|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Program Being Evaluated | **Key Evaluation Questions\*** | **Evaluated By** | Data Collection Strategies | Overall Dates\* | **Products/**  **Dates** | **Reporting TO:** |
|  |  | ❑ Internal  ❑ External  (specify who below) | * Surveys * Interviews * Observation * Record Review | FROM: \_\_\_\_\_\_\_\_\_  (month/year)  TO: \_\_\_\_\_\_\_\_\_\_\_  (month/year) |  |  |
|  |  | ❑ Internal  ❑ External  (specify who below) | * Surveys * Interviews * Observation * Record Review | FROM: \_\_\_\_\_\_\_\_\_  (month/year)  TO: \_\_\_\_\_\_\_\_\_\_\_  (month/year) |  |  |
|  |  | ❑ Internal  ❑ External  (specify who below) | * Surveys * Interviews * Observation * Record Review | FROM: \_\_\_\_\_\_\_\_\_  (month/year)  TO: \_\_\_\_\_\_\_\_\_\_\_  (month/year) |  |  |
|  |  | ❑ Internal  ❑ External  (specify who below) | * Surveys * Interviews * Observation * Record Review | FROM: \_\_\_\_\_\_\_\_\_  (month/year)  TO: \_\_\_\_\_\_\_\_\_\_\_  (month/year) |  |  |
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|  |  | ❑ Internal  ❑ External  (specify who below) | * Surveys * Interviews * Observation * Record Review | FROM: \_\_\_\_\_\_\_\_\_  (month/year)  TO: \_\_\_\_\_\_\_\_\_\_\_  (month/year) |  |  |

**Evaluation Inventory**:

**\*Obtain full evaluation design for each selected program including work plans and description of outcomes, indicators and targets**

**HANDOUT 2a EMI 2.16.17 *Anita Baker, Evaluation Services www.evaluationservices.co***