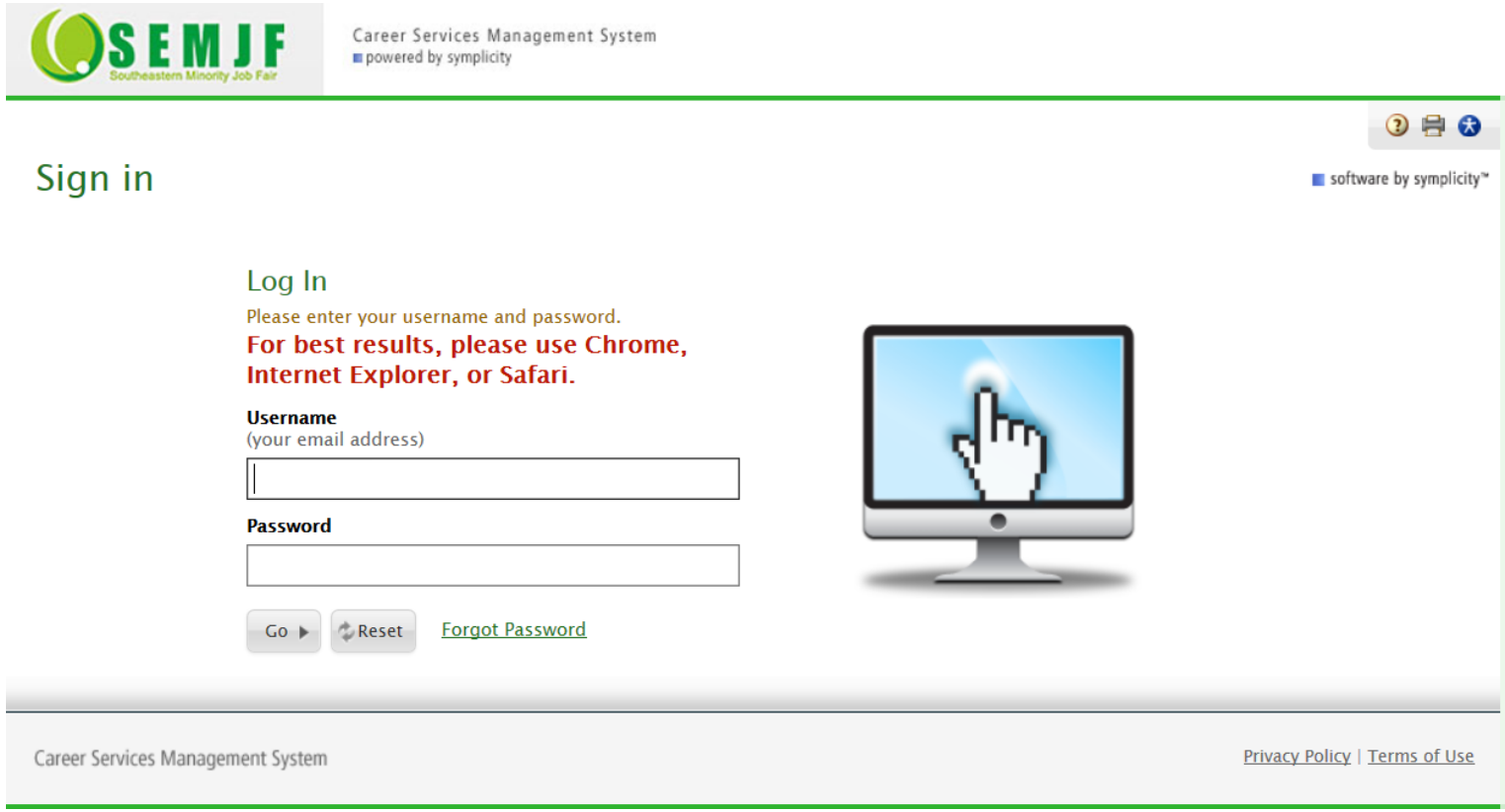
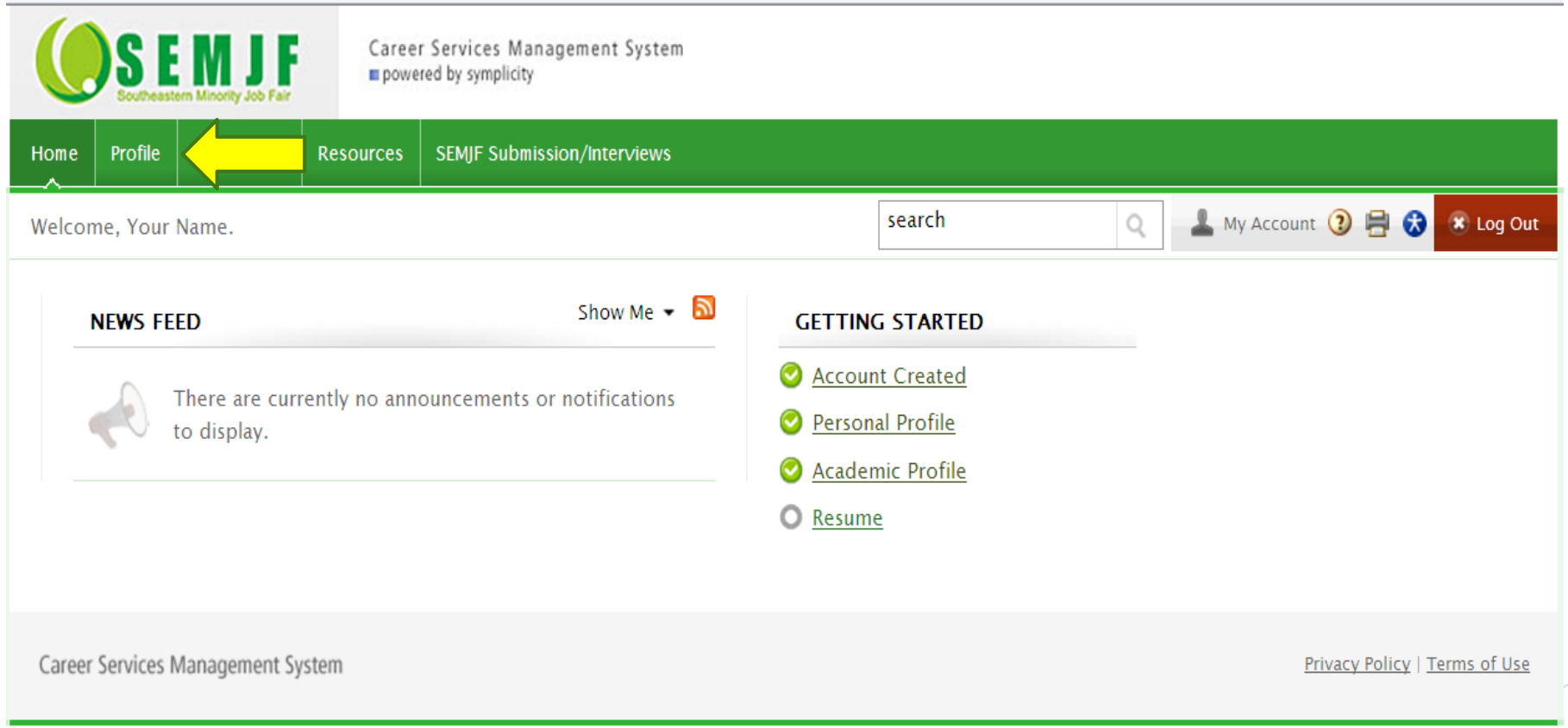
SEMJF

Student Account Set-up Instructions

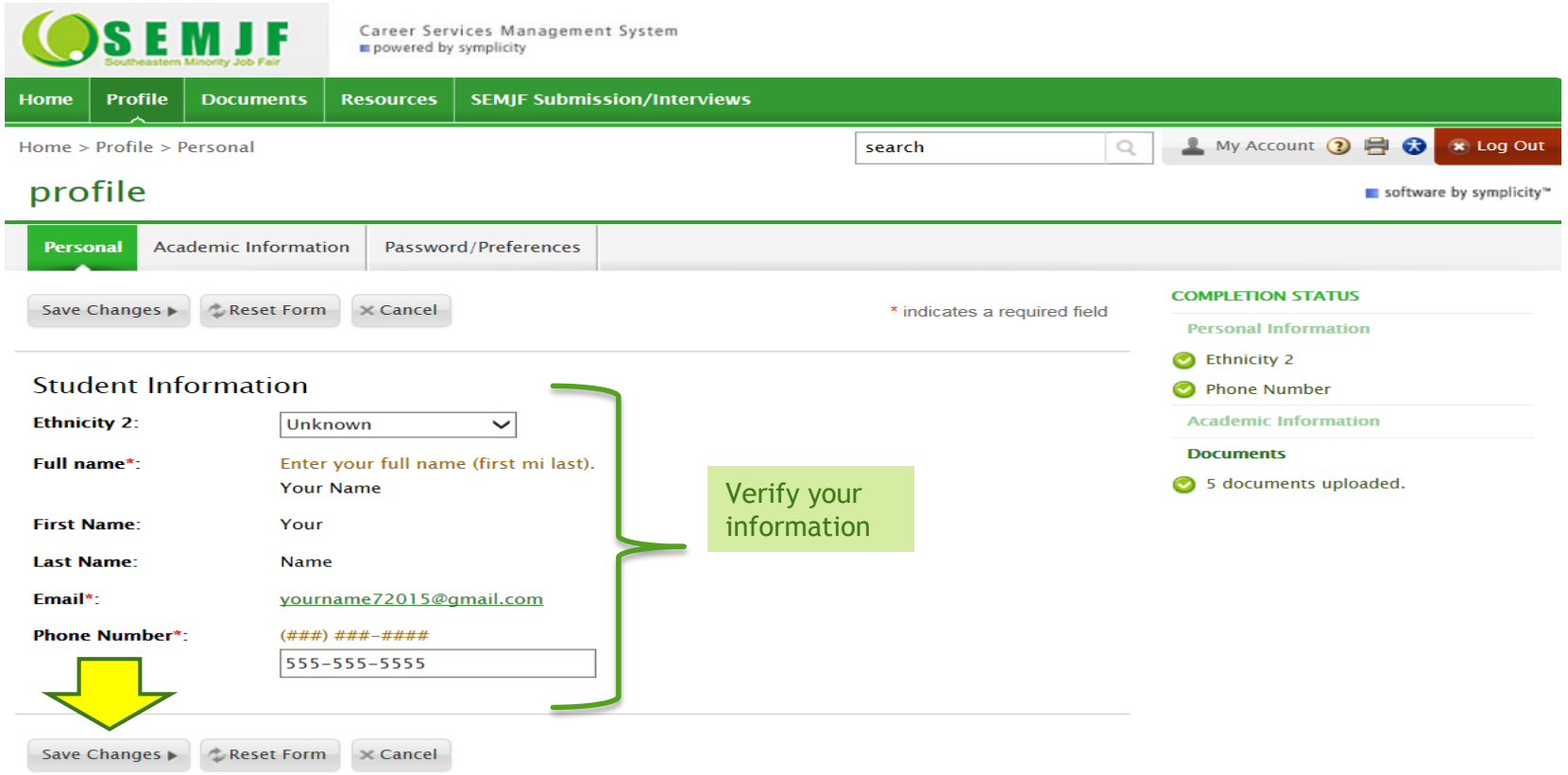
Log into Symplicity at https://law-smjf-csm.symplicity.com/students/ using the username and password sent to you from the SEMJF administrator.



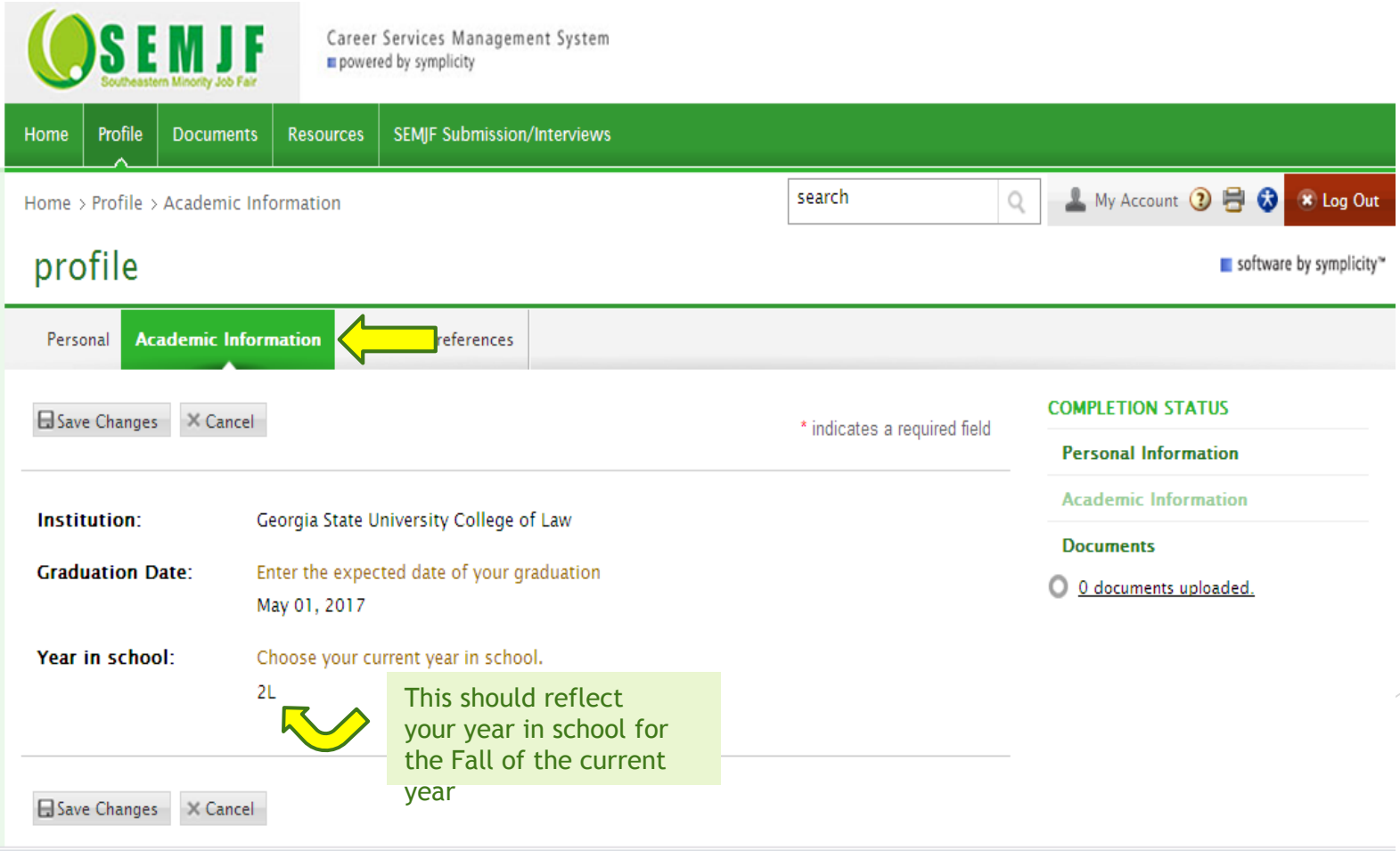
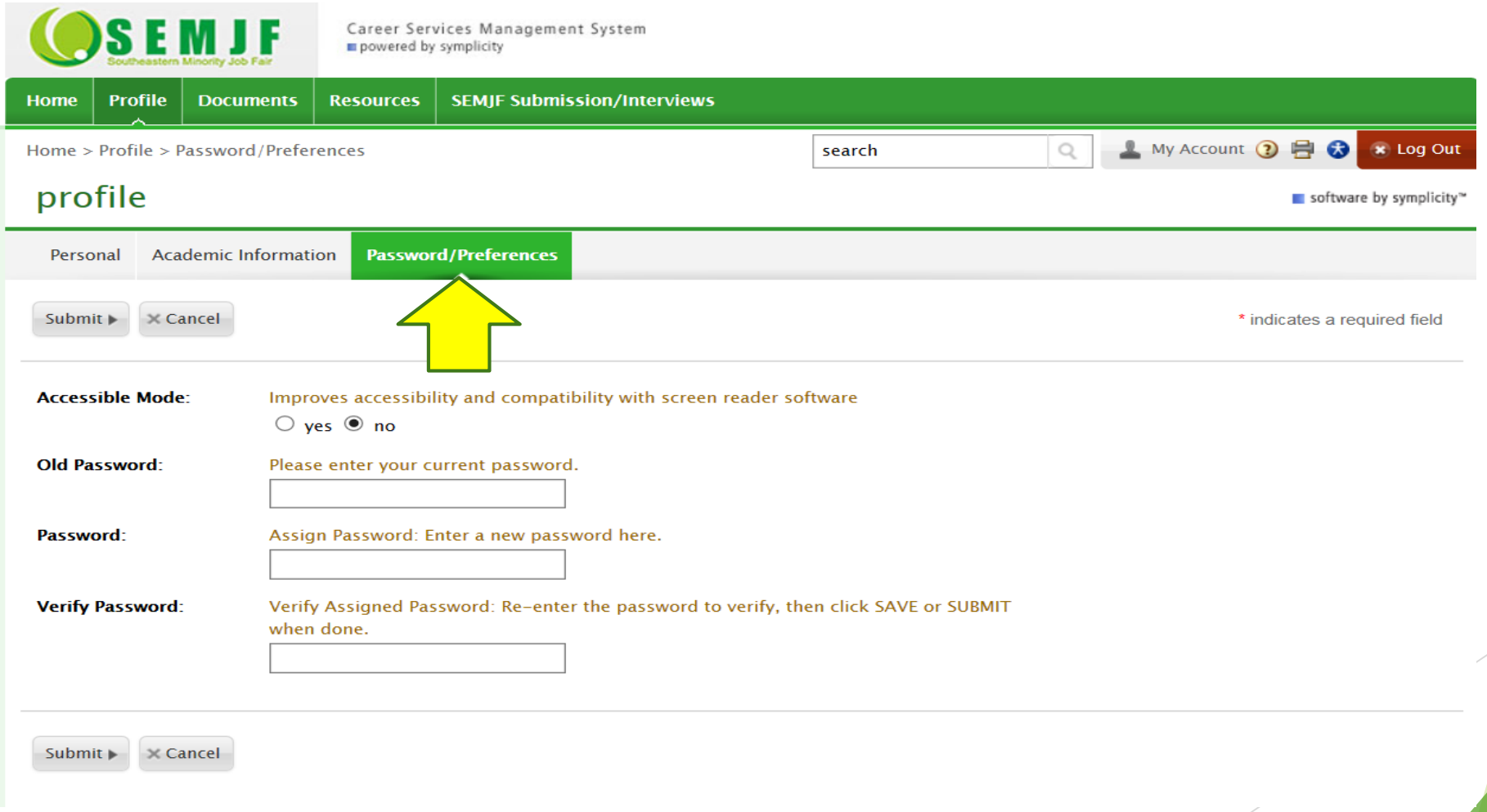
You must complete your profile before submitting bids to employers.



Select your ethnicity from the drop down menu. Make sure that your name is listed properly, and enter your cell phone number where you can be reached during the job fair. If your name and student email are correct, click “Save Changes.” If your name is listed improperly, contact your Career Services Office.



Click on the “Academic Information” tab to check your graduation date and year in school. It’s imperative that your information be listed accurately in order to see the employers who are requesting applications from your year in school. If your graduation date or year in school is incorrect, contact your Career Services Office.



You may change your password by clicking on the "Password/Preferences" tab.