|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Program Being Evaluated | **Key Evaluation Questions\*** | **Evaluated By** | Data Collection Strategies | Overall Dates\* | **Products/****Dates** | **Reporting TO:** |
|  |  | ❑ Internal❑ External (specify who below)  | * Surveys
* Interviews
* Observation
* Record Review
 | FROM: \_\_\_\_\_\_\_\_\_ (month/year)TO: \_\_\_\_\_\_\_\_\_\_\_ (month/year) |  |  |
|  |  | ❑ Internal❑ External (specify who below)  | * Surveys
* Interviews
* Observation
* Record Review
 | FROM: \_\_\_\_\_\_\_\_\_ (month/year)TO: \_\_\_\_\_\_\_\_\_\_\_ (month/year) |  |  |
|  |  | ❑ Internal❑ External (specify who below)  | * Surveys
* Interviews
* Observation
* Record Review
 | FROM: \_\_\_\_\_\_\_\_\_ (month/year)TO: \_\_\_\_\_\_\_\_\_\_\_ (month/year) |  |  |
|  |  | ❑ Internal❑ External (specify who below)  | * Surveys
* Interviews
* Observation
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* Interviews
* Observation
* Record Review
 | FROM: \_\_\_\_\_\_\_\_\_ (month/year)TO: \_\_\_\_\_\_\_\_\_\_\_ (month/year) |  |  |
|  |  | ❑ Internal❑ External (specify who below)  | * Surveys
* Interviews
* Observation
* Record Review
 | FROM: \_\_\_\_\_\_\_\_\_ (month/year)TO: \_\_\_\_\_\_\_\_\_\_\_ (month/year) |  |  |

**Evaluation Inventory**:

**\*Obtain full evaluation design for each selected program including work plans and description of outcomes, indicators and targets**

**HANDOUT 2a EMI 2.16.17 *Anita Baker, Evaluation Services www.evaluationservices.co***