

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: December 9, 2013

Ms. Pat Cochenour called the meeting to order at 5:30 p.m.

Roll Call: Ms. Ann Elleman, present; Mr. Mike Myers, present; Chairperson, Ms. Pat Cochenour, present.

Recorder: Jeff Weidner, Fiscal Officer

Guests: Mr. Greg Iams, 211 Clermont, Russells Point
Mr. Dale Albert, Contracted License Holder

Minutes: November 25, 2013
Mr. Mike Myers moved to approve the November 25, 2013 minutes as submitted. Ms. Ann Elleman seconded the motion.
The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Mike Myers, yea.
The motion passed: 3 yeas – 0 nays

Vouchers: *Ms. Ann Elleman moved to approve the bills that were paid for the Board.*
Mr. Mike Myers seconded the motion.
The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Mike Myers, yea.
The motion passed: 3 yeas – 0 nays.

REPORTS:

- A. Water Loss Report
The November 2013 Water Loss Report showed a loss of 18.7%.

ADJUSTMENTS:

- A. Acct. 2940-RO, Wilhelmina Schouten, 378 W. Main St.
The account was credited \$17.25 due to a leak on the outlet side of the meter.
- B. Acct. 4315-2-RO, Rick Stinson, 129 Chase 10-4-U
The touch read on this meter showed a usage of 7,000 gallons, much higher than the accounts average. This was not noticed during the billing cycle. The meter was read manually and found that there was an error. The actual usage was figured manually and an adjustment made to the account to credit the difference of \$40.25.
Mr. Mike Myers moved to approve the adjustments to the above accounts.
Ms. Ann Elleman seconded the motion.
The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Mike Myers, yea.
The motion passed: 3 yeas – 0 nays.

RESOLUTIONS: None

TABLED ITEMS: None

CITIZEN'S COMMENTS: None

OLD BUSINESS:

- A. Metering of Hydrant used to Fill Fire Trucks
Mr. Albert has not yet checked with Mr. Tim Reese to see how and what they use to fill the tanker trucks for the fire department.
- B. Water Rates and Fees
Mr. Albert has determined estimated costs of materials to tap-ins. He and Mr. Weidner will work on determining a wage and equipment rate to help determine a final tap-in charge. It was suggested the base price be used to cover wages and equipment for installations up to 60 feet, and

noted that material cost be added at the time of purchase due to the continuing change in material costs.

C. 145 Sunnyside Meter Relocation

The meter relocation is now complete.

D. Pump Upgrade

CTI Engineers has written the advertisement for bidding of the upgrade project. A copy was given to the board members to review. The advertisement will be placed in the paper starting the first week of January.

E. Hotel Water Line Location

Mr. Albert provided a drawing and suggested the best route to provide water to the hotel. Since some of these existing lines are in need of repair or replacement, he also suggested that this be done in phases so that the project could be budgeted over the next couple of years.

NEW BUSINESS:

A. TTHM and HAA5 Testing

The second set of samples will be taken soon for the TTHM & HAA5 testing at locations DS201 & DS202.

Mr. Mike Myers moved to adjourn the meeting. Ms. Ann Elleman seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Mike Myers, yea.

The motion passed: 3 yeas – 0 nays.

The Meeting was adjourned at 6:32 p.m.

Next Meeting Date: **Monday, December 23, 2013**

Next Resolution No.: **13-13**

Fiscal Officer Jeff Weidner

BPA Chairperson Pat Cochenour

Date Accepted _____