

Literacy Volunteers of Beaufort County

Volunteer/Tutor Intake Record

LVBC Job Title: Tutor / Board Member / Volunteer
(Circle One)

Today's date: _____
Certification date _____

Name: _____

Address _____

City/State/Zip _____

Email Address: _____

Phones: (H) _____ (Cell) _____ (Work) _____

OK to call at work? y/n

Date of birth ____/____/____ Male/Female US Citizen? y/n If no, years in US ____

Employer _____

If retired, previous occupation? _____

Second language? y/n Speak? _____ Read ? _____ Write? _____

Available to Meet: We know this can change over time.

	Morning	Afternoon	Evening
Monday	_____	_____	_____
Tuesday	_____	_____	_____
Wednesday	_____	_____	_____
Thursday	_____	_____	_____
Friday	_____	_____	_____
Weekend	_____	_____	_____

Check all areas you feel confident in tutoring: Specialty area? _____

	Beginners	Intermediate	Advanced (GED)
Reading	_____	_____	_____
Writing	_____	_____	_____
Math	_____	_____	_____
Social Studies	_____	_____	_____
Science	_____	_____	_____
ESL (Second Lang.)	_____	_____	_____
Computers	_____	_____	_____

