

**NOTICE OF REGULAR MEETING  
OF THE  
BOARD OF TRUSTEES**

In compliance with Title 25, Oklahoma Statutes, Section 301-314, the Oklahoma Open Meeting Act be advised that the Board of Trustees, governing body of the Town of Calumet, Oklahoma, shall conduct its REGULAR MEETING on February 6, 2018. Said REGULAR MEETING shall be held at 6:30 p.m., at the Calumet Town Hall, 118 W. Second Street. If you require special accommodations, please notify the Town Office at 893-2323.

**AGENDA:**

**Note:** The Board may discuss, vote to approve, vote to disapprove, vote to table, amend or decide not to discuss any item on the agenda.

1. Meeting called to order and roll call.
2. Public Comments – Citizen’s comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken.
3. Consider approval or amendment of minutes for the Regular Meeting held January 4, 2018, with action as necessary.
4. Consider approval or amendment of minutes for the Special Meeting held January 4, 2018, with action as necessary.
5. Consider approval of claims, checks, and warrants for the month of January 2018, with action as necessary.
6. Consider/vote on entering into executive session for the purpose of the following:

Pursuant to 25 Okla. Stat. 307(B)(4) for confidential communications between the Board and its attorneys to consider the police pension and retirement system, with consideration of back pension and retirement owed, including potential litigation against the Town by taxpayers or officers. The Board’s attorneys have determined that the disclosure of the possible discussion will seriously impair the ability of the Town to address the claim in the public interest.
7. Consider reconvening into open session.
8. Consider taking action on the following:

The police pension and retirement system with consideration of back pension and retirement owed.
9. Consider and discuss report submitted by the Fire Department Secretary, with action as necessary.

10. Consider and discuss report submitted by the Police Chief, with action as necessary.
11. Consider and discuss report submitted by the Public Works Superintendent, with action as necessary.
12. Consider and discuss report submitted by the Planning Commission Administrator, with action as necessary.
13. Consider and discuss tabled from January meeting, approving the hiring of an architecture and planning firm to prepare a Town of Calumet Comprehensive plan, with action as necessary.
14. Consider and discuss approval of Interlocal Governmental Agreement with the Canadian County Sheriff's Office for (cross commission) between Calumet PD and the Canadian County Sheriff's office, with action as necessary.
15. Consider and discuss the report given from Michael Cowan with Cowan Engineers on the progress of the sewer & water lines, with action as necessary.
16. Consider and discuss placing the small 3 drawer metal file cabinet and the old basketball goal in surplus, with action as necessary.
17. Consider and discuss certification of a Calumet 5k route, with action as necessary.
18. Consider and discuss approving the placement of an additional camera on the personal files, with action as necessary.
19. Consider and discuss approving the location of food trucks and inflatables on Friday March 23<sup>rd</sup> during Spring Break hosted by the Calumet Police Department and Allnations Bank, with action as necessary.
20. Review, consider and discuss the revision or amendment of the Calumet Police Department Policy and Procedures manual, tabled from January meeting, with action as necessary.
21. Consider entering into executive session for the purpose of the following:

Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest pursuant to Title 25 O.S. Section 307(B)(4)

  - A. Brian Huckabee vs. Town of Calumet
  - B. Robert Baysinger vs. Town of Calumet
22. Consider reconvening into open session.
23. Consider taking action on the following:

**Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest pursuant to Title 25 O.S. Section 307(B)(4)**

- A. Brian Huckabee vs. Town of Calumet**
- B. Robert Baysinger vs. Town of Calumet**

- 24. Tabled from January meeting, Consider and discuss changing the employee handbook to add a policy for lunch breaks while attending a training or seminar in conjunction with their duties as employees or officers of the Town of Calumet, with action as necessary.**
- 25. Consider and discuss the approval of the employee conduct code to be added to the employee handbook, with action as necessary.**
- 26. Consider and discuss the Trustee Board members attending the OMAG training, with action as necessary.**
- 27. Remarks and inquiries of the governing body members.**
- 28. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary.**
- 29. Adjournment.**

**Posted at the Calumet Town Hall on Monday February 5, 2018, at 12:00 pm.**

---

**Jill Ray, Clerk**