

**BOARD OF HEALTH MINUTES  
NOVEMBER 15, 2016**

**THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.**

**FLAG SALUTE:** Led by Chairman D. Hansen at 7:03 pm.

**ROLL CALL: BOARD OF HEALTH MEMBERS - Present:** John Parks, Peggy Bopp, Donna Morris, Sue Rude, Nancie Walker, and Chairman Dave Hansen

**Also Present:** Chrissy Whitehead, Sussex County Board of Health Inspector; Valerie Galizia, Board of Health Secretary

**Absent:** Ed Hayes, Barbara Horan, and Terry Cassidy

**STATEMENT** – Chairman D. Hansen stated that the meeting was being held in compliance with the provisions of P. L. 1875, Ch. 231, Secs. 4 & 13 the Sunshine Law, adequate notice of the meeting has been published in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

**CONSENT AGENDA-** All items with an Asterisk (\*) are considered routine and non-controversial by the committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Board Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

1. **MINUTES:**                   October 18<sup>th</sup>, 2016
  
2. **PUBLIC HEALTH NURSING REPORTS FOR NOVEMBER 2016** –There was no November Public Health Nursing Report

### 3. SUSSEX COUNTY HEALTH DEPARTMENT REPORTS FOR OCTOBER 2016

#### Activity for (1910) Hampton Township

Period from 10/01/2016 to 10/31/2016

Date	Blk/Lot	Facility	Location	Activity
10/12/2016	1901/6.02	Our Lady of Mt. Carmel	203 NEWTON-SWARTSWOOD RD HAMPTON, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Christine Whitehead)
10/13/2016	3501/30.04	K.F.C.	21 HAMPTON HOUSE ROAD (206) HAMPTON, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Zachary Faiola)
10/14/2016	3603/21	Hampton Diner	36 HAMPTON HOUSE RD HAMPTON, NJ 07860	FOOD B1/Retail Food Establishments - Facilities Inspected (Zachary Faiola)
10/21/2016	2702/16.01	Mc Keown School	1 SCHOOL RD NEWTON, NJ 07860	FOOD B1/Retail Food Establishments - Facilities Inspected (Christine Whitehead)
10/25/2016	2702/16.03	Kittatinny Regional High School	77 HALSEY RD HAMPTON, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Christine Whitehead)
10/26/2016	3501/30.03	AC Moore	17 HAMPTON HOUSE RD NEWTON, NJ 07860	FOOD B1/Retail Food Establishments - Facilities Inspected (Christine Whitehead)
				<b>Total Food: 6</b>
10/6/2016	508/2		3 Lower Lake West	DWR G4B/Septic Inspections - Excavation (Christine Whitehead)
10/7/2016	3202/1.12		91 Plotts Road	DWR G11/Septic Intake (Maureen Slack)
10/11/2016	2803.01/10			OPRA SDS/Information Request - Septic System-Parcel (Trish Springer)
10/12/2016	2201/5		107 Crest Road	DWR G4B/Septic Inspections - Excavation (Christine Whitehead)
10/12/2016	508/2		3 Lower Lake West	DWR G4C/Septic Inspections – Suitable Fill/Disposal (Christine Whitehead)
10/13/2016	2201/5		107 Crest Road	DWR G4C/Septic Inspections – Suitable Fill/Disposal (Christine Whitehead)
10/14/2016	2201/5		107 Crest Road	DWR G4E/Septic Inspections – Final (Christine Whitehead)

#### Activity for (1910) Hampton Township

Period from 10/01/2016 to 10/31/2016

Date	Blk/Lot	Facility	Location	Activity
10/17/2016	2501.01/23		22 Chandoga Drive	DWR G4F/Septic Inspections – Grading (Christine Whitehead)
10/17/2016	2201/5		107 Crest Road	DWR G4F/Septic Inspections – Grading (Christine Whitehead)
10/17/2016	2501.01/23		22 Chandoga Drive	DWR G4F/Septic Inspections – Grading (Christine Whitehead)
10/18/2016	3013/3		66 Tall Oaks	DWR G4C/Septic Inspections – Suitable Fill/Disposal (Christine Whitehead)
10/18/2016	3402/3		106 Rolling Acres Drive	DWR G4G/Septic Inspections – Other (Christine Whitehead)
10/20/2016	3202/1.12		91 plotts road	DWR G1A/Septic Reviews Alter (Peter Bilby)
10/24/2016	907/6		20 Shore Drive	DWR G1AB/Septic Reviews As Builts (Christine Whitehead)
10/24/2016	907/7		27 Shore Road	OPRA SDS/Information Request - Septic System-Parcel (Trish Springer)
10/24/2016	907/6		29 Shore Drive	DWR G5A/Certificate of Compliance - Wastewater (Christine Whitehead)
10/24/2016	907/6		20 Shore Drive	DWR G1EC/Septic Reviews Engineers Certs (Christine Whitehead)
10/25/2016	2501.01/23		22 Chandoga Drive	DWR G1AB/Septic Reviews As Builts (Christine Whitehead)
10/25/2016	2501.01/23		22 Chandoga Drive	DWR G1EC/Septic Reviews Engineers Certs (Christine Whitehead)
10/26/2016	1204/2		285 Fairview Avenue	DWR G1A/Septic Reviews Alter (Michael Plaza)
10/26/2016	1204/2		285 Fairview Avenue	DWR G4G/Septic Inspections – Other (Christine Whitehead)
10/26/2016	1204/2		285 fairview avenue	DWR G1A/Septic Reviews Alter (Michael Plaza)

**Activity for (1910) Hampton Township****Period from 10/01/2016 to 10/31/2016**

<i>Date Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
10/28/2016 1204/2		255 Fairview Avenue	DWR G1/Septic Intake (Maureen Slack)
			<b>Total Septic: 23</b>
10/3/2016 1801/12	Boomers Place	1 Route 521	DWR E3/Water Pollution - Enforcement Action - Settlement Conference (Marcia Chirico)
10/4/2016 2702/16.04	Hampton Township Municipal Park	Municipal Complex Road	DWR C5/Water Pollution - Contaminated Well Investigation (Marcia Chirico)
10/12/2016 2702/16.04	Hampton Township Municipal Park	Municipal Complex Road	DWR C5/Water Pollution - Contaminated Well Investigation (Marcia Chirico)
10/19/2016 1801/12	Boomers Place	1 Route 521	DWR E3/Water Pollution - Enforcement Action - Settlement Conference (Marcia Chirico)
10/19/2016 1801/12	Boomers Place	1 Route 521	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
			<b>Total Other: 5</b>
			<b>Total for October 2016 34</b>

**APPROVAL OF THE CONSENT AGENDA**

Sussex County Health Department Report for October 2016: Chairman D. Hansen requested that the Contaminated Well Investigation at Boomers Place on various dates, and the Contaminated Well Investigation at Hampton Park be removed from the Consent Agenda for further consideration.

A **MOTION** was made by Vice Chairwoman N. Walker and seconded by J. Parks, with all members in favor, to approve the Consent Agenda as listed above with the items referenced removed for further consideration.

**CONSENT AGENDA ITEMS TO BE DISCUSSED SEPARATELY****Contaminated Well Investigation at Boomers Place on Various Dates**

Health Inspector C. Whitehead stated that Boomer's Place had tested positive for E-Coli in their well. She stated that they had installed a new pump when the contamination started so the pump may have been installed incorrectly. She stated that since last month they have raised the well casing and put a new line to the building. She stated that they need to get a couple of good water test results before being able to go off the bottled water. So far they have had one good water test.

**Contaminated Well Investigation at Hampton Park on 8/22/2016**

Chairman D. Hansen stated that the new well for the Hampton Park will be drilled in the Spring of 2017.

A **MOTION** was made by D. Morris and seconded by P. Bopp, with all members in favor, to approve the removed items from the Consent Agenda.

**OLD BUSINESS****1. Update: Notice of Violation for 10 Glenbrook Drive, Malfunctioning Sewage Disposal System: C. Whitehead, Sussex County Health Inspector.**

Health Inspector C. Whitehead stated that the owner of the property will be making an alteration to their sewage disposal system. They hired an engineer who designed the alteration and have obtained the necessary permits. She stated that they haven't started work yet but are having the septic pumped regularly until the alteration is completed. She has given the owner until December 1<sup>st</sup> to start installing the new septic system or else she will be issuing them a summons.

**NEW BUSINESS****1. 2017 Retail Food Establishment Licenses, Vending Machine Licenses & Pet Shop/Kennel Licenses: Valerie Galizia, Board of Health Secretary**

Chairman D. Hansen stated that Secretary V. Galizia distributed lists of the various places of business that require a food handler's license, vending machine license, and/or a pet shop/kennel license. Secretary V. Galizia stated that the applications were mailed on November 1<sup>st</sup> and that many businesses have already sent the paperwork back to her. She will provide an updated list at the next meeting.

**2. December Board of Health Meeting**

**A MOTION** was made by Chairman D. Hansen and seconded by S. Rude, with all members in favor, to cancel the December 20, 2016 Board of Health meeting. All business will be moved to the January 17, 2017 meeting.

**CORRESPONDENCE**

**No Correspondence.**

**PUBLIC SESSION**

Public session opened. No public comment. Public session closed.

**ADJOURNMENT**

**A MOTION** was made by P. Bopp, and seconded by D. Morris, with all members in favor, to adjourn the meeting at 7:14 PM.

Respectfully submitted by,

Valerie L. Galizia  
Board of Health Secretary