MINUTES OF REGULAR SESSION OF COUNCIL

May 22, 2024

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Regular session of Borough Council convened at 6:00 pm with the Pledge of Allegiance. Present were Councilors Mike Matlos, Elizabeth Lape, Tim Sloss, Mr. Sowa, Chris Ponchak, Michael Zrenchak, Mayor Larry Sikorski, Solicitor Matt Racunas, and Borough Engineer Lou Corrales.

**PUBLIC COMMENT:**

**MARGARET MANSFIELD 1028 GLENN AVENUE**: Ms. Mansfield stated when the road was black topped it was only done up to a certain part of the neighbor, Mr. Skotnicki’s property at 1030 Glenn Avenue, there are holes and uneven pavement. This woman is 85 years old and cannot walk in front of her house. Ms. Mansfield would like to see if we could black top the rest of the road in front of 1030 Glenn Avenue. Mr. Zrenchak asked Mr. Matlos if he could go down and look and see if there is anything we can do. Mr. Matlos stated he thinks it is private property but can go look and see.

**BLIGHT COMMITTEE**: Amanda Rausch

Mrs. Rausch reported the Blight Committee met with Representative Gergely to introduce Liberty Borough to him, talked about obtaining funding for things to get worked on in the borough.

Mrs. Rausch advised there were two winners for the Spruce Up Your Outdoor Space contest: Shelley Aquilante and Larry Medved. They were each awarded a $30 gift card for Jolynn’s Pizza.

The property at 2823 E Street was sold to Homestead Development Corporation. It has not changed title yet.

The was some work done on the little free library so that it’s available for the community to use. They will be getting books and things for it and sprucing it up.

Amanda reminded everyone the complaint forms are available in the office and on Liberty Borough’s website. Mr. Zrenchak advised that when people call into the borough office Jamie Leber refers them to Amanda Rausch as there are a lot of people who do not use the forms.

**PROPERTY:** Chris Ponchak

Mr. Ponchak reported that the Dollar General is expected to open within the next two weeks.

**POLICE, FIRE and EMS:** Michael Zrenchak

No Fire Report.

Mr. Ponchak read the EMS Report for May 2024. There were 15 responses, 14 EMS Calls, and the average response time was 9.3 minutes. Total calls for 2023 were 225.

**LEGISLATION:** David Sowa

**Motion to adopt** ordinance 2024-01 amending the non-uniform pension plan administered by Pennsylvania Municipal Retirement System.

**Motion: Mr. Matlos Second: Mrs. Lape**

**All in favor. Motion carries.**

**PARKS & RECREATION:** Janice Matyasovsky

Mrs. Matyasovsky was not in attendance but wanted Mr. Zrenchak to remind everyone of the

Memorial Day celebration on Sunday May 26th, 2024, at 10:00 a.m. and light refreshments to follow at the Liberty Borough Municipal Building.

Mr. Zrenchak informed us that the letters were sent out May 10, 2024 for donations for Fun to be A Kid Day.

Also, a reminder: Movie Night, July 19, 2024; Fun to be A kid Day, August 11, 2024; National Night Out August 6th; Saints Joachim and Anne Parish Community Festival August 1st, 2nd. And 3rd 2024; Halloween, October 31, 2024; Light Up Night, December 6, 2024.

**HEALTH & ORDINANCE**: Chris Ponchak

No Report.

**LIGHTS:** Michael Matlos

Duquesne Light installed a new pole at 509 Scene Ridge Road and it also has a street light on it.

**FINANCE:** Elizabeth Lape

**Motion to Pay:**  Bills for Ratification of **$55,771.85** and List of Bills to Pay **$259,812.82**

**Motion: Mr. Matlos Second: Mr. Sloss**

**All in favor. Motion carries.**

**Bills for Ratification:**

**Payroll**

04/26/2024 EFT ADP[INVOICE] - 108.38

05/03/2024 EFT ADP[CHECKS] - 13,909.96

05/03/2024 EFT ADP[TAXES] - 4,587.70

05/17/2024 EFT ADP[INVOICE] - 90.43

05/17/2024 EFT ADP[CHECKS] - 16,048.95

05/17/2024 EFT ADP[TAXES] - 5,315.31

**TOTAL - 40,060.73**

**Sewer Fund**

05/06/2024 12533 PA MUNICIPAL SERVICE CO - 1,082.44

**TOTAL - 1,082.44**

**Highway Fund**

05/6/2024 4597 DUQUESNE LIGHT - 3,490.34

**TOTAL - 3,490.34**

**General Fund**

05/6/2024 EFT PA SCDU - 82.52

05/6/2024 23943 AFLAC - 125.84

05/6/2024 23944 AMERICAN LEGAL SERVICES - 101.36

05/6/2024 23945 AMERICAN NATURAL SUPPLY LLC - 2,572.31

05/6/2024 23946 AQUA FILTER FRESH INC - 33.50

05/6/2024 23947 CHRISTIE AND ASSOCIATES - 378.00

05/6/2024 23948 CHRISTOPHER PONCHAK - 352.03

05/6/2024 23949 DERKAS AUTO SERVICE - 82.80

05/6/2024 23950 DUQUESNE LIGHT CO - 391.30

05/6/2024 23951 DUQUESNE LIGHT COMPANY - 340.40

05/6/2024 23952 FIRST COMMONWEALTH BANK - 1,565.83

05/6/2024 23953 INTERSTATE ALL BATTERY CENTER - 597.10

05/6/2024 23954 O’REILLY AUTO PARTS - 155.65

05/6/2024 23955 ORKIN EXTERMINATING - 554.99

05/6/2024 23956 PA AMERICAN WATER - 1,195.78

05/6/2024 23957 PA MUNICIPAL RETIREMENT SYSTEM - 115.24

05/6/2024 23958 PEOPLES NATURAL GAS - 68.22

05/6/2024 23959 PEST B GONE - 300.00

05/6/2024 23960 PRECISION - 69.60

05/6/2024 23961 RC WALTER & SONS INC - 98.97

05/6/2024 23962 SAFSECUR LLC - 852.87

05/6/2024 23963 SPECIALTY CLEANING SYSTEMS LLC - 180.00

05/6/2024 23964 STEEL RIVERS COG - 164.50

05/6/2024 23965 TMOBILE - 176.73

05/6/2024 23966 TRUGREEN CHEMLAWN - 582.80

**TOTAL - 11,138.34**

Sewer Fund

05/15/2024 12534 AMERICAN WATER - 90.00

**TOTAL -90.00**

Highway Fund

**TOTAL - 0.00**

General Fund

05/15/2024 EFT UPMC HEALTH PLAN - 6,276.34

05/15/2024 23967 AFLAC - 125.84

05/15/2024 23968 CARMEN PALIOTTA CONTRACTING - 88,200.00

05/15/2024 23969 COMCAST - 461.35

05/15/2024 23970 JEFFERSON HILLS LAWN & EQUIP - 589.72

05/15/2024 23971 LEAF - 182.00

05/15/2024 23972 MYERS DEMOLITION - 36,130.00

05/15/2024 23973 OREILLYS AUTO PARTS - 54.00

05/15/2024 23974 ONE DIGITAL - 100.00

05/15/2024 23975 PA MUNICIPAL RETIREMENT SYSTEM - 115.24

05/15/2024 23976 RIVERVIEW CHEVEROLET - 1,045.77

05/15/2024 23977 LARRY SIKORSKI - 65.66

05/15/2024 23978 SAFSECUR LLC - 995.00

05/15/2024 23979 TEAMSTERS LOCAL UNION (MAY) - 254.00

05/15/2024 23980 TEAMSTERS LOCAL UNION (APRIL) - 282.00

05/15/2024 23981 MORGAN EXCAVATION LP - 124,845.90

**TOTAL - 259,722.82**

**PERSONNEL:** Tim Sloss

**Motion to hire** Melinda Hitchens part time cleaning lady effective May 16, 2024.

**Motion: Mr. Matlos Second: Mr. Ponchak**

**All in favor. Motion carries.**

**STREETS AND SEWERS:** Tim Sloss

No Report.

**MAYOR’S REPORT:** Larry Sikorski, Mayor

Mayor Sikorski read the Police Report.

**SOLICITOR’S REPORT:** Mr. Racunas

Mr. Racunas states he received a formal MOU request from South Allegheny School District. Council will have to continue to discuss as we move forward.

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**ENGINEER’S REPORT:** Lou Corrales

**Motion to** **pay** Carmen Paliotta invoice #2 in the amount of $88,200.00.

**Motion: Mr. Matlos Second: Mrs. Lape**

**All in favor. Motion carries.**

**Motion to** **pay** Morgan Excavating, L.P. $124,845.90.

**Motion: Mr. Matlos Second: Mrs. Lape**

**All in favor. Motion carries.**

**Motion to pay** Myers Demolition & Excavation $36,130.00.

**Motion: Mr. Matlos Second: Mr. Ponchak**

**All in favor. Motion carries.**

Multimodal Transportation Fund Grant Program (MTF) Due July 31, 2024, Grant funding for projects with streetscape, lighting, sidewalk enhancement, and pedestrian safety.

**OLD BUSINESS:**

Nothing to report

**NEW BUSINESS:**

**Nothing to report.**

**CORRESPONDENCE:**

**Motion to accept** the typed minutes from the May 22, 2024, meeting.

**Motion: Mr. Matlos Second: Mr. Sowa**

**All in favor. Motion carries.**

Next meeting dates/times: Work Session Meeting – Wednesday, June 12th, 2024, and the Regular Session Meeting -- Wednesday, June 26th, 2024, at 6:00 pm.

**Motion** to adjourn at 6:31 p.m.

**Motion: Mr. Matlos Second: Mrs. Lape**

**All in favor. Motion carries.**

**Meeting adjourned at 6:13 p.m.**

Respectfully submitted by:

Rachael Waltonbaugh

Secretary/Treasurer