

**Minutes of the Meeting of  
Heywood Parish Council  
at 7:00 pm, 8 October 2018  
at Heywood and Hawkeridge Village Hall**

Members present: Cllr J Masson            Cllr E Lock            Cllr P Thompson  
                         Cllr F Morland            Cllr S Heron  
                         Wilts Cllr J Wickham

**Public forum:**

Ms S Lock spoke about objections to planning application 18/09048/PNCOU (see minute 66.2). PCSO C Wright from the Community Policing Team said that rogue traders were causing problems in the area. She will submit a short report to be posted on noticeboards and on the website.

**62. Apologies for absence:** received from Cllr T Griffin and Cllr K Youngs.

**63. Declarations of interest:** none.

**64. Minutes of Parish Council meeting held on 10 September 2018:** the minutes of the last meeting were approved and duly signed by the Chairman, Cllr Masson.

**65. Update on items outstanding from last meeting:**

65.1 Re litter bin for Hawkeridge Park: it was resolved to purchase a steel litter bin and ground anchor from Wybone Ltd. Cllr Wickham will discuss this with Wiltshire Council before the order is placed.

65.2 The Clerk is awaiting confirmation on how the priority task list is passed on to the Parish Steward.

65.3 It may be possible for the large noticeboard to be shared with Heywood & Hawkeridge Village Hall to be purchased by the Hall Committee from Earth Anchors. If so, they will be advised to apply for a grant from Westbury Area Board for 50% of the cost; Heywood Parish Council will contribute half of the balance.

65.4 Electoral Review of Wiltshire Council: it was resolved to write to the Local Government Boundary Commission to reiterate the views of the Council on the warding of the Parish (proposed by FM, seconded JM).

**66. Planning Applications:** resolution on the following responses:

66.1 18/06025/FUL            Plot 290A WWTE Westbury  
Resolution - no objection, but to include a suggestion to seek assistance from the developers to resolve the issue of the location of bus stops at the roundabout between Link Road and Hawke Ridge Business Park.

66.2 18/09048/PNCOU    Barn, Church Road, Heywood  
Resolution - to object to the application.

66.3 Three councillors, J Masson, K Youngs and F Morland, will attend two consultation events regarding the Wiltshire Local Plan review, representing both the Council and the Neighbourhood Plan Steering Group.

**67. Highways issues:**

67.1 The Council were informed of serious problems concerning the use of Church Road/Dursley Road between A350 and B3097 by large trucks and articulated lorries which are over the weight limit on the railway bridge and unable to navigate the physical restrictions at that part of the road. The Parish Council Clerk will report this to the Highways department at Wiltshire Council.

67.2 It was noted that the extension of the pavement on The Ham to reach the bus stop had ended some distance short, due to the discovery of unidentified cables underground.

67.3 It was resolved to report damage to stiles, missing signs and lack of access to local footpaths and rights of way (ROW): Cllr Masson to supply path identifications and grid references.

**68. Clerk's report:**

68.1 The Council resolved not to support the proposed 4% increase in WALC subscription, to cover the cost of providing HR support to councils in the county as employers, and to suggest that there may be more appropriate ways to do this without charging those councils who do not require this service.

68.2 The Clerk attended a Community Organising training day at Community First for which copies of notes are available.

68.3 The Clerk will be unable to take minutes at the next meeting; Cllr Heron offered to do this.

68.4 The noticeboard located at The Ham Stores & Post Office had fallen off the wall facing Storridge Road, and was considered to be unsuitable for future use. It was resolved that a replacement noticeboard will be purchased from Earth Anchors; an application for a grant towards the cost will be submitted to Westbury Area Board.

**69. RFO's report:**

69.1 The Council noted the current year's financial statement to date.

69.2 Invoices and documents relating to the Payment Schedule were authorised and cheques signed. The Payment Schedule was authorised by the Chairman.

69.3 It was resolved to add Cllr Heron to the bank mandate as a signatory; as this is now done online, he and the Clerk will meet to submit this together.

**70. Neighbourhood Plan Steering Group (NPSG):**

The next meeting of NPSG will be on Friday 19 October at 7:00 pm, at Heywood & Hawkeridge Village Hall.

**71. Correspondence:** an invitation had been received from Wiltshire Lieutenancy to the County of Wiltshire Carol Service on 4 December; none of the Councillors are able to attend and the invitation will be declined.

**72. Date of next meeting:** it was confirmed that the next meeting of the Parish Council will be held at Heywood & Hawkeridge Village Hall at 7:00 pm on Monday 12 November 2018.

**73. Matters for future consideration:** confirmation of purchase of new noticeboard.

There being no further business, the meeting was closed at 8:55 pm.

# HEYWOOD PARISH COUNCIL

Annex A  
to  
HPC  
minutes

## Payments schedule

Parish Council  
meeting dated 8 October 2018

	Payee	Details	Invoice no	Cheque/ BACS	Chq no	Amount	Approved by 2 Councillors (initials)	
1	Mrs E A Bizeray	Admin to Parish Council	Oct 18	CQ	834	227.36	PT	EL
2	Salisbury DBF	Glebe Land rent	WG136	CQ	835	100.00	PT	EL
3						-		
4						-		
5						-		
Total payments						<u><b>393.69</b></u>		

Chairman's signature Jl Masson *(original signed)*

Date 8 October 2018

Online BACS payment(s) set up	<b>X</b>	Authorised on	n/a
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