

Hay Lakes ECS Meeting Agenda
May 31, 2023

Call to Order and Welcome

Pam Ritchie called to order at 8:00 p.m.

Attendance

Shantelle Blanchard, Jody Melin, Carley Matson, Allison Klassen, Mel Welch, Emily Manning, Cassandra Holte, Tamara Morris, Kimberelee Hunter (Treasurer), Ayla Huculak, Zachary Selin, Pam Ritchie (President), Maire Stratuliak, Addie Hobbins, Melanie Bargs, and Robin Johnson (Secretary)

Adopt Agenda – Additions or deletions

Kim motions to adopt the agenda. Tamara second. MC

Minutes of November 16,2022 meeting

Kim motions to adopt the meeting minutes. Robin seconds. MC

1. Introduction to Grade One: Mr. Mackenzie- Principal of Hay Lakes School

- A. Registration- Mr. Mackenzie handed out a pamphlet explaining the steps to register your children in Grade One. All Kindergarten students need to be registered to Grade One, as ECS is an independent school. *Special Note, that the online registration will ask for a copy of your child's birth certificate. If you are unable to upload it, please bring in the document to the office, and they will scan it for you. Children in Grade One and Two will be using the back door. On the first day of school, they will be directed to the back doors by staff. The teacher will be showing them for the first few weeks of school, but the students will be completing it independently after that.
- B. Transportation: Transportation registration is a second step. If your child receives bussing to Kindergarten they will likely still be eligible to get bussing for Grade One. More information is on the pamphlet.
- C. Absences: Please report your absence to the school, via phone 780-878-3368 or email haylakes-aa@brsd.ab.ca

- D. BRSD Calendar- A copy of the calendar was handed out and is available online. Dates are still subject to changes, so please be aware you have the most recent copy when the new school year starts.
- E. Early Dismissal- Starting in the new school year, it was decided that early dismissals would be earlier. A set time has not yet been announced but it would likely be around 12:00 p.m. for every first Thursday of the month (excluding September)
- F. Breakfast Club- A parent inquired about Breakfast Club and if it will be expanding or including more heartier options. Mr. Mackenzie said that it is unlikely to expand, as there are no funds to staff the program. The program being run by volunteers is also unlikely, as the school struggles finding volunteers for the hot lunch program.
- G. Lunch- Hope Mission in Wetaskiwin provides meals two days a week for kids who are hungry, forgot their lunch, or need a bit extra. Fresh fruit is provided by the school and small snacks.
- H. School Fees- SkyWay, Hot Dogs, Pizza- A parent inquired about dates when purchased, as she doesn't remember how many/when she has ordered hot lunch for her children on the website. She was informed that the dates for Hot Lunch are shown when you click on the receipts tab.

2. Treasurer's Report/Bookkeeper report

- A. Financial report-
 - Checking \$36,451.00
 - Savings \$146.00
- B. Bookkeeper- Elise Schultz is no longer the bookkeeper for the ECS, as her own business requires more of her attention. The ECS Board has hired Tamara Morris as the new bookkeeper. She has jump right in at the end of the year. Thank you to Tamara!

Mel W motions to accept the report. Mel B seconds. MC

3. Coordinator's report

- A. Grad- schedule, food, committee: The graduation for Kindergarten will be on June 14th 5-7 p.m. at the Agri plex. In past years, parents have made this into a pot luck event while the ECS provided smokies, hotdogs and burgers. In order to host a meal for this

event, parents would need to volunteer. The parents who were in attendance agreed to having a pot luck. Jody Melin has offered to create a document for parents to sign up for what they wish to bring for the event. We will also need some people to volunteer to bring their BBQ to help with cooking. Robin Johnson has offered to bring a BBQ for the event, but more helpers will be needed.

- B. More Frequent Meetings- It was discussed that more regular meetings would be beneficial for the parents to better understand how the Kindergarten is run, and decisions. The decision to have less meetings was discussed at the previous AGM where it was decided to be less frequent. This is a suggestion that the ECS Board will take moving forward to next year, and can be discussed at the upcoming AGM meeting on June 8th.
- C. Field Trips- The discussion of field trips destination and frequency was brought up at the meetings. A parent wished that the field trips were more educational. There were also questions about having a field trip every month, versus having the funds to do more expensive choices such as Telus World of Science. Another parent disagreed and enjoyed the choices of field trips, and frequency. Addie has asked if parents have any ideas regarding field trips in the upcoming year she is more than happy to hear suggestions, etc.

3. Teacher's Report

- A. Grad photos- We had the grad photos today. 4/5 pics of your kids with outfit changes. We are going to send out an order form with all of the photos, it will be \$15.00 for access to for the photos. It is the same photographer that did the school photos earlier this year.
- B. Fathers Day- Tomorrow. Please bring a hammer.
- C. Hot lunch- The final hot lunch is Friday.
- D. Birthday – June 5th summer birthday celebration. Please bring in a special treat or something if you wish to celebrate your child's birthday.

- E. Year end field trip- The children are swimming for the field trip. The activity requires a lot of supervision. We need more volunteers to help out. It is an all-day event at the Wetaskiwin pool.
- F. AGM- A reminder that the AGM meeting will be on Thursday June 8th at 7 p.m. in the school library. This meeting will have a lot of information for new parents who children are joining Kindergarten in the fall but is open to all parents of ECS if they wish to attend.
- G. Last day of school is the 9th-On the last day of school there will be a water fight. A pizza lunch is being provided for the kids.
- H. Grad- The grad will be on Wed June 14th. The children will receive a diploma and walk across the stage. It will be from 5- 7 p.m. and food will be dependent upon the parent's potluck.
- I. Library books- If you have library books please return them to school, along with any home readers they may have from the reading program.

4. Vice president report

- A. Fundraiser update- Growing Smiles raised \$1028.22 profit. Marie still has Amy Girard's plant order. Pam Ritchie thanked parents, and we had a great year and appreciate the hard work to raise funds for the school and activities.

Date of Next Meeting: June 8th AGM at 7:00 p.m.

Meeting Adjourned at 9:00 p.m.