

**CITY OF SHEPHERD  
BOARD OF ALDERMEN  
SPECIAL CALLED MEETING**

28 N. Liberty Shepherd Texas- Shepherd City Hall Council Chambers  
Wednesday, March 6, 2019 6:00 PM

**OFFICIAL MINUTES**

**Regular Called Meeting**

**Members Present:** Charles Minton, Mark Porter, Shannon Bailey, Amanda Addison, Yvonne Cones

**Members Absent:**

**City Staff Present:** City Secretary Debra Hagler, Larry Foerster

**Others Present:** Jimmy Owens, Walter Williams, Rodney Punch, Pastor Gerald, Jimmy Owens, Darryl Richardson

**CALLED TO ORDER /INVOCATION**

Mayor Charles Minton called the workshop to order.

**6:00pm WORKSHOP to Discuss A Possible Grant Project**

Jimmy Owens of Goodwin Lasiter suggested a basin at the Wastewater Treatment Plant. It would be approximately a 150 foot radius with a budget of \$209,000.00 plus with any remaining funds a roof could be installed over the drying beds. This basis would hold about half a million gallons. It would be 75 ft. by 100 ft. The question was asked as to the cost to add additional drying beds. Jimmy Owens responded that the roof is more practical especially if chicken house type fans can be installed as well. Mr. Owens intends to submit a bid and include the roof over the drying bed and the fans as an alternate bid if it comes within budget. The basin will buy the City some time to meet the needs of the forecasted growth.

Amanda Addison made a motion to adjourn the workshop. Shannon Bailey seconded and the motion passed with a unanimous vote.

**7:00pm Call to Order a special called council meeting (rescheduled to accommodate Spring Break) Pastor Gregory Gerald-Shepherd United Pentecostal Church- Shepherd, Texas stated the invocation. Pledges of Allegiance to the American Flag and to the Texas Flag were stated.**

**Public Input:**

**Rodney Punch:** Mr. Punch stated that due to the rescheduling of the council meeting he did not get his paperwork in on time to be on the agenda. He stated that his closing was scheduled before our next meeting. It's a brand new home. At the suggestion of the City Attorney Larry Foerster it was discussed that Mr. Punch could move his home onto the property after pulling all his permits and following all the regulations required and that the Council could officially consider his request for a variance at the next meeting. Mr. Punch cannot move into the home. He can only set the house there until the variance is considered and he must follow all permitting and inspections requirements.

**Public Input for Items not listed on Agenda: NONE**

**Old Business: NONE**

**New Business**

**Discuss and take action to select a project for the 2019-2010 TCBDG funds.**

Shannon Bailey made a motion to select the clay lined basin as Jimmy Owens proposed as the project for the TCBDG funds. Yvonne Cones seconded and the motion passed with a unanimous vote.

**Discuss and take action to allow Mayor Minton to research necessary information to consider a bond election to fund infrastructure projects for the City, including utilities and streets.**

Shannon Bailey made a motion to allow Mayor Minton to move forward with his research. Yvonne Cones seconded and the motion passed with a unanimous vote. Discuss and take action to select an applicant to fill the Public Works Supervisor Position. Shannon Baily made a motion to hire Jamie White following the Mayor’s recommendation. Mark Porter seconded and the motion passed with a unanimous vote. The Mayor, Amanda Addison and Debra Hagler were involved in the interviewing process and Jamie White was the recommendation to the Council. Mr. White has a C license for Water and Wastewater. He has 20 plus years of experience. Shannon Bailey discussed his desire to increase the salary of both Clyde and Darryl as a show of appreciation for carrying the load while the City staff was shorthanded. These two men were working the work load of 4 men. This salary increase could not be voted on as it was not an agenda item but is requested to be on the next agenda.

**Discuss and take action to Request Proposals for Auditing Services for FY 2018 to include a proposal for service for the up 5 years following.**

Shannon Bailey made a motion to move forward with this. Amanda Addison seconded and the motion passed with a unanimous vote.

**Approve Minutes of Previous Meetings**

Yvonne Cones made a motion to accept the minutes. Shannon Bailey seconded and the motion passed with a unanimous vote.

**Approve Monthly Payment of Bills**

Shannon Bailey made a motion to pay the bills. Amanda Addison seconded and the motion passed with a unanimous vote.

**Adjournment**

Shannon Bailey made a motion to adjourn. Amanda Addison seconded and the motion passed with a unanimous vote.

**NOTE:** Chili was provided by Michelle Minton and the Council along with a few guest stayed after the meeting for a bowl of Chili. Thank you Ms. Minton.

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Charles Minton, Mayor  
Prepared by City Secretary, Debra Hagler