

**CANYON COUNTRY CLUB ESTADOS  
HOMEOWNERS ASSOCIATION  
BOARD OF DIRECTORS MEETING  
REGULAR SESSION  
October 28, 2016**

**MINUTES**

**MEETING:** The regular session of the Board of Directors of Canyon Country Club Estados Homeowners Association was held on Friday October 28, 2016 at 9:00 a.m. at the onsite meeting room.

**PRESENT:** Karen Park, President  
Margie Bunten, Vice President  
Rebecca Dyer, Treasurer  
Bill Benjamin, Secretary  
Gerry Donnelly, Director (Via phone)

**ALSO PRESENT:** Jim Lewis and Jennifer Huntsman of Desert Management. Homeowner(s) were present per attached sign in sheet.

**CALL TO ORDER:** The meeting was called to order by President Karen Park at 9:00 a.m.

**EXECUTIVE SESSION:** Jim Lewis stated that the Board met in executive session to approve minutes, and discuss owner issues.

**GRANDMARK LANDSCAPE:** Elvis stated that they are in the process of re-seeding. He will get a schedule to the Board for the tree trimming. He stated that the grass will be fertilized after the grass has been mowed twice. Elvis stated that all the irrigation will be checked and some trees have been removed.

**OPEN FORUM:** An owner stated that he appreciates the newsletter and is happy that Gerry is back on the Board and Bill has joined the Board. He stated that he is not sure that the Water Wise report was worth the money spent. An owner stated that he had a gas leak and it has been fixed. An owner stated that she had to have her gas lines replaced as well. An owner stated that the property looks good but has noticed a few brown spots in the grass. An owner asked about the pool heating. An owner asked about bike storage.

**SECRETARY'S REPORT:** Margie made the motion to approve the September 28, 2016 minutes as amended, seconded by Gerry. Motion carried.

**TREASURER'S REPORT:** Jim reported on the September 2016 financials and read the balance sheet and the income/expense statement. Rebecca made the motion to approve the September 2016 financials as presented, seconded by Margie. Motion carried.

**DELINQUENCIES:** No action needed at this meeting.

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**AUDIT ENGAGEMENT LETTER:** Karen made the motion to approve, seconded by Gerry. Motion carried.

**2017 DRAFT BUDGET:** Margie made the motion to approve the 2017 draft budget as presented, seconded by Rebecca. Motion carried.

**MANAGER REPORT:** Reviewed.

**WALK THROUGH REPORT:** Reviewed.

**UNFINISHED/FINISHED BUSINESS:** Reviewed.

**BUSINESS AT HAND**

**SOLAR:** Karen stated that the solar company will be arriving soon to discuss the solar heating for the pools. She stated that she signed the forms that will be sent in for approval by the State and the cost for the HOA is \$100.00 per pool. The work would have to be done by December 31<sup>st</sup>. Rebecca made the motion to approve, seconded by Margie. Motion carried.

**COMMUNICATION POLICY:** Karen stated that the Board will review the policy further and will discuss it at the November Board meeting.

**TENNIS COURT ESTIMATES:** Margie stated that she and Karen met with Palm Springs Tennis Courts and the total cost to redo the 6 courts is \$44,000.00. Gerry made the motion to approve, seconded by Margie. Motion carried. Bill voted no.

**NEW BOARD PHOTO:** Tabled until the November meeting.

**ROBERTS RULES OF ORDER:** Bill stated that the agenda is not in order of conducting business and stated that we should have standing committees. Karen suggested that Gerry add to the newsletter that the Board is looking for committee members. Bill suggested that old business be added to the agenda since we table items and by adding this we then can see each month what was discussed or not acted on.

**COMMITTEES**

**LANDSCAPE:** Patrick stated that we have the water wise report and we have 2 estimates for updating the irrigation and converting some areas to desert scape. He stated that the landscape committee is in the process of meeting with Grand Mark to discuss further. These estimates are tabled.

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**POOLS:** Karen stated that the east pool needed a new LED light. Karen made the motion to approve the cost of \$684.50, seconded by Margie. Motion carried.

**ARCHITECTURAL:** Karen made the motion to approve unit 37 request to install a security screen door, seconded by Margie. Motion carried.

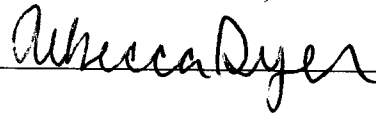
**CLUBHOUSE:** The Board agreed to purchase a new ping pong table at a cost not to exceed \$1,000.00.

**CORRESPONDENCE:** Reviewed.

**ADJOURNMENT:** There being no further business before the Board of Directors, Gerry made the motion to adjourn at 11:07 a.m., seconded by Margie. Motion carried.

**NEXT MEETING:** November 18, 2016 at 9:00 a.m. @ the onsite meeting room.

**ATTEST:**

  
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