

**Minutes - Board of Directors Meeting
Muir Woods Park Community Association**

Agenda Item 1 Call to Order and Roll Call – Meeting Information

Meeting Date	June 12 2014
Call To Order	7:10
Chairperson	Pete
Present:	
Peter Hindley, President	x
Keith Papulias, Vice-President	
Carol Stern, Treasurer	x
Lynn Hindley, Corresponding Secretary	x
Nancy Gribler, Recording Secretary	x
Lila Daniels	Apologies
Faybeth Diamond	x
Harold Dittmer	x
Susan Johnson	x
John Lovell	Apologies
Judy Sparks	Apologies
Members and Guests Present:	O
Adjourned	8:36 pm
Minutes Submitted By	N. Gribler
Date Of Minutes	6/15/2014

The following action items, decisions, and important issues were discussed/agreed to:

Agenda Item 2 Agenda Approval and Additions (Pete)

Motion: To approve the agenda.

Motion by: Lynn

Second by: Susan

In favor: All

Oppose: None

Abstain: None

Agenda Item 3 Approval of Minutes of Previous Meeting (May 8, 2014)

The minutes have not yet been submitted.

Motion:

Motion by:

Second by:

In favor:

Oppose:

Abstain:

Agenda Item 4

President's Report (Pete)

Chipper Days are June 21 & 22. We are going to give the Tree Man Company \$500 to help defray the chipper costs of the Fire Department.

Next event is the July 27th Summer BBQ

Motion:

Motion by:

Second by:

In favor:

Oppose:

Abstain:

Agenda Item 5 Treasurer's Report (Carol)

Carol provided financial reports by e-mail before the meeting that show the finances are in excellent shape.

Carol has managed to find all the account numbers for all the utilities and will be getting monthly statements.

Motion:

Motion by:

Second by:

In favor:

Oppose:

Abstain:

Agenda Item 6

Corresponding Secretary's Report (Lynn)

Nothing to report

Motion:

Motion by:

Second by:

In favor:

Oppose:

Abstain:

Agenda Item 7 Old and Ongoing Business

7A Communication and Website Report (Lila)

No report - Lila is out of town.

Motion:

Motion by:

Second by:

In favor:

Oppose:

Abstain:

7B Children's Committee Chairperson's Report (John)

No report - John is out of town.

Motion:

Motion by:

Second by:

In favor:

Oppose:

Abstain:

7C Emergency Coordinator's Report (Susan and Faybeth)

No report

Motion:

Motion by:

Second by:

In favor:

Oppose:

Abstain:

7D Facility (Including Rentals) Chairperson's Report (Lynn)

The facility is doing great. Had the front pad ramped out on two sides for wheelchair access.

Rental Coordinator Motion

We discussed the rental coordinator motion at last Thursday's Board meeting. We agreed that Pete would draft a motion and circulate it for comments, which he did. The draft was revised slightly based on some comments by Harold, and the final version is in quotes below. The minor change was to replace the term Rental Agent with rental coordinator, which is the term used in the rental agreements we sign with the renters. Judy also suggested some revisions, but they were not included in the final version.

“The Muir Woods Park Community Association rental coordinator is responsible for all aspects of the process of renting or otherwise using the MWPCA Clubhouse and/or grounds, including but not limited to communicating with potential renters, determining the date, time, permissible number of guests, and rental price, whether insurance certificates are needed, and any special conditions regarding the rental. The rental coordinator has full authority to decide on all matters associated with the rental process, including approving or rejecting a proposed rental. The rental coordinator has the authority to use his or her judgment regarding any and all aspects of the rental process. The rental coordinator is also the keeper of the calendar for the MWPCA, and to avoid scheduling conflicts all parties must contact the rental coordinator to seek approval of a use of the property in any way.”

Eight Board members voted by e-mail to approve the motion. No votes against approval were received. Only six approval votes were required for passage, thus the motion was approved.

Motion:

Motion by:

Second by:

In favor:

Oppose:

Abstain:

7E Membership: Dues & Donations, Database, Welcome (Judy)

No report - Judy is out of town.

Motion:

Motion by:

Second by:

In favor:

Oppose:

Abstain:

Agenda Item 8

8A Park Service Meeting (Pete)

MWPCA constituents met at the Clubhouse with NPS on May 15th at 2:30 p.m.

(Faybeth, Peter, Nancy and three reps from NPS) talked about their 20 year plan. It was not a completely satisfactory meeting.)

On June 15 Nancy asked that Pete put out an email (done on June 16) on behalf of the Mount Tam Task Force reminding neighbors that there would be a meeting hosted by the NPS on Wednesday, June 18th. It was also approved to place a sign at four corners to remind neighbors of the meeting.

Motion:

Motion by:

Second by:

In favor:

Oppose:

Abstain:

8B Chipper Days Reminder June 21/22 (Pete)

Reminder - and no one needs to help. They do not need our help.

Motion:

Motion by:

Second by:

In favor:

Oppose:

Abstain:

8C Other (Anyone?)

None.

Motion:

Motion by:

Second by:

In favor:

Oppose:

Abstain:

Agenda Item 9 Adjournment

Motion: To adjourn the meeting

Motion by: Nancy Gribler

Second by: Faybeth Diamond

In favor: All

Oppose: None

Abstain: None

Time: 8:36 pm