

THE HEFFERNAN MEMORIAL HEALTHCARE DISTRICT MET IN REGULAR SESSION ON THE 12th OF FEBRAURY 2020 AT 608 HEBER AVE. CALEXICO, CA. CITY OF CALEXICO ON THE DATE, HOUR AND PLACE DULY ESTABLISHED OR THE HOLDING OF SAID MEETING.

TO CALL ORDER:

The meeting was called to order at 5:30p.m. by Rodolfo Valdez and led those present in the pledge of allegiance.

ROLL CALL-DETERMINATION OF QUARUM:

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| Chairperson | Rodolfo Valdez |
| Vice Chairperson | Gloria Grijalva |
| Secretary | Hector Martinez |
| Chief Financial | Norma M. Apodaca |
| Trustee | Gloria G. Romo |

GUESTS:

Tomas Virgen-Executive District Manager
Eduardo Rivera- Attorney
Brenda Ryan-Board Clerk
Tony Pimentel-Public Relations

APPROVAL OF AGENDA:

Motion was made by Board Member Romo second by Board Member Martinez to approve the agenda for February 12, 2020. Motion passed by the following vote wit:

AYES: Valdez, Grijalva, Martinez, Apodaca, Romo

NOES: None

CLOSED SESSION:

- a. Trade Secrets:

No action was taken. Direction was given to the Executive Director in closed session.

- b. Potential Litigation:

No action was taken. Direction was given to the District Counsel.

PUBLIC COMMENT TIME:

None.

REPORTS ON MEETING AND EVENTS ATTENDED BY DIRECTORS AND AUTHORIZATION FOR DIRECTOR ATTENDANCE AT UPCOMING MEETINGS AND EVENTS/DIRECTORS COMMENTS

Board Member Grijalva attended the City Council meeting last week and the approved the map for Mega Park.

REPORTS BY ALL HMHD COMMITTEES

Mr. Virgen reported that the planning committee will be coming together to discuss the 400 Mary floor plan. He spoke with the IID and on Monday morning they are going to come and put a new meter at 400 Mary.

COMMENTS BY TONY PIMENTEL

Mr. Pimentel reported that there is going to be a ribbon cutting next Wednesday at the Calxico Pioneers District. We have not received an invitation but this was sent to him from the chambers. He also reported that Mr. Valdez, Mr. Virgen and himself went to review the equipment at the parks.

COMMENTS BY EXECUTIVE DISTRICT MANAGER:

Mr. Virgen reported that we got an invitation to meet with the Grossmont Board President and he responded that we are interested and he just waiting for a date and time response from them and he has that information he will pass on to the board.

COMMENTS BY GENERAL COUNSEL:

None

DISCUSSION/ACTION ITEMS:

1. Discussion and/or action: LAFCO report update.

Mr. Virgen reported that he met with LAFCO at the meeting that we had earlier he presented to them all the information that they wanted. We are only pending the financial audit that is almost done. We had a good meeting and he wanted to brief them on the possibility of looking at buying a site with construction rather than starting from scratch and buying a lot etc. The questions that they brought were pretty significant to the ones we had asked already. They just were looking to see if we have a plan, a stainability plan and informed them or our plan. Pretty much they were very positive once again and it was a great meeting. They plan on having a meeting on March 9th and they are just requesting the copies of all grant agreements and the letter of extensions just to make sure that they have that. Other than that they have everything that they need for that meeting.

2. Discussion and/or action: HW4Ks amendment (Name change from HW4Ks to Fit and Healthy Center and rent re-allocation authorization of the existing budget).

Mr. Virgen reported that they finally got their 501c so they are changing their name and want to know if we can change the name on the agreement. On the other one is that we had already discussed that their rent went up and they want to re-allocate some of the funds they are getting to pay for the rent. It would be budget neutral or us. It would something on their end. They would have to pull money from somewhere else to pay for the rent. We did discuss this before and the rent is going to go up every year quit significantly. They will be possibly looking for new space.

Motion was made by Board Member Apodaca and second by Board Member Grijalva to approve authorizing amendment of name, authorize payment to the new name of the non-profit and

authorize the re-allocation of rent from their internally from their existing approved budget.
Motion passed by the following wit:

AYES: Valdez, Grijalva, Martinez, Apodaca, Romo

NOES: None

3. Discussion and/or action: Report and update of the Calexico Wellness Park equipment maintenance and agreement with the City of Calexico.

Mr. Virgen gave a recap that they met with the city and the city does not have the means to service the equipment to service and maintain the equipment per the agreement. They informed us that if we take care of the rest of the year that they will budget it to take care of it the following year. We did go out and take a look at what the damage was there was significant wear and tear. A couple of equipment has missing pieces. They will be looking into the company and warranty.

4. Discussion and/or action: Consideration and review of draft Surplus Property protocol.

Mr. Rivera informed the board that it was a draft for them to review and make changes if the board wishes to. There is no need to act on it today unless you have reviewed it and you feel comfortable.

Motion was made by Board Member Romo and second by Board Member Martinez to approve the Surplus Property protocol. Motion passed by the following wit:

AYES: Valdez, Grijalva, Martinez, Apodaca, Romo

NOES: None

5. Discussion and/or action: Adoption of RFP/Grant guidelines for FY 2020.

- a. Discussion and/or action: Consideration of a Small Grant program (criteria, guidelines, funding amount and referral to Finance committee).

Mr. Rivera informed the board that in regards to small grant programs the numbers that you have in the draft is only because he wanted to plug in a number but it is up to the board what numbers they want as a total and cap. Also once the board adopts this it will become part of the RFP guidelines.

Motion was made by Board Member Romo and second by Board Member Martinez to approve adopting the RFP grant guidelines with a modification of \$1 thousand per one request and \$12 thousand per year. Motion passed by the following wit:

AYES: Valdez, Grijalva, Martinez, Apodaca, Romo

NOES: None

6. Renewal of Tony Pimentel agreement commencing February 1, 2020 and ending January 31, 2021. (Same terms and conditions).

Motion was made by Board Member Romo and second by Board Member Grijalva to approve Tony Pimentel agreement commencing February 1, 2020 and ending January 31, 2021 with the same terms and conditions. Motion passed by the following wit

AYES: Valdez, Grijalva, Martinez, Apodaca, Romo
NOES: None

7. Discussion and/or action: FY 2018-2019 audit update.

Mr. Virgen reported that we should be receiving the final audit tomorrow. We should have it by the next regular board meeting.

ITEMS FOR FUTURE AGENDA:

Special Meeting on February 19th to discuss Mega Park
Final Audit

ADJOURNMENT:

With no future business to discuss Board Member Romo made motion to adjourn the meeting at 6:12 p.m.
Second by Board Member Martinez. All in favor.