

## HOLLIS COMMUNITY COUNCIL, Inc. MEETING

### Minutes

Proper notice of the meeting date/time was given per the Hollis Community Council, Inc. By-laws

**TUESDAY, Sept 11, 2018**

**7-9PM**

**FIRE HALL, HOLLIS, ALASKA**

**Board Members Present: John Ryan, Sandra Nessett, Steve Gass, Roger Cates, Dan Sharp, Ron Curtis**

**Absent Board Members: Tom Harden**

**Council Members/visitors Present: Lisa Cates, Jim Wills**

**MEETING CALLED TO ORDER BY: Sandra Nessett at 7:10PM**

#### **A. APPROVAL OF MINUTES**

Minutes for August 14, 2018 meeting presented for approval.

Motion to approve: Steve Gass - Second: Sandra Nessett

Discussion: None

Vote: Yes 8 - No 0 - Abstained 0

#### **B. Reading of Correspondence- Secretary: None**

#### **C. Community Announcements-**

- 1) A letter was received from Alan Hoffman, requesting a Fire Department patch. The request will be given to Bill Sharpes.
- 2) A letter was received from the state requesting the refund of any unused grant moneies that were designated for Radios. Grant # 14-DM14B. John Ryan is following up with the state.
- 3) A letter was received from our Insurance carrier requesting an audit of Fire Truck drivers and Volunteers. The internal audit performed based on the request resulted in a rebate on our insurance premium. Ron Curtis returned the audit to the insurance carrier.
- 4) School Build day will be held on 9-12-18 from 9:00 – 4:00.

#### **D. Committees/Department Reports:** (Please have reports either typed or hand written and presented to the secretary after the report is given so they may be included in the record). Per the implementation of the new By-Laws, reports will be given by the Standing Committees in addition to the following:

**Committees: If an individual is interested in serving on a standing committee, please submit your name to any board member or the committee chair.**

#### **1) Finance Committee:** John Ryan, chair.

- a) Checking account Balance: \$133,633.25
- b) The community received a revenue sharing check in the amount of \$27,461.51. John Ryan deposited the check.

#### **2) Annual Fire Department Fundraiser:**

Chair- Lisa Cates, Committee Members- **Membership is open to any interested individual on the Council**

a) The first debrief meeting occurred by was not well attended. A second meeting needs to be scheduled.

**3) Hollis Library**

Chair - Sandy Curtis

- a) The library received \$88.40 for May-July from the 1% receipt program.
- b) The Library Fundraiser is 10-6. Need volunteers to help set up.

**4) Fourth of July Celebration:**

Chair - Ron Curtis, Committee Members – Steve Gass, Ezra Clark, Colleen Watson

No Report Due

**5) Cemetery Committee:**

Chair- Sandra Nessett, Committee Members-, Brian Hallstrom, Steve Gass, Tom Harden, Roger Cates

- a) Need to get the Cemetary named in order to open up a separate bank account.
- b) Contracts for plots have been written up.
- c) Headstone for Budd Burnett has been received and is at the Firehall.

**Appointed Committee(s):**

**6) Second Class City Forum:**

Chair- Steve Gass, Committee Members- Jim Wills, Actively Seeking volunteers

- a) Arthur Martin is interested in joining the committee.
- b) Steve will be scheduling a meeting.

**7) By-law/Articles of Incorporation Committee:**

Chair- John Ryan, Committee Members- Tom Harden, Ron Curtis, Dan Sharp

- a) No feedback has been received from the community.
- b) Several Board members wish to add some points of clarity, John Ryan to schedule a meeting.

**8) Strategic Planning Committee:**

Chair- Ron Curtis, Committee Members- Roger Cates, Lisa Cates

Nothing to Report

**Work Groups:**

**1. Emergency service:**

Committee Members- Lisa Cates, John Ryan, Bill Sharpes

- a) Need a close out meeting for the transition committee.

**2. Document Control - Ron Curtis**

- a) Ron reviewed Alaska Statute AS 09.80.090 and adjusted the retention schedule where there were discrepancies.

**Department Reports:**

**1) FIRE/EMS: Bill Sharpes – Absent, No Report**

- a. Vehicles:
- b. Emergency Calls since last meeting. 0-0
- c. Fire Training (First Tuesday, Monthly): Yes

- d. EMS Training (Third Tuesday, Monthly): Cancelled

#### **POW Group Membership Reports**

- 1) POWCAC – Ron Curtis – No Meeting
- 2) POWWA – Sam Schlobohm – No Update

#### **OLD BUSINESS:**

- 1) Thank You letter to Robert Fithian and Sundance Mine. – Sandy drafted the letter, it needs to be delivered.
- 2) Diver 3 – Letter from the council was received by Mr. Baker. Mr. Baker is acquiring an excavator to finish the clean-up and has committed to an end of October completion date.

#### **NEW BUSINESS:**

- 1) Annual Meeting.
  - a) Dan Sharp re-nominated Sandra Nessett and John Ryan for the board of Directors.
  - b) No other candidates have declared.
  - c) With No other candidates declaring Ron to prepare Ballots with the following choices; Sandra Nessett, John Ryan, 2 Write in candidate options.
  - d) Ron will be absent from the election. Steve Gass will officiate. Ron will have everything ready for Steve.

Motion to adjourn: Roger Cates

Meeting adjourned: 8:16 PM

**The next council meeting will be on Tuesday, October 9, 2018, Community Room, Fire Hall, 7-9PM.**