

**Board of Trustees
VILLAGE OF MILLERTON
Workshop Meeting Minutes
May 30, 2018**

The workshop/joint meeting of the Village of Millerton Board of Trustees and Town of North East was held on Wednesday, May 30, 2018 at 7:00 PM at the Library Annex, 75 Main Street, Millerton, NY 12546 with Mayor Debra Middlebrook presiding. Trustees present: Jennifer Najdek, Alicia Sartori, and Matthew Hartzog. Also present: Treasure Stephany Eisermann, Absent: Trustee Christina Bates (Sign in sheet attached).

Resolution

Resolution 2018-14 was read into the record.

Motion made by Trustee Jenn Najdek to accept resolution and included authority to sign MOU, seconded by Trustee Sartori. All four (4) members in attendance approved and motion was passed.

RESOLUTION # 2018 - 14

VILLAGE BOARD OF THE VILLAGE OF MILLERTON

RESOLUTION APPROVING MEMORANDUM OF UNDERSTANDING FOR SHARING OF HIGHWAY
EQUIPMENT STORAGE AND FUEL DISPENSING SYSTEM AS A MEMORANDUM OF
UNDERSTANDING BETWEEN THE VILLAGE OF MILLERTON AND THE TOWN OF NORTH EAST

WHEREAS, the Town of North East ("Town"), is the owner of a 3.7 acre parcel of land located on Route 22, identified as Tax Parcel No. 7171-00-950854 ("Town Property"); and

WHEREAS, the Town of North East intends to construct on the Town Property a highway equipment storage building consisting of, among other things, four bays for the storage of highway vehicles and equipment (hereinafter "Storage Building"); and

WHEREAS, the Town also intends to construct on the said Town Property fuel storage tanks from which its Highway vehicles will obtain gas and diesel fuel from a Fuel Master fuel distribution, or similar, system (hereinafter "Fuel Storage Tanks"); and

WHEREAS, the Village of Millerton ("Village"), owns and operates highway vehicles and equipment to provide its residents with services such as snow removal, and highway repairs and maintenance but does not possess sufficient highway garage facilities to store all of its vehicles and equipment; and

WHEREAS, the Village does not presently have adequate fuel storage and distribution facilities sufficient to serve the needs of its highway vehicles and equipment; and

WHEREAS, the Town agrees to allow the Village to make use of the Fuel Storage Tanks and the fuel stored in the tanks to fuel Village highway vehicles and equipment; and

WHEREAS, the Town agrees to allow the Village to make use of a portion of the Storage Building for the storage of Village highway vehicles and equipment; and

WHEREAS, the Attorney to the Town has prepared a draft Memorandum of Understanding (MOU) memorializing the terms by which the Town would share its Storage Building and Fuel Storage Tanks with the Village for the review of the Town Board; and

WHEREAS, the said MOU has been reviewed, and approved with modification, by the Attorney to the Village and the Town Board (a copy of which is annexed hereto); and

WHEREAS, the Town and the Village understand that it is impossible to enter into a formal IMA until such time as further plans have been developed and approved by the Town for the construction of the Storage Building and fuel pumps on the property; and

WHEREAS, the Town cannot move forward with this project without the understanding that the Village will participate in the same.

NOW, THEREFORE, be it

RESOLVED, that the Village Board hereby approves the Memorandum of Understanding for the terms by which the Town would share its Storage Building and Fuel Storage Tanks with the Village sharing of the Storage Building and Fuel Dispensing System as a Memorandum of Understanding with the Village and the Town for the joint cooperation and sharing of these facilities, with the understanding that the details of said MOU are to be further developed and agreed upon between the Village and the Town in the near future, and bet it further

RESOLVED, that the Village Board hereby authorizes the Mayor of the Village to execute the Memorandum of Understanding, substantially in the form attached hereto, on behalf of the Village.

This motion was offered by Village Board member **Jennifer Najdek** and was seconded by Village Board member **Alicia Sartori**.

ROLL CALL	Debra Middlebrook	Voted	AYE
	Jennifer Najdek	Voted	AYE
	Christina Bates	Voted	ABSENT
	Alicia Sartori	Voted	AYE
	Matthew Hartzog	Voted	AYE

The Resolution was carried by a majority vote of the Village Board members on May 30th, 2018.

Kelly Kilmer
Village Clerk, Millerton

Motion was made by Trustee Matt Hartzog to accept the Resolution 2018-15 Authorization for Co-applicant Grant Application between the Town and Village. Seconded by Trustee Jenn Najdek, All four (4) members in attendance approved and motion was passed.

RESOLUTION # 2018 - 15

VILLAGE BOARD OF THE VILLAGE OF MILLERTON

RESOLUTION AUTHORIZING THE VILLAGE MAYOR TO BE A CO-APPLICANT WITH THE TOWN OF NORTH EAST TO THE DUTCHESS COUNTY 2018-2019 MUNICIPAL INNOVATION AND SHARED SERVICES GRANT PROGRAM FOR LEGAL, ENGINEERING AND INSPECTION AND CONTRACT ADMINISTRATIVE SERVICES WITH REGARD TO CONSTRUCTION OF A 15,000 SQUARE FOOT JOINT GARAGE AND ADMINISTRATION BUILDING AND A 4,800 SQUARE FOOT JOINT STORAGE FACILITY AND A JOINT FUEL MANAGEMENT STORAGE FACILITY AND A 3,200 SQUARE FOOT JOINT SAND/SALT STORAGE SHED

WHEREAS, the Town is the owner of a 3.7 acre parcel of land located on Route 22, identified as Tax Parcel No. 950854 (“Town Property”); and

WHEREAS, the Town intends to construct on the Town Property a highway equipment storage building consisting of, among other things, four bays for the storage of highway vehicles and equipment (hereinafter “Storage Building”); and

WHEREAS, the Town also intends to construct on the said Town Property fuel storage tanks from which its Highway vehicles will obtain gas and diesel fuel from a FuelMaster fuel distribution, or similar system (hereinafter “Fuel Storage Tanks”); and

WHEREAS, the Town also intends to construct on the said Town Property a 3,200 square foot joint sand/salt storage shed (hereinafter “Sand/Salt Shed”); and

WHEREAS, the Town also intends to construct on the said Town Property a 15,000 square foot joint garage and administration building (hereinafter “Garage and Administration Building”);

WHEREAS, the Village owns and operates highway vehicles and equipment to provide its residents with services such as snow removal, and highway repairs and maintenance but does not possess sufficient highway garage facilities to store all of its vehicles and equipment; and

WHEREAS, the Village does not presently have fuel storage and distribution facilities sufficient to serve the needs of its highway vehicles and equipment; and

WHEREAS, the Town has agreed to allow the Village to make joint use of the Fuel Storage Tanks and the fuel stored in the tanks via the FuelMaster fuel distribution; and

WHEREAS, the Town has agreed to allow the Village to make use of a portion of the Storage Building for the storage of Village highway vehicles and equipment; and

WHEREAS, the Town has agreed to allow the Village to make use of a portion of the Sand/Salt Shed; and

WHEREAS, the Town has agreed to allow the Village to make use of a portion of the Garage and Administration Building; and

WHEREAS, the Board members of the Town and the Board of Trustees of the Village have deemed it in the best interest of the residents of the respective municipalities to enter into a Memorandum of Understanding (MOU) to permit the Village to obtain fuel from the Town’s Fuel Storage Tanks and to store its highway vehicles and equipment in a dedicated portion of the Storage Building pursuant to a Municipal Cooperation Agreement; and

WHEREAS, Dutchess County has a Municipal Innovation and Shared Services Grant Program pursuant to which municipalities may be awarded grant money to improve efficiencies and streamline government services which may be a possible source of funding for this joint effort between the Town and the Village.

NOW, THEREFORE, be it

RESOLVED, that the Village Mayor is hereby authorized to be a co-applicant with the Town of North East to make application to the Dutchess County 2018-2019 Municipal Innovation and Shared Services Grant Program for the legal, engineering, inspection and contract administrative services in conjunction with the construction of a 15,000 square foot joint garage and administration building in the amount of \$250,000; for the legal, engineering, inspection and contract administration services for the construction of a 4,800 square foot joint storage facility in the amount of \$75,000; for the legal, engineering, inspection and contract administration services for a joint fuel management storage facility in the amount of \$7,500; for the legal, engineering, inspection and contract administration services for a joint sand/salt storage shed in the amount of \$51,000; and be it further

RESOLVED, that the Village Mayor is authorized to support said as co-applicant for the grant and to execute whatever documentation is required in conjunction with said grant application.

This motion was offered by Village Board member **Matthew Hartzog** and was seconded by Village Board member **Jennifer Najdek**.

MAYOR MIDDLEBROOK
TRUSTEE NAJDEK
TRUSTEE BATES
TRUSTEE SARTORI
TRUSTEE HARTZOG

Voted **AYE**
Voted **AYE**
Voted **ABSENT**
Voted **AYE**
Voted **AYE**

The Resolution was carried by a _____ vote of the Village Board members on _____, 2018.

Kelly Kilmer,
Village Clerk, Village of Millerton

Memorandum

Memorandum of Understanding with the Town of North East was read in the record. *Motion* was made by Trustee Matthew Hartzog to sign the MOU with the Town of North East, seconded by Trustee Alicia Sartori. All four (4) members in attendance approved and motion was passed. Mayor Debra Middlebrook and Town Supervisor George Kaye signed Memorandum (see attached)

Letter of Support

Motion made by Trustee Matthew Hartzog to sign letter of support after two (2) corrections. Seconded by Trustee Alicia Sartori. All four (4) members in attendance approved and motion was passed. (See attached letter)

Adjourn

Motion made by Trustee Najdek to adjourn the meeting at 7:45 PM, seconded by Trustee Hartzog, all four (4) members in attendance approved and motion was passed.

Respectfully Submitted,

Kelly Kilmer
Village Clerk