officer:** FO provided financials, Payroll, PO, Payments, EFT's, BC.

Bill referred the trustees to the proposed permanent appropriations/budget for 2022, sharing numbers and county certificate of available resources to show we are not budgeted over those values. He made changes based on trustees discussions today regarding backhoe and repairs, including these in the presentation. Budget also broke out by level of control, total fund, salary, capital projects, other.

### **MOTION: Resolution:2022-004**

Jeffrey made the motion to approve the budget presented with todays meeting changes.

Tim seconded the motion.

Mr. Pfile: Yes

Mr. Diehl: Yes

Mr. Bixler: yes

Bill mentioned recently there is a significant increase in the park concession stand, almost doubled. Tim mentioned possibly someone using electric heaters.

**Motion** to pay EFT' and warrants 42546-42562

