

**VILLAGE OF COHOCTON
MONTHLY MEETING
November 20, 2019**

DRAFT

The monthly meeting of the Cohocton Village Board of Trustees was held on Wednesday, November 20, 2019 at 7:00 pm, in the Village Office, 17 South Main Street, Cohocton.

Present were: Mayor, Janice Sahrle. Trustees: Wendell Freelove, Sandra Azzi, Nate Martin and Kathryn Gray. Also present were: Village Clerk-Treasurer Katherine Wise, Deputy Clerk Judy Carey, Attorney for the Village Elizabeth Oklevitch, Maintenance Supervisor Paul Sabins, Ronnie Zigenfus, Ron Towner, Mike Gilman Jr. and RJ Curry.

Mayor Sahrle called the meeting to order at 7:00 pm.

Ron Towner led the pledge to the flag.

Minutes

A motion was made by Trustee Azzi, seconded by Trustee Martin, to approve the October 16, 2019 meeting minutes as presented. The motion carried 5-0.

Reports

The Board reviewed the Code Enforcement Officer's report.

The Board reviewed the Fire Department report.

Street and Water Supervisor Paul Sabins gave an oral monthly report.

The Board reviewed the Planning Board minutes.

A motion was made by Trustee Azzi, seconded by Trustee Gray to approve the following Planning Board Member appointments:

Raymond Schrader, member December 1, 2019 – December 21, 2022
David Pietrucha, member January 1, 2019 – December 21, 2021
Russell Gray, member December 1, 2019 – December 21, 2020
Freda Feely, member January 1, 2019 – December 31, 2023
Judy Carey, Secretary January 1, 2019 – December 31, 2019
Judy Carey, Secretary January 1, 2020 – December 31, 2020

The motion carried 5-0.

A motion was made by Trustee Azzi, seconded by Trustee Gray to accept the monthly reports as presented. The motion carried 5-0.

Old Business

The Board of Ethics was tabled until the December meeting.

The new ZBA member was tabled until the December meeting.

New Business

A motion was made by Trustee Azzi, seconded by Trustee Frelove to approve the 2019 unpaid Village taxes to be returned to Steuben County for levy onto the 2020 Town and County taxes. The motion carried 5-0.

The following resolution was made by Trustee Azzi and was seconded by Trustee Frelove:

STANDARD WORK DAY AND REPORTING RESOLUTION

BE IT RESOLVED, that the Village of Cohocton hereby establishes the following as standard work days for the elected/appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Social Security Number (last 4 digits)	Registration Number	Standard Work Day (Hrs/day)	Term Begins/ends	Participates in Employer's time keeping system	Days/reporting period (based on record of Activities)
Elected Officials							
Trustee	Kathryn Gray	xxxx	xxxxxxxx	6 hours	4/1/19-4/5/20	NO	3.24

The voting was as follows:

Mayor Sahrle	Aye
Trustee Frelove	Aye
Trustee Azzi	Aye
Trustee Martine	Aye
Trustee Gray	abstained

The resolution passed 4-0.

The Personnel Policy was tabled until the December meeting.

A motion was made by Trustee Frelove, seconded by Trustee Martin allowing the Mayor to sign the Williamson Law Book software agreement. The motion carried 5-0.

Correspondence

Thomas Hamilton requested that his water bill be lowered. He had a leak that has been fixed.

A motion was made by Trustee Gray, seconded by Trustee Azzi, to lower Thomas Hamilton's water bill to \$190. The motion carried 5-0.

A thank you card was received from the Cohocton Development Corporation.

A Thanksgiving card was received from Sprague Insurance.

A motion was made by Trustee Azzi, seconded by Trustee Gray to stay with the current health insurance policy. The motion carried 5-0.

Public Comment

There was no public comment.

Audit

A motion was made by Trustee Azzi, seconded by Trustee Gray authorizing the Clerk-Treasurer to pay the abstracts as audited:

General Fund: Vouchers 129-156 totaling \$55,926.80

Water Fund: Vouchers 40-45 totaling \$4601.75

The motion carried 5-0.

A motion was made by Trustee Azzi, seconded by Trustee Gray to approve the following line item transfers to the 2019-2020 budget:

General Fund: \$315.00 from A1990.4 to A3410.2

\$132.00 from A1990.4 to A3410.491

\$48 from A1990.4 to A9010.8

The motion carried 5-0.

A motion was made by Trustee Azzi, seconded by Trustee Gray to approve the following water billing adjustments:

Acct # 0259 remove penalty was postmarked on time.

Acct # 0154 remove penalty was postmarked on time.

Acct #0014 remove penalty was postmarked on time.

The motion carried 5-0.

A motion was made by Trustee Azzi, seconded by Trustee Frelove to approve the October 2019 books. The motion carried 5-0.

Board Concerns

Trustee Azzi had questions regarding the fire department and the multi house fire in Hornell.

A motion was made by Trustee Frelove, seconded by Trustee Martin to enter into executive session at 7:25 pm to discuss two separate personnel issues. The first executive session the Board invited Mike Gilman Jr., RJ Curry, Katherine Wise and Elizabeth Oklevitch to attend. The second executive session the Board invited Paul Sabins, Ronnie Zigenfus, Katherine Wise and Elizabeth Oklevitch to attend. The motion carried 5-0.

A motion was made by Trustee Gray, seconded by Trustee Frelove to exit executive session, and enter into regular session at 9:10 pm, with following action taken:

A motion was made by Trustee Gray, seconded by Trustee Azzi that Francis Feely must first attend an anger management course and write a letter of apology to the Fire Chiefs and the Village Board (with a copy to be sent to the Town Board) by December 11, 2019 for his application for membership into the fire department to be accepted at the December 18, 2019 Village Board meeting.

The motion carried 5-0.

A motion was made by Trustee Gray, seconded by Trustee Azzi to hire Mark Sabins as a Village

Maintenance worker, with a one year probationary period. He will have ninety days to obtain his CDL, and one year to obtain his water license. The voting was as follows:

Mayor Sahrle	Aye
Trustee Gray	Aye
Trustee Azzi	Aye
Trustee Freelove	Nay
Trustee Martin	Nay

The motion carried 3-2.

A motion to adjourn was made by Trustee Freelove, seconded by Trustee Martin, the meeting was adjourned at 9:40 pm. The motion carried 5-0.

Katherine M Wise
Village Clerk-Treasurer

Prepared: November 22, 2019