**Regular Council Meeting**

**March 3, 2021**

The regular meeting of the Arlington City Council was held on March 3, 2021 in the Council Chambers of the Municipal Building and via telephone conference. Present were Councilors: Leslie Walborn, Denise Ball, Robert Christensen, Marshall Swope, Kelly Margheim, Matthew Irby, Mayor Jeffery Bufton, Public Works Superintendent Bill Rosenbalm, Attorney Ruben Cleaveland, Recorder Pam Rosenbalm. Guests include: Brad Baird, Jeff Dane, Rod McGuire, Riley Bennett, Jodie Gentry, Jace Troutman, Brandon Hammond, Sheriff Bettencourt, Deputy Tory Flory, Leah & Pat Shannon, Tony Price, David Anderson, Taylor Grubaugh, Mike Margheim and Rita Miciak. Mayor Bufton called the meeting to order at 6:30 p.m.

**Pledge of Allegiance Recited**

**PUBLIC COMMENT:** Sheriff Bettencourt was present and reported; there is a Deputy assigned to vehicles and dumpsters in public right of ways, and also animals. Deputy Flory was present and informed the Council of a Citizen’s Academy that will be offered April 5, 2021 at the fire hall in Arlington. However, there is an application process, with a cap on the amount of people allowed. Applications will be available on-line and from the Sheriff’s Office. Pat Shannon reported he had received a message from the Emergency Coordinator who stated she has 50 covid vaccines in Condon, and is having a hard time filling those spots. After approval from the state, the county will be opening up to all who are interested in getting the vaccine, not just those who are in the eligibility age group. David Anderson from the Medical Center stated he is having a hard time filling the spots for the vaccines here in Arlington. Jace Troutman from Arlington High School was present and stated March 15th will be homecoming with football and volleyball games on Friday, cross country has started also.

**COMMUNITY CHAMBER OF COMMERCE UPDATE:** Riley Bennett was present and reported; the Chamber is in the process of getting registered with the state and federal government, they are joining the State Chamber of Commerce as well. Their concentrate is on tourism, schools and business, their budget is down due to the inability to hold fundraisers. Riley stated he felt handicap access to the back part of the park by the basketball court is needed. Consensus of the Council is to allow the Chamber to paint the caboose blue and yellow. Lastly a reminder if anyone would like to purchase a brick for the Memorial, they will need to contact the Chamber.

**BRAD BAIRD ANDERSON PERRY & ASSOCIATES:** Brad was present and reported everything has been submitted to ODOT regarding the Pedestrian Sidewalk Project. Brad reminded the Council Anderson & Perry is helping the Woolery with their project. The county stated they will allow the Woolery’s business on the property, zoning wise, so the next step is design a site plan, including access. There is a portion of property owned by the State of Oregon next to the said property. Public Works Superintendent Bill Rosenbalm reported he believes that road is an existing airport road, and maybe that can be used as the access. Brad stated he will check on that. It was stated the Woolery must use a septic system, not the city sewer system as they are not in the city limits. Consensus of the Council is the Woolery can move forward with these issues. Lastly Brad stated the Water Master Plan should be available next meeting, and he will send it to the Drinking Water Program for their approval.

**CONSENT AGENDA:** The consent agenda consisted of the following items: **a**. Approval of minutes-February 3, 2021. b. Approval of bills as listed. Councilor Christensen motioned to approve the consent agenda. Motion passed unanimously after a second by Councilor Walborn.

**COUNCIL ACTIONS-APPROVE OR DENY:**

**ODOT Agreement Revision:** Attorney Cleaveland stated he has reviewed this and sees no problem. Councilor Walborn motioned to approve ODOT Agreement No. 34118 Amendment Number 1, with the change of City Recorder Pam Rosenbalm’s name corrected, then Mayor Bufton can sign. Motion passed unanimously after a second by Councilor Ball.

**Budget Workshop:** It was consensus of the Council to hold the budget workshop on March 30, 2021 at 5:30 p.m.

**COUNCILORS REPORT**:

* Councilor Irby stated he had attended the last Chamber Meeting, and there were a lot of good ideas brought up.
* Councilor Margheim reported there will be workers coming into town, probably within the next two weeks. The Port is going to reach out to the county requesting possible emergency usage at resident’s homes, allowing R.V.’s.
* Councilor Swope had no report to give.
* Councilor Christensen reported there was a fire services meeting in Condon today, the minutes will now be on the web-site, and additional meetings will be via zoom.
* Councilor Ball stated she has read the Sewer Ordinance and she didn’t see anything in there pertaining to repair and maintenance being the property owner’s responsibility out to the main line. She did however see it under new buildings. Councilor Ball also stated she worked for the city of The Dalles and their policy was the property owner was responsible to the property line. Public Works Superintendent Bill Rosenbalm stated if the property owner has a problem with the sewer line in the street, the PW Crew does the work and the property owner is responsible for the cost. Attorney Cleaveland stated the way The Dalles does it is not the typical way it’s done. Typically the owner is responsible for what comes off of the main sewer line even though it is in the right-away. Attorney Cleaveland read from the Ordinance; all costs and expense incident to the installation and connection of the building sewer shall be borne by the owner. Connection is an ongoing thing; the fact that you’re connecting is not just at the one time that is installation. Councilor Ball asked is that in building, not under repairs and maintenance. Attorney Cleaveland stated from the building to the main is the building sewer per the City Ordinance. Councilor Margheim stated she has lived in Multnomah County and it was the same as The Dalles. Also, she is worried if there is a problem at the main line it is a long ways for her to be responsible for. Recorder Rosenbalm stated she called League of Oregon Cities and asked them for a survey of cities in Oregon and how they handled this issue. The majority was the property owner is responsible to the main line. Public Works Superintendent Rosenbalm stated the city of Hillsboro digs up and repairs then sends the bill to the property owner. Councilor Christensen stated he would like the Ordinance cleaned up to what Councilor Ball had stated the city of The Dalles does. Brad Baird from Anderson Perry stated in the cities they work with in Eastern Oregon, they require the property owner to pay for the repair to the main line, but the residents don’t actually do the work. Councilor Walborn suggested Councilor Ball, PW Superintendent Rosenbalm and Attorney Cleaveland meet and work on some ideas.
* Councilor Walborn reported the golf course is gearing up for the golf season, looking at getting staff hired and cleaning up.
* Public Works Superintendent Bill Rosenbalm stated he is looking at installing more full hook-ups to the Airport R.V. Park, which cost approximately $19,500. The golf carts are on back order that were ordered in July; Bill stated he has reached out to other manufacturers. There is a gravel project that Bill had been contacted on but he doesn’t have a lot of information on that right now. Bill also stated there a need to sell water to another project, the city could use their permit to sell water out of the river, and have a pump available for tracking. Bill stated regarding the Fishing Tournament, they have been working on financing, the Tournament is requesting the city donate $10,000 to help pay the cost. This is a new circuit, and several towns are requesting they be the site, as it will bring in revenue and a television crew to showcase their city, 2-3 days before the tournament. Condon Chamber would like to see what Arlington Chamber can donate before they commit. This tournament will be April 9 & 10, 2021. It was consensus of the Council to go ahead with the new full hook-ups at the R.V. Park.

In other business, Mayor Bufton reported he had received a call from someone in Canada, who is interested in property, but at this time we are waiting on more information on the breakdown of the planned project. Brad Baird reported Harry Lee is waiting for investment money, to continue with his project. Recorder Pam Rosenbalm will review Harry Lee’s lease. Councilor Walborn motioned to approve contract with Solutions Certified Public Accountants. Motion passed unanimously after a second by Councilor Ball. There was a discussion on the Lions Club request that the city waive the water & sewer tap costs at their proposed building. Consensus of Council was to waive the water & sewer tap fees.

Regular meeting adjourned at 8:08 p.m.

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Jeffrey Bufton, Mayor Pam Rosenbalm, Recorder