

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SOUTH VIEW, IN THE PROVINCE OF ALBERTA, HELD ON THURSDAY, JUNE 13TH, 2013, AT WILDWILLOW ENTERPRISES OFFICE COMMENCING AT 9:30 A.M.

PRESENT: Council: Mayor Sandra Benford
Deputy Mayor Garth Ward

Administration: Wendy Wildman, CAO
Heather Luhtala, Assistant CAO
Dwight Moskalyk, Economic Advisor

Appointments: Robin Lewis – Bugs Lawn Care – Review Grass Cutting – 9:33 a.m.
Luis Esteves – Scheffer Andrew Ltd. – Various Development
Discussions – 10:06 a.m. – Via Teleconference

Public: 0

	Motion #	
1.		CALL TO ORDER Mayor Benford called the meeting to order at 9:30 a.m.
2.	064-13 (Agenda)	AGENDA MOTION by Deputy Mayor Ward that the June 13, 2013 agenda be approved as presented. CARRIED
3.	065-13 (Minutes-Regular Meeting)	MINUTES – REGULAR MEETING MOTION by Deputy Mayor Ward that the minutes of the April 25, 2013 Regular Council Meeting be approved as presented. CARRIED
4.	066-13 (Sale of Exmark Mower)	APPOINTMENTS <u>Robin Lewis – Bugs Lawn Care – Review Grass Cutting – 9:33 a.m.</u> Discussion was held with regards to the following: -Cutting area clarification (Mayor Benford provided a map) -Complaints procedure (send complaints to Administration) -Weather (better to miss cuts in the fall rather than the spring\summer) -Robin asked if Council was interested in selling the mower and offered the Summer Village \$1,500.00, which would be paid by crediting weekly invoices until the mower was paid off Council thanked Robin for attending the meeting and advised they would discuss the offer on the mower and get back to him. Robin exited the meeting at 9:50 a.m. <u>Sale of Exmark Lawn Tractor to Bugs Lawn Care</u> MOTION by Mayor Benford that Council accept the offer from Bugs Lawn Care in the amount of \$1,500.00 plus gst (total \$1,575.00) for the Exmark Lawn Tractor to be paid out by crediting weekly invoices to the Summer Village for the grass cutting contract. CARRIED

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		<p><u>Luis Esteves – Scheffer Andrew Ltd. – Various Development Discussions – 10:06 a.m.</u></p> <p><u>Development at Lot 6-Block 4-Plan 6524KS</u></p> <p>-Luis is not recommending a stop order be placed on the development as it is largely completed. He has recommended to Council that the best solution is to work cooperatively with the homeowner on completing the following: getting homeowner to extend permits, completion of the exterior rail, completion of the missing deck planks, replacing the construction ramp with either steps or a permanent and properly constructed ramp. Council would also like to see landscaping at the back completed. Luis will continue working with the homeowner on completion of this development.</p> <p><u>Lac Ste. Anne County Bylaw Referral (Island View)</u></p> <p>Luis's comments/concerns:</p> <ul style="list-style-type: none"> -the MDP (municipal development plan) requires a consultation process with fringe areas (generally 2-3km), this should have been done and was not -there needs to be a more comprehensive review of the ASP (area structure plan) -environmental issues are concerns and beliefs and should be addressed that way from the Summer Village until such a study is done by a qualified biologist <p>Luis will draft a letter for the Summer Village, administration will send on letterhead to the County.</p> <p><u>Development at Lot 11A Block 1 Plan 0225949</u></p> <ul style="list-style-type: none"> -permits are valid until December 31, 2013 -structure is largely completed, however, garage doors are needed -because owner has valid development permit in place, the owner has the time to complete the project -Council's concern is with the garage/guest house turning into a primary dwelling <p><u>Barbed Wire Fencing Letter</u></p> <p>-some letter were sent in error, Luis is in the process of correcting this</p> <p>Council thanked Luis for his comments, Luis exited the meeting via teleconference at 10:30 a.m.</p>
5.		<p>BYLAWS</p> <p>None</p>
6.	067-13 (Appoint Returning Officer)	<p>BUSINESS</p> <p>a) <u>2013 Municipal Elections – appoint returning officer</u></p> <p>MOTION by Deputy Mayor Ward that Lola Boudreau be appointed the Returning Officer for the Summer Village of South View for the 2013 Municipal Election.</p> <p style="text-align: right;">CARRIED</p>

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	068-13 (YRL Agreement)	<p><u>b) Yellowhead Regional Library – April 26th, 2013 letter on changes to Master Membership Agreement</u> MOTION by Deputy Mayor Ward that the proposed changes to the YRL Master Membership Agreement be approved as outlined in their April 26th, 2013 letter.</p> <p style="text-align: right;">CARRIED</p>
	069-13 (Mayor’s Caucus Meeting)	<p><u>c) Mayor’s Caucus Meeting – June 6th, 2013 email on June 12th, 2013 meeting in Canmore</u> MOTION by Deputy Mayor Ward that Council accept for information the invitation to the Mayor’s Caucus Meeting being held in Canmore, Alberta on June 12, 2013.</p> <p style="text-align: right;">CARRIED</p>
	070-13 (AMA – EMS Dispatch)	<p><u>d) Alberta Municipal Affairs – June 6, 2013email on EMS Dispatch Changes and consultation sessions</u> MOTION by Deputy Mayor Ward that Council accept for information the invitation to the EMS Dispatch Changes consultation sessions scheduled for June 20th in Leduc, Alberta or June 26th in Lethbridge, Alberta.</p> <p style="text-align: right;">CARRIED</p>
		<p><u>e) Drainage Issue – Oscar Wikstrom Drive - discussion</u> Discussion: -Deputy Mayor Ward advised that the issue may be solved with a few loads of gravel to divert the water elsewhere. -Mayor Benford will advise Border Paving to place 2 loads of gravel in the area of concern when the road project is being done.</p>
	071-13 (LSA County – RV Proposal)	<p><u>f) Lac Ste. Anne County – RV Proposal – ratify letter submitted and authorize attendance at public hearing July 3rd, 2013</u> MOTION by Deputy Mayor Ward that Council ratify the June 5th, 2013 letter submitted to Lac Ste. Anne County and authorize Council to attend the July 3rd, 2013 public hearing.</p> <p style="text-align: right;">CARRIED</p>
	072-13 (Lake Mgmt Workshop – Carvel)	<p><u>g) Lake Management Workshop – June 19th, 2013 at Carvel Community Hall</u> MOTION by Deputy Mayor Ward that Mayor Benford be authorized to attend the Lake Management Workshop on June 19th, 2013 at the Carvel Community Hall.</p> <p style="text-align: right;">CARRIED</p>
	073-13 (AB Culture Days Proclamation)	<p><u>h) Alberta Culture – May 24th, 2013 letter on Alberta Culture Days September 28-30</u> MOTION by Mayor Benford declare September 28-30 as Alberta Culture Days.</p> <p style="text-align: right;">CARRIED</p>

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	<p>074-13 (RMM in Onoway)</p> <p>075-13 (Energize Workshop)</p>	<p><u>i) Regional Municipalities Meeting – May 24th, 2013 in Onoway</u> MOTION by Mayor Benford that Council ratify attendance of Deputy Mayor Ward and administration to the Regional Municipalities Meeting in Onoway held on May 24th, 2013. CARRIED</p> <p><u>j) Alberta Tourism Parks and Recreation – April 23rd, 2013 letter on 2013 Energize Workshop October 24-26 in Lake Louise</u> MOTION by Deputy Mayor Wards that Council accept for information the invitation to the 2013 Energize Workshop in Lake Louise, Alberta, October 24-26, 2013. CARRIED</p>
<p>7.</p>	<p>076-13 (Accounts Payable)</p> <p>077-13 (Income/Expense Statement)</p> <p>078-13 (Bank Reconciliation)</p>	<p>FINANCIAL</p> <p><u>a) Accounts Payable – Cheques #378 to #384 totaling \$3,427.56 for April 2013 (including automatic debits)</u> MOTION by Deputy Mayor Ward to accept for information Accounts Payable cheque listing #378 to #384 totaling \$3,427.56 for April 2013 (including automatic debits). CARRIED</p> <p><u>b) Income and Expense Statements – as at April 30, 2013</u> MOTION by Deputy Mayor Ward that Council accept for information the Income and Expense Statements as at April 30, 2013. CARRIED</p> <p><u>c) Bank Reconciliation – as at April 30, 2013</u> MOTION by Deputy Mayor Ward that Council accept for information the Bank Reconciliations as at April 30, 2013. CARRIED</p> <p><u>d) Grant Report – n/a</u></p>
<p>8.</p>		<p>COUNCIL REPORTS</p> <p><u>Mayor Benford:</u></p> <ul style="list-style-type: none"> -boat & trailer on summer village property at 58 Hillside (admin to followup) -collapsed plastic fence 151 OWD (Mayor Benford to talk to residents) -trees removed/to be removed by Fortis (more that need to be marked) -Border Paving final quote will be in soon -Stand-Stone has not been picking up bins weekly (Mayor Benford to contact Stand-Stone) -Highway 43 East Waste Commission on June 18, 2013 at 1:00 p.m. – Mayor Benford to attend -East County Road (entrance) – Potholes are bad (admin to followup with County)

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	079-13 (Council Reports)	<p><u>Deputy Mayor Ward:</u> -reported on the Regional Municipalities Meeting -requested administration to bill the owner of Lot 3 Block 3 Plan 2647KS as 3 bins were filled with construction materials requiring the Summer Village to pay for an extra pickup, and as the bins clearly state 'Household Garbage Only'.</p> <p><u>Council Reports</u> MOTION by Deputy Mayor Ward that Council accept for information the verbal Council reports as presented.</p> <p style="text-align: right;">CARRIED</p>
9.	080-13 (CAO Report)	<p><u>CAO Report</u> -Tax notices and newsletters mailed -Preparing for AIM and election</p> <p><u>CAO Report</u> MOTION by Deputy Mayor Ward that Council accept for information the verbal CAO report as presented.</p> <p style="text-align: right;">CARRIED</p>
10.	081-13 (Information & Correspondence)	<p>INFORMATION AND CORRESPONDENCE MOTION by Deputy Mayor Ward that the following information and correspondence be accepted:</p> <ol style="list-style-type: none"> a. Statement of Deposit – May 17th, 2013 in the amount of \$34,697.00 for MSI Capital b. Statement of Deposit – June 4th, 2013 in the amount of \$11,409.00 for Federal Gas Tax fund c. Alberta Transportation – May 17th, 2013 letter on 2013 allocations for BMTG in the amount of \$10,533.00 and FGTF in the amount of \$11,409.00 d. Alberta Human Services – April 30th, 2013 letter on FCSS reporting <p style="text-align: right;">CARRIED</p>
11.		<p>IN CAMERA SESSION None</p>
12.	082 -13 (Next Regular Meeting)	<p>NEXT MEETING <u>Regular Council Meetings</u> MOTION by Mayor Benford that the next Regular Council Meeting be scheduled for Wednesday, July 17, 2013 at 10:00 a.m. at the Wildwillow Administration Office.</p> <p style="text-align: right;">CARRIED</p>

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13.		ADJOURNMENT Mayor Benford declared the meeting adjourned at 11:31 a.m.
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Mayor

CAO

Upcoming Meetings:

Saturday, June 23, 2013 – SVLSACE AB Senior Centre - 9:00 a.m. – Host Yellowstone

Wednesday, July 17, 2013 - Regular Council Meeting – 10:00 a.m. – Admin Office

Saturday, July 20, 2013 – Nomination Day – 10:00 a.m. – 12:00 p.m. – Darwell Seniors Hall

Saturday, July 20, 2013 – Annual Information Meeting – 10:30 a.m. – 12:00 p.m. – Darwell Seniors Hall

Saturday, August 10, 2013 – Advance Polls – 9:00 a.m. – 12:00 p.m. – Admin Office

Saturday, August 17, 2013 – Election Day – 10:00 a.m. – 7:00 p.m. – Lake Isle Hall