

**INDIAN LAKE OHIO  
VILLAGE OF RUSSELLS POINT  
COUNCIL MEETING**

**MEETING MINUTES  
December 19, 2022**

Mayor Reames called the Meeting to order at 7:00 p.m.

Roll Call: Ms. Joan Hinterschied, present; Mr. John Huffman, present; Mr. Greg Iiams, present; Ms. Joan Maxwell, present; Ms. Shannon Stinemetz, present; Mr. Dave Wallace, present.

Recorder: Fiscal Officer Jeff Weidner

Guests: Ms. Sharon DeVault, 209 Elliott Rd., Russells Point

Minutes: **December 5, 2022 Council Meeting**

*Ms. Shannon Stinemetz moved to approve the December 5, 2022 Council Meeting Minutes as submitted. Ms. Joan Hinterschied seconded the motion.*

*The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, abstain; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea; Mr. Dave Wallace, yea.*

*The motion passed: 5 yeas – 0 nays – 1 abstain*

Reports: **Fiscal Officers Report -**

Council was provided the November 2022 bank reconciliation, cash summary report and payment register. The Village books reconciled with the bank statement and has a pooled cash balance of \$5,316,597.74.

*Mr. Greg Iiams moved to approve the Fiscal Officers Report as submitted. Mr. John Huffman seconded the motion.*

*The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Mr. Greg Iiams, yea;*

*Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea; Mr. Dave Wallace, yea.*

*The motion passed: 6 yeas – 0 nays*

**Police & Code Enforcement Report –**

Mayor Reames reported that the Chief has applied for an academy training grant along with an incentive for retaining officers.

**Zoning Report –**

Ms. Gauder provided council with a written report of the permits that has been issued or in process since the last report. Mr. Iiams asked if Charlie Williams was still filling in the flood zone on his property just west of the village. Mayor Reames stated that she wasn't sure however this has been brought to the attention of the County. It was discovered that the contractor for the NRG grant that was performing work in the village was dumping dirt at Mr. Williams location. The Mayor contacted the contractor and found another location for them to dispose of the dirt that was not in a flood zone.

**Maintenance Report –**

Council was informed that Mason James submitted his resignation on Tuesday, December 13<sup>th</sup> with an effective date of December 15<sup>th</sup>. Mr. Weidner reported that Mr. James left the village immediately after his resignation and was unsure if he worked the next two days as indicated on the resignation form.

*Mr. John Huffman moved to accept the resignation of Mr. James. Mr. Greg Iiams seconded the motion.*

*The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Mr. Greg Iiams, yea;  
Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea; Mr. Dave Wallace, yea.*

*The motion passed: 6 yeas – 0 nays*

The vacancy has already been placed on WPKO radio and the village’s websites. This will also be sent to WRPO for announcement and will be placed on the marquee sign in front of the building.

**Water Department Report –**

Mr. Tynan provided a written report of the activities of the water department.

**Indian Lake EMS Report –**

Mayor Reames reported on the recent EMS meeting. The department is still looking into new monitors for the ambulances. They will also be switching the administration of the health insurance from Waypoint Benefits to Stolly Insurance.

**Logan County EMA Report –**

Mayor Reames reported that the County EMA now has 14 Hazmat members and is working on updating their flood mitigation plan.

**Park Committee Report**

Ms. Hinterschied and Mayor Reames visited the railroad trestle after the log jam was removed and reported that Reichert done a good job of getting it cleared. The debris was pulled into the nature area where they will remain.

**ORDINANCES & RESOLUTIONS:**

A. Resolution 22-1001; Confirming Appointment of Kylie Eshelman

**A RESOLUTION CONFIRMING THE MAYOR’S APPOINTMENT OF KYLIE Eshelman AS A FULL-TIME POLICE OFFICER FOR THE VILLAGE OF RUSSELLS POINT, OHIO AND DECLARING AN EMERGENCY.**

*Mr. Greg Iiams made a motion to waive the three-reading rule. Mr. John Huffman seconded the motion.*

*The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Mr. Greg Iiams, yea;  
Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea; Mr. Dave Wallace, yea.*

*The motion passed: 6 yeas – 0 nays*

*Mr. Greg Iiams made a motion to accept Resolution 22-1001 by title. Ms. Shannon Stinemetz seconded the motion.*

*The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Mr. Greg Iiams, yea;  
Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea; Mr. Dave Wallace, yea.*

*The motion passed: 6 yeas – 0 nays*

B. Resolution 22-1002; Allocation of ARPA Funds

**A RESOLUTION APPROVING THE ALLOCATION OF EXPENSES RELATING TO THE AMERICAN RESUE PLAN REVENUE LOSS PROVISION FOR 2022, AND DECLARING AN EMERGENCY.**

*Mr. Greg Iiams made a motion to waive the three-reading rule. Mr. John Huffman seconded the motion.*

*The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Mr. Greg Iiams, yea;  
Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea; Mr. Dave Wallace, yea.*

*The motion passed: 6 yeas – 0 nays*

*Mr. Greg Iiams made a motion to accept Resolution 22-1002 by title. Mr. John Huffman seconded the motion.*

*The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Mr. Greg Iiams, yea;  
Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea; Mr. Dave Wallace, yea.*

*The motion passed: 6 yeas – 0 nays*

C. Ordinance 22-1203; 2023 Appropriations

**AN ORDINANCE AUTHORIZING PERMANENT APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF RUSSELLS POINT, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2023 AND DECLARING AN EMERGENCY.**

*Mr. Greg Iiams made a motion to waive the three-reading rule. Mr. John Huffman seconded the motion.*

*The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea; Mr. Dave Wallace, yea.*

*The motion passed: 6 yeas – 0 nays*

*Mr. Greg Iiams made a motion to accept Ordinance 22-1203 by title. Ms. Shannon Stinemetz seconded the motion.*

Discussion: Mr. Weidner reported that he added \$15,000 to contractual services of the water department to cover sewer costs that will now be charged to the water treatment plant. This was not discussed at the finance meeting or the last council meeting because he had just recently learned that the plant will now be charged.

He also reported that the company working on the installation of the new cruiser/body camera system has suggested that the municipal building internet be upgraded to a faster speed. Currently it would take one hour to upload each hour of video recorded to the server. The only way to obtain a faster upload speed through Spectrum is to switch from coaxial cable to fiber. Spectrum is working on a quote for the construction, installation and new monthly costs. Until the quote is received, the fiscal officer is not able to determine what increases are needed in the budget. This will require an amendment to the budget if approved after the quote is received.

*The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea; Mr. Dave Wallace, yea.*

*The motion passed: 6 yeas – 0 nays*

**CITIZEN COMMENTS:**

A. Ms. Sharon DeVault

Ms. DeVault reported that the Indian Lake Area Historical Society 2023 ornaments are in and available for purchase. They will also be having a pop-up sale this Friday at C&A Engraving.

**OLD BUSINESS:**

A. Railroad Trestle Permit

Professional Archaeological Services Team has completed the survey and evaluation of the bridge for historical value. The architectural historian found the bridge not eligible to the National Register of Historic Places and did not recommend any further work. The report and GIS mapping of the area has been sent to the U.S. Army Corps of Engineers and the State Historic Preservation for review.

B. TR 52 (Elliott Rd.) Culvert Replacement

Reichert Excavating has completed the culvert replacement with the exception of the asphalt repair.

**NEW BUSINESS:**

A. Health Insurance

Medical Mutual has requested the renewal of the health insurance for the village with a 10% increase as apposed to the initial 21% increase originally quoted. Based on the other quotes received this is the best coverage for the money.

*Mr. John Huffman made a motion to renew the current Medical Mutual plan with the 10% increase in premiums. Mr. Dave Wallace seconded the motion.*

*The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Mr. Greg Iiams, yea;  
Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea; Mr. Dave Wallace, yea.  
The motion passed: 6 yeas – 0 nays*

**B. South Water Tower Easement**

While working on plans for improvements, World Class Plastics (SteMel Investments) discovered and brought to the village’s attention that one of their buildings constructed around 2006 encroaches on the village’s property by approximately 15 ft. where the south water tower is located. The Mayor has been working with the company and the village solicitor to determine the best resolution for both parties. It is suggested that the village grant a perpetual easement. The lawyer for World Class Plastics has drafted an agreement and Solicitor Dinkler is reviewing it. A resolution will be prepared for approval by council and all fees will be paid for by World Class Plastics.

**C. Part-Time Administrative Assistance**

Lisa Vassar has been assisting Chief Freyhof with logging and evidence disposal for the police department. She is currently being paid as a contractual vendor. Mayor Reames would like to bring her on as a part-time intermittent employee with an offer of up to 20 hours per week as needed to continue to assist the police and zoning departments.

**EXECUTIVE SESSION:**

*Ms. Shannon Stinemetz made a motion to go into executive session at 7:36 p.m. pursuant to ORC 121.22, Section G to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official and include the Fiscal Officer. Ms. Joan Hinterschied seconded the motion.*

*The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Mr. Greg Iiams, nay; Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea; Mr. Dave Wallace, yea.  
The motion passed: 5 yeas – 1 nay*

*Mr. John Huffman made a motion to come out of executive session at 8:06 p.m. Ms. Shannon Stinemetz seconded the motion.*

*The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Greg Iiams, yea; Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea; Mr. Dave Wallace, yea.  
The motion passed: 6 yeas – 0 nays*

**NEW BUSINESS (cont.):**

**D. Part-Time Administrative Assistance (cont.)**

*Mr. John Huffman made a motion to allow the Mayor to offer Ms. Lisa Vassar “intermittent” part-time employment with the village on an as needed basis to assist with administrative duties at a rate of \$12.50 per hour. Ms. Joan Hinterschied seconded the motion.*

*The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Mr. Greg Iiams, yea;  
Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea; Mr. Dave Wallace, yea.  
The motion passed: 6 yeas – 0 nays*

**E. Employee Compensation**

*Mr. John Huffman made a motion to approve of the employee increases to become effective the first pay period in 2023. Ms. Shannon Stinemetz seconded the motion.*

*The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Mr. Greg Iiams, yea;  
Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea; Mr. Dave Wallace, yea.  
The motion passed: 6 yeas – 0 nays*

**F. Tax Incentive Review Council and CRA Housing Council**

In accordance with the ORC and Resolution 22-981 (section 6 & 7) passed earlier this year, the village needs to establish these two committees quickly as the village has received an application

for exemption which will need to be reviewed. This will be discussed further at the next council meeting.

G. Source Water Protection Committee

The water department has completed a source water protection plan with the assistance of the Ohio EPA. As suggested by the EPA as part of the plan, the village should establish a committee to assist the water system with developing and implementing protective strategies and actions to protect our drinking water source. Council will be presented with a resolution to appoint the committee. The water department is checking to see if there are guidelines for establishing the committee.

*Ms. Joan Maxwell made a motion to adjourn the meeting and seconded by Ms. Shannon Stinemetz. The meeting was adjourned at 8:13 p.m.*

Next Ordinance: 22-1204 Next Resolution: 22-1003

Next Council Meeting: Tuesday, January 3, 2023 at 7:00 p.m.

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Fiscal Officer Jeff Weidner

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Mayor Robin Reames

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Date Passed