



WILEAG Governing Board Meeting Minutes

February 19, 2018

The meeting, held at the CVMIC offices in Wauwatosa, was called to order at 1000 hours by President Greg Peterson.

Present: Peterson, Ruzinski, Christopherson, Stojkovic, Bayer, Pederson, Ferguson, Nasci, Jack, and Mayzik

Excused: Dunn, Palmer, Cole, and Jungbluth

Others: Bob Rosch, Katie Wrightsman, Phil Noche, and Pete Nimmer

The minutes from the January 22, 2018 meeting were sent in advance of the meeting. ***After review, the meeting minutes of the January 22, 2018 were approved on a unanimous voice vote following a motion by Ruzinski, seconded by Bayer.***

Standing and Ad-hoc Committee Reports

- **Process Committee** – Nothing to report.
- **Outreach Committee** – Nothing to report.
- **Training Committee** – Bayer reviewed the scheduled training in April and shared the number of participants currently registered. A push to recruit more attendees will be made as the training dates draw closer.
 - Accreditation Manager April 12 (8 hours)
 - Assessor April 19 (8 hours)
 - Team Leader April 26 (4 hours)
- **Large Agency Committee**- Nothing to report.

OFFICER'S REPORTS

- **President's Report** – Peterson reports that the Wisconsin Police Leadership Foundation Winter Conference held February 11-14, 2018 was a successful event. WILEAG had a strong presence and was well represented again by our Executive Director Bob Rosch.
- **Vice President's Report** – Nothing to report.
- **Secretary's Report** – Nothing to report.

Financial Report- Rosch provided and reviewed his compiled financial reports with Board members. He reported a current balance of \$57,142.34 as of 02/19/18. Peterson advised the Board that the Executive Committee had already reviewed the detailed financial reports in advance and found no concerns. Following discussion and review, ***a motion was made by Ruzinski, seconded by Mayzik and passed on a unanimous voice vote to accept the Financial Reports.***

Executive Director Report – Rosch reviewed the written report that he sent to Board members in advance of the meeting which included the 2018 on-site schedule and sponsorship updates. He reviewed his attendance at the Wisconsin Police Leadership Foundation Winter Conference held February 11-14, 2018 and discussed his recruitment of new agencies interested in accreditation.

Old and Unfinished Business

At-large Board Member Vacancy-

Pete Nimmer appeared in person and presented his interest in joining the WILEAG Board of Directors. He reviewed his professional background and work history relevant to accreditation. The Board took no action at this time and will be considering Anne Wellens candidacy during the March 19, 2018 Board meeting.

New Business

Board Member Practices/Procedures Questions - No questions were raised by Board members in regards to organizational practices/procedures currently undertaken by WILEAG.

Evidence Standards- Additional Precautions Requirement

The requirements enumerated in standard 11.2.1.5 *“Properly secured, with additional precautions taken for high value, sensitive or high-risk property, such as currency, jewelry, narcotics, firearms, or biohazards”* has been a source of angst for agencies seeking accreditation. Clarity from the Board was sought regarding this requirement considering agencies have remodeled their evidence rooms in some instances to show compliance with the standard.

In advance of the meeting, Peterson shared with the Board the professional standards adopted by the International Association for Property and Evidence. A review and comparison of these requirements found that WILEAG's evidentiary best practices are consistent with their recommendations for "*enhanced security*" when dealing with high value items such as drugs, money and firearms. General discussion ensued regarding how a participating WILEAG agency could demonstrate compliance with the "*additional precautions*" requirement. It was noted that WILEAG has always been mindful that accreditation should be attainable for both large and small departments.

From this framework of operation, WILEAG has been careful not to mandate a one-size fits all solution for how an agency shows compliance with a specific standard. While making a physical modification to an evidence storage area to provide "*additional precautions*" may make sense for some agencies, it certainly was not a requirement for all agencies. For example, an agency could demonstrate "*additional precautions*" with respect to firearms by cable locking all the stored weapons together. Conversely, adding swipe cards and video surveillance that covers the entire property room would not satisfy the standard, since it does not provide any additional protection beyond that afforded the entire property room. With "*additional*" being the operative word in the standard, it is the responsibility of the agency to establish what additional steps they have taken beyond the approach taken to secure all other evidence.

Following discussion, it was decided that the flexibility and discretion afforded by the verbiage found in standard 11.2.1.5 was beneficial and language changes were not necessary. Should a participating WILEAG agency have questions regarding their compliance, WILEAG representatives are available to assist. Rosch will draft a memo regarding this and disseminate it to Wi-PAC members.

Reedsburg PD Accreditation Presentation. Lt. Pat Cummings and Sgt. Andy Foesch were present representing the department. Peterson recapped significant highlights from the agency on-site and informed them of the Board's decision to grant reaccreditation status effective January 22, 2018. Since they had already received the formal award presentation at the WPLF Winter Conference, Peterson offered that a local presentation could be made if requested.

Waukesha Sheriff Accreditation Presentation. Lt. Michelle Leffler, Deputy Jennifer Wallschlager and Programs and Projects Analyst Windy Jichta were present representing the department. Peterson recapped significant highlights from the agency on-site and informed them of the Board's decision to grant reaccreditation status effective January 22, 2018. Since they had already received the formal award presentation at the WPLF Winter Conference, Peterson offered that a local presentation could be made if requested.

Oshkosh PD Dual Accreditation Presentation. Lt. Andy Lecher was present representing the department. Peterson recapped significant highlights from the agency on-site and informed them of the Board's decision to grant dual reaccreditation status effective January 22, 2018. Since they had already received the formal award presentation at the WPLF Winter Conference, Peterson offered that a local presentation could be made if requested.

Next meeting – Confirmed at CVMIC, March 19, 2018.

The meeting was adjourned at 1139 hours on a unanimous voice vote following a motion by Ruzinski, seconded by Bayer.

Respectfully submitted,
Todd Christopherson, Secretary