

Minutes of the meeting of Belbroughton and Fairfield Parish Council Finance Committee held on 21st September 2020 by video conference.

Present: Councillors: A Hood, G Ingram, A Mabbett, S Nock and Dr R Morgan.
In attendance, the clerk. 0 members of the public.

241/20 Apologies. None Received.

242/20 Declarations of interest. None.

243/20 Dispensations. None requested.

244/20 Minutes of previous meeting.

The minutes of the meeting of 20th July 2020 were approved by the Committee.

245/20 Bank reconciliation.

The Committee noted that the monthly bank account and 'Quick books' reconciliation had been carried out by Cllr. Ingram, which he had confirmed by an e mail to the clerk for Council records.
Cllr. Mabbett would carry out the reconciliation procedures for the month ending 30th September 2020.

246/20 Accounts for Payment.

The clerk had previously circulated for perusal the September list of items for payment totalling £6,667.96. The Committee noted and authorised the payments instructing the clerk to make the electronic payments. Cllrs. Mabbett and Hood would sign the one cheque required.

247/20 Insurances

The Committee noted the terms and conditions of the three quotations from its brokers Came and Co. for the renewal of the Council's insurance policy.

It approved accepting the quote from Pen Underwriting Ltd - using Axa Insurance - at an annual cost of £1,841.09.

The Committee further approved taking out a three year 'long term agreement', where any increases in premium would be limited to reflect inflationary changes to values of property assets.

Action: the clerk was asked to arrange the renewal and payment.

248/20 Parish Council Budget 2021/22

The Committee agreed that it was not necessary to form a separate Working Group due to the small size of the Finance Committee.

The draft Budget would be agreed at the Finance Committee on 16th November when it and the recommendation on the Precept level for 2021/22 would be prepared for the full Council to consider on 7th December.

It was noted that due attention would need to be taken of potential expenditures on lighting column replacements and work on drainage and car park enlargement at the Fairfield Recreation Ground.

Actions: Council Members would be asked to contribute budget requests to the clerk by 17th October.

The clerk would prepare the current year's figures, yearend projections and draft budget for Committee members by 1st November.

249/20 Fairfield Recreation Ground

The Committee noted that the gate from the School Lane to the Recreation Ground had been vandalised. While a replacement gate may in due course be required Cllrs. Ingram and Hood would attempt repairs to the hinge mechanisms and refer back to the Committee if these were not successful.

250/20 Benches – Belbroughton

The Committee noted that it had previously agreed that repairs and replacements were needed. It further agreed that Cllr. Hood and the Cllr. Pawley for the 'The Green, Belbroughton Working Group' together would recommend to the October Committee specific bench purchases and repairs. The Committee agreed that the use of recycled materials should be considered.

Action: Cllr. Hood to report back to the October Committee.

251/20 Maintenance Work

None.

252/20 Other Finance Business

Fairfield Recreation Ground: The clerk advised that the annual review of the Fairfield Villa F.C. lease rental was due. The 12 months to August 2020 R.P.I. index – the measure used – is 0.5%. The nominal change to the monthly rent (effective October 2020) had been advised to the tenant.

The Meeting closed at 8.20p.m.

To be agreed as a true record by a future Committee Meeting minute.