



## Forest Grove Board of Fire Commissioners November 28<sup>th</sup>, 2017 Meeting Minutes

### 1. Call to Order: @ 19:00

#### 1. Members Present

- X Andrew Bellone Jr. - Chairman
- X Samuel Scapellato - Co Chairman
- X Mykola “Nick” Myronowskyj - Secretary
- X Thomas Bellone Sr. - Treasurer
- \_\_ Scott Graiff

#### Public Present & Others:

Tamara Ardito – DTA Solutions

### 2. Reading of the minutes of the previous meeting

A motion to accept minutes as written was made by Samuel Scapellato and seconded by Thomas Bellone Sr.

### 3. Communications

The Board received a letter from First Priority regarding the \$6,000.00 overpayment that was due to the fire district. First Priority is challenging the overpayment and how the overpaid funds will be used. Mykola will contact First Priority and see if there is a way that this issue can be resolved without litigation.

The Board received an e-mail from the CFO of Franklin Township. The fourth quarter fire district payment will be transferred on 12-15-17 in the amount of \$127,602.25.

The signed and notarized petition for nomination was received from Andrew Bellone Jr.

A notice from the NJ State Association of Fire Districts was received regarding bill A1690 which establishes the procedures for Boards of Fire Commissioners to be able to move their annual fire district elections to November, and eliminates certain fire district budget referenda and eliminates certain fire district capitol purchase referenda. This bill was signed into law. A copy of this notice will be posted in the Commissioners office and is attached to these minutes.

### 4. Bills against the Commission (refer to file for list of all bills paid)

A motion to pay all bills was made by Mykola Myronowskyj and seconded by Andrew Bellone Jr.

Notes: None



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### 5. Treasurers Report

Please refer to the attached report.

A motion to accept Treasurers report as read was made by Mykola Myronowskyj and was seconded by Andrew Bellone Jr. Notes: None

A refund of policy payment check was received from Borelli Insurance in the amount of \$1,247.44. This refund was due to the amended policy for the premises sections 1-1 through 1-5 of the policy. The amendment was due to the fire company receiving a Class 4 rating from ISO.

### 6. Old Business

There is still as \$2,500.00 grant that was received that was not applied. The Board believes that the funds were for the replacement SCBA's, or for the purchase of the SCBA fit testing machine. The Board forwarded the funds in advance of the grant to pay for the SCBA's. The grant should have been applied to that expenditure. Thomas Bellone Sr. went through the records to determine if this is correct. Thomas was unable to confirm if these funds were for the SCBA grant. Thomas Bellone Sr. contacted Ed Paul (auditor) for direction on how to move forward. According to Thomas Bellone Sr. we are waiting to hear back from Ed Paul.

There were 2 small amounts of money that will be moved to clear completed projects. One amount from the capital improvement project that was completed in the amount of \$16.05 and one amount in the amount of \$2.36 from debt service. These amounts will be transferred to the general fund balance. Since the projects are closed, there is no need to leave these funds on those line items.

A resolution will need to be made at the end of the year to transfer these 2 amounts.

The finance committee re-reviewed the lease proposal and re-submitted a new lease proposal with an actual lease agreement to the Board. The Board reviewed the lease proposal and found that there was specific language within the lease that we could not agree to. The Board will negotiate the actual rent increase when we determine the budget for 2018. The President of the Fire Company is going to provide an electronic copy of the proposed lease agreement so that any changes can be made immediately, and the proposal once agreed to can be voted on and adopted.

The Board has received 2 quotes from the Chief for a new command vehicle. These quotes will be reviewed and if possible, the cost will be factored into the 2018 budget. The one quote is from First Priority. The Chief will be advised that if the overpayment issue for the KME Rescue truck cannot be resolved, we may need to find another vendor through HGAC as the Board will not be able to move forward with additional business with First Priority until the issue is resolved.



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The Board set the budget for 2018. This budget proposal will be sent to the auditor for review. The proposed budget passed with 3/5 majority vote. Recorded voting of the budget is as follows:  
Andrew Bellone Jr. – Chairman - Aye  
Samuel Scapellato - Co Chairman – Not present  
Mykola “Nick” Myronowskyj – Secretary - Aye  
Thomas Bellone Sr. – Treasurer - Aye  
Scott Graiff – Not present / absent

### **7. New Business**

The Board has decided that we will not be entering the JIF insurance program for workman’s compensation insurance for the fire company. The Board felt that the information that we received was not sufficient to enter into the JIF insurance program. We have budgeted in 2018 to purchase our own workman’s compensation insurance through our insurance company. The Board has agreed that we will revisit this issue next year, once we have better information and input from the fire companies that have entered into the JIF program.

The Board received a letter from First Priority regarding the \$6,000.00 overpayment that was due to the fire district. First Priority is challenging the overpayment and how the overpaid funds will be used. The original letter that was received from First Priority stated that the company was going to take the overpayment and apply it to future servicing of equipment at their facility. Per Ed Paul (auditor) these monies are considered an overpayment and must be returned to the Board. Mykola will contact First Priority and see if there is a way that this issue can be resolved without litigation.

The Board received an e-mail from the CFO of Franklin Township. The fourth quarter fire district payment will be transferred on 12-15-17 in the amount of \$127,602.25.

The signed and notarized petition for nomination was received from Andrew Bellone Jr. This nominee will be added to the ballot for the 2018 fire district election.

The 2018 Proposed budget was returned to the Board from Ed Paul (auditor). The reviewed / revised budget for 2018 will require another vote before it is sent to the DCA for approval. The proposed budget passed with 4/5 majority vote. Recorded voting of the budget is as follows:  
Andrew Bellone Jr. – Chairman - Aye  
Samuel Scapellato - Co Chairman – Aye  
Mykola “Nick” Myronowskyj – Secretary - Aye  
Thomas Bellone Sr. – Treasurer - Aye  
Scott Graiff – Not present / absent



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**8. Public Comments**

**Chief of the Fire Department:**

Not present.

**President of the Fire Department:**

Not present.

**Others:**

Not present.

**9. Adjournment**

A motion to adjourn was made by Mykola Myronowskyj and seconded by Andrew Bellone Jr. The meeting was adjourned at 19:29.

*Respectfully Submitted,*

*Mykola "Nick" Myronowskyj*

*Secretary*

*Board of Fire Commissioners, District 4*

*Township of Franklin, Gloucester County NJ*



## Forest Grove Board of Fire Commissioners November 28<sup>th</sup>, 2017 Meeting Minutes

6:58 PM  
11/28/17  
Accrual Basis

### Franklin Township Fire District No 4 Balance Sheet As of November 30, 2017

	Nov 30, 17
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
Newfield Na Bk 0505	-16,203.40
Newfield Savings 9924	390,966.61
<b>Total Checking/Savings</b>	<b>374,763.21</b>
<b>Total Current Assets</b>	<b>374,763.21</b>
<b>Fixed Assets</b>	
Amnt Provide Retire Gen LTD	35,000.00
Due From Capital Fund	14,500.00
Due From General Operating Fund	38,454.00
Fixed Assets	902,188.00
<b>Total Fixed Assets</b>	<b>990,142.00</b>
<b>TOTAL ASSETS</b>	<b>1,364,905.21</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	444,098.52
<b>Equity</b>	
Cap Fund Bal Design For Debt Se	11,589.83
Central Fund Bal	37,433.04
Fixed Bal. -Undesignated	-68,761.61
Invest in Gen. Fund Assets	1,012,277.37
Oper Fund Bal Designated	4,119.00
Retained Earnings	-57,261.86
Net Income	-18,589.08
<b>Total Equity</b>	<b>920,806.69</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,364,905.21</b>



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6:57 PM  
11/28/17  
Accrual Basis

### Franklin Township Fire District No 4 Transactions This Month As of November 30, 2017

Type	Date	Num	Name	Amount
<b>Newfield Na Bk 0505</b>				
Bill Pmt -Check	11/28/2017	11587	Andrew Bellone	-1,350.00
Bill Pmt -Check	11/28/2017	11588	Comcast (Xfinity)	-6.00
Bill Pmt -Check	11/28/2017	11589	Comcast 569	-205.47
Bill Pmt -Check	11/28/2017	11590	Dennis Allonnardo	-77.68
Bill Pmt -Check	11/28/2017	11591	Diamond Tool	-524.00
Bill Pmt -Check	11/28/2017	11592	DTA Solutions Enterprises LLC	-110.00
Bill Pmt -Check	11/28/2017	11593	Eurofin's	-71.50
Bill Pmt -Check	11/28/2017	11594	Fire Apparatus Repair Inc.	-202.00
Bill Pmt -Check	11/28/2017	11595	Forest Grove Fire Co	-2,306.25
Bill Pmt -Check	11/28/2017	11596	Jake Containers	-2,350.00
Bill Pmt -Check	11/28/2017	11597	Major Petroleum Ind.	-672.29
Bill Pmt -Check	11/28/2017	11598	MRA Mobile Truck & Trailer Re...	-2,258.13
Bill Pmt -Check	11/28/2017	11599	My-Lor Inc	-16.00
Bill Pmt -Check	11/28/2017	11600	Mykola Myronowskyj	-1,600.00
Bill Pmt -Check	11/28/2017	11601	Pizza Joe's	-285.80
Bill Pmt -Check	11/28/2017	11602	Safety & Survial Training LLC	-1,300.00
Bill Pmt -Check	11/28/2017	11603	Sam Scapellato	-1,350.00
Bill Pmt -Check	11/28/2017	11604	Scott Graiff	-1,350.00
Bill Pmt -Check	11/28/2017	11605	South Jersey Gas	-33.80
Bill Pmt -Check	11/28/2017	11606	Staples	-130.93
Bill Pmt -Check	11/28/2017	11607	Thomas L. Bellone	-1,600.00
Bill Pmt -Check	11/28/2017	11608	TransUnion	-25.00
Bill Pmt -Check	11/28/2017	11609	Twp of Franklin Bureau of Fire ...	-172.17
Bill Pmt -Check	11/28/2017	11610	Verizon Wireless 197	-145.64
Bill Pmt -Check	11/28/2017	11611	Vineland Ace Hardware	-382.19
Bill Pmt -Check	11/28/2017	11612	Vineland Auto Electric	-684.95
Bill Pmt -Check	11/28/2017	11613	Weber's Power Equipment Inc.	-571.96
Bill Pmt -Check	11/28/2017	11614	Wireless Communications	-1,814.82
Total Newfield Na Bk 0505				-21,596.58
<b>Newfield Savings 9924</b>				
Total Newfield Savings 9924				
<b>TOTAL</b>				<b>-21,596.58</b>





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ATTACHMENT #3

TELEPHONE (609)396-6100 FAX (609)396-6400



NEW JERSEY STATE ASSOCIATION OF FIRE DISTRICTS  
LEGISLATIVE REPORT  
BY LYNN NOWAK  
ANNUAL MEETING  
SEPTEMBER 15, 2017

**ELECTION DATE CHANGE**

**A1690**, Dancer, Singleton/**SCS 660/2002**, Turner, Beach - Establishes procedures for boards of fire commissioners to move annual fire district elections to November, eliminates certain fire district budget referenda and eliminates certain fire district capital purchase referenda.

**THIS HAS BEEN SIGNED INTO LAW! P.L. 2017, c. 206.**

*In addition to our four prime sponsors, we ended up with 12 additional co-sponsors:  
Assemblymen Andrzejczak, Land, Benson, Moriarty, Houghtaling, Eustace, McGuckin and Wolfe;  
Assemblywoman Downey and Mosquera and Senator Gordon.*

*Much thanks needs to go to our sponsors, Assemblyman Ron Dancer, Assemblyman Troy Singleton and Senator Jim Beach.*

*Some key provisions:*

*It is PERMISSIVE;*

*Fire districts themselves are the **only** entities that can initiate the change (the school board legislation allows municipalities or a voter petition to initiate the change);*

*It provides clarity and fairness regarding the process approving for capital purchases AND what constitutes a capital purchase;*

*Removes voter referenda for non-financed capital purchases (including those funded by a tax increases as long as it remains under the two-percent cap);*

*To establish the necessary alignment of election and fire district lines in municipalities with multiple fire districts EITHER the fire district lines OR the election district lines may be moved.*

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