

Approved September 5, 2019  
Admiral Heights Improvement Association Board Meeting  
June 6, 2019

**Called to order:** 8 p.m. by President Scott Gibson at Maria Lebow-Little's house

**AHIA board members in attendance:** Bo Conroy, Martha Thorn, Gibson, Jim Burdick, Lebow-Little, John Leupold, Derek Lotfi, Tonya McGinnis, Cindy Radulovich, and Grant Garcia. Also in attendance was Admiral Heights resident, Maggie Rogers.

**Not in attendance:** Norm Crews & Mario Schiappacasse

**Minutes:** February and May 2019 minutes were approved.

**Treasurer's Report:** \$646.54 was moved from the regular bank account to the "Dock Rebuild Account." Our fundraising goal was \$6,000. We've raised about \$4,000, so we're about \$2,000 short of our goal.

The amount left over from GreenScape was \$37.10. What happens to that money? It remains in the budget. We don't reforecast.

A separate account has been set up for the dock to maintain transparency. It's like moving money from a general fund to the capital budget or filling out a check and waiting to mail it.

The Treasurer's Report was accepted.

**Other financial issues:** (1) Confusion exists among the members. They're not sure whether they're paying for their 2018 or their 2019 dues. Gibson discussed putting together a proposal for the board to consider that would better explain how the dues process works. If the board approves the proposal, it could then go before the members for their approval.

(2) "Square" will allow payment without a WiFi signal. Leupold and Gibson will look into it as a payment option. Members can also set up auto billing on Pay Pal. We would like for members to be able to swipe any credit card at AHIA meetings.

**Boat Club Dock:** The Boat Club would like to see an AHIA bank statement at the general membership meetings.

The money in escrow accounts can be used for dock replacements and major repairs – not maintenance. The Boat Club is responsible for routine maintenance.

The lease is for 25 years with a yearly rent of a dollar.

The Boat Club will obtain the permits for the dock work and work with the contractor. The Boat Club will pay 65 percent of the cost and AHIA 35 percent. AHIA and the Boat Club will jointly choose the contractor.

If the cost is above \$40,000, AHIA may be willing to pay a “reasonable” amount, but if it’s a lot above \$40,000, the terms of the lease would have to be renegotiated.

AHIA is committed to pay \$8,000 from savings and \$6,000 from fundraising for a total of \$14,000. If we raise more than \$6,000, the excess can be used toward the \$750 that AHIA will begin putting in an escrow account in 2020. The Boat Club will also put in \$750. These funds can be used for either dock.

The lease is done and ready to be signed by the AHIA president and Boat Club commodore. During the next two months permits will be filed. Since our July 4 meeting is canceled due to the holiday, a committee chaired by Conroy and including Leupold, Garcia and Gibson will handle any questions that arise.

**Fourth of July:** Alex Hachey from the Germantown-Homewood neighborhood asked on Facebook about combining the Admiral Heights and Germantown-Homewood Fourth of July celebrations. Germantown-Homewood plans on having theirs along Poplar Trail with live music. AHIA plans on a bike parade at Sampson Place with a firetruck and police car. Thorn has requested both but has only heard from the police who will have a representative at the bike parade.

Board members decided it was too close to the event to consider combining them this year. They will evaluate the request in 2020.

Our event signs have been “an embarrassment.” Signs require storage and updating. Banners can be put up in two minutes but at \$70 per sign, two signs per event, they can be expensive (\$140 per event). Also, the time and date wouldn’t be on the banners.

Would we consider something like the Phoenix Academy sign or the Germantown-Homewood sign? Can the sign be seen driving by or do you have to be walking? Realtors’ signs were also considered. McGinnis thought she might be able to get two banners for \$40 each.

Items needed for the Fourth of July include flags, cones, giveaways, coolers, lemonade and water, cupcakes and paper products. Gibson is taking charge of the event.

Lebow-Little is shopping for the things that are needed. McGinnis is inviting an ice cream truck. Thorn has invited representatives of the Annapolis Police Department and the

Annapolis Fire Department. The police department has already confirmed their participation. She hasn't heard from the fire department yet.

**Heroes Run:** The Travis Manion Foundation has asked for our support of the Heroes Run on Sunday, Sept. 22. The City requires a letter from the neighborhood supporting it. The run usually has a rolling shut down of streets. Last year they delivered flyers door to door to the houses on Williams Drive that would be affected by the run.

**Kayaks:** What to do with abandoned kayak racks was discussed. Take to police? Put photos on Facebook? Put a lock on them? Send email? Store them? Put an ad in the newspaper and/or newsletter? Post notice in some other place?

**To do:** Get ready for Fourth of July Bike parade – Gibson, Lebow-Little, McGinnis, Thorn, Burdick, Leupold, Garcia

Monitor Boat Club Dock progress – Conroy, Leupold, Garcia and Gibson

Write letter in support of Heroes Run – Gibson

Research signs – Garcia, McGinnis

Draft proposal to explain dues process – Gibson

Research Square and/or something similar – Leupold and Gibson

The meeting was adjourned at 9:25 p.m.  
Submitted by Martha Thorn, Secretary