



LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION (LIMRiCC)  
PO Box 1016, Orland Park, IL 60462 Phone: (815) 922-8745 or (708) 790-2807

BOARD OF DIRECTORS' MEETING  
3 Plaza Dr., Woodridge, IL 60517 (630-487-2549)  
Tuesday, April 17, 2012 Time 8:30 a.m.

## Minutes

### Call to Order, Roll Call

Kozak called the meeting to order at 8:35 a.m. The roll was called and the following Board members were present to establish a quorum:

Anne Kozak, Susan McNeil-Marshall, Kathy Parker, Beth Dostert, Christine Fine (via phone)

Others Present: Scott Remmenga, Executive Director and April Krzeczkowski, Deputy Director

### Election of Officers

President, Vice President, Treasurer, and Secretary

McNeil-Marshall moved that the current slate of officers be renewed with Kozak as President, McNeil-Marshall as Vice President, Parker as Treasurer, and Dostert as Secretary. Fine seconded.

Voice vote carried 5 yes, 0 no.

### Introduction of Visitors / Public Comments

Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes.

### Consent Agenda

Parker moved, Dostert seconded that it be

RESOLVED, THAT THE LIMRiCC BOARD OF DIRECTORS  
APPROVE THE CONSENT AGENDA AS PRESENTED

- a. Approval of Agenda
- b. Acceptance of the March 20, 2012 LIMRiCC Board Meeting Minutes (Exhibits A.1-A.2)
- c. LIMRiCC Business Services for March 21, 2012 through April 17, 2012 in the amount of \$9,413.20 (Exhibit B.1)
- d. Approval of the payment of bills for March 21, 2012 through April 17, 2012 Joint Self-Insurance Pool (JSIP) in the amount of \$387,975.50 (Transfer Check) (Exhibit B.1)
- e. Purchase of Health Insurance Program (PHIP) for March 21, 2012 through April 17, 2012 in the amount of \$449,079.64 (Exhibit B.1)
- f. Unemployment Compensation Group Account (UCGA) for March 21, 2012 through April 17, 2012 in the amount of \$170,673.81 (Transfer Check) (Exhibit B.1)
- g. Approval of Balance Sheet and detail of expenditures for March 2012 (Exhibit C.1-C.2)

Roll was called with the following results: 5 yes, 0 no. Motion carried.

### Executive Session – JSIP Case Updates

For the purposes of discussing "Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probably or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting." 5ILCS 120/2(c)(11).

Executive Session was not needed. There were no additional updates on any pending claims at this time.

**Action #1**

Approval of settlement agreement

After brief discussion McNeil-Marshall moved, seconded by Parker that it be

RESOLVED THAT THE LIMRiCC BOARD OF DIRECTORS APPROVE THE SETTLEMENT FOR PENDING WALLACE CLAIM SUBJECT TO LIMRiCC ATTORNEY REVIEW

Voice vote carried 5 yes, 0 no.

**Action #2**

LIMRiCC Board Meeting Schedule

Parker moved, seconded by Fine that it be

RESOLVED THAT THE LIMRiCC BOARD OF DIRECTORS APPROVE THE BOARD MEETING SCHEDULE FROM MAY 2012 THROUGH APRIL 2013 AS FOLLOWS: JUNE 19, JULY 17, SEPTEMBER 18, NOVEMBER 20, JANUARY 15, MARCH 19, AND APRIL 16.

Voice vote carried 5 yes, 0 no.

**Action #3**

Rollover of CD

Parker moved, seconded by McNeil-Marshall that it be

RESOLVED THAT THE LIMRiCC BOARD OF DIRECTORS APPROVE THE ROLLOVER OF MATURING CD WITH WINTRUST FINANCIAL AT 24 MONTH TERM

Voice vote carried 5 yes, 0 no.

**Action #4**

Approve payment of bills for May

McNeil-Marshall moved, seconded by Parker that it be

RESOLVED THAT THE LIMRiCC BOARD OF DIRECTORS APPROVE THE PAYMENT OF BUDGETED EXPENSES FOR MAY

Voice vote carried 5 yes, 0 no.

**Discussion #1**

Annual Review process for FY2012

Remmenga discussed the annual review document and annual report that was emailed to the Board. Kozak requested that all Board members complete the review document and email back by May 4<sup>th</sup>. Kozak will compile and then meet with Remmenga to discuss.

Remmenga also mentioned that depending if additional business for administration services is acquired whether new offer letters will need to be done to account for additional hours worked. Increases would be factored into the new offer letters. If not then raises will be finalized as part of the FY2013 budget process at the June Board meeting.

**Information Item #1**

Executive Director's Report (Exhibit D.1)

Remmenga went over the Executive Director's report as listed in the packet.

### **New Business**

Kozak had one item for new business. There was a question regarding the IPLAR (Illinois Public Library Annual Report) concerning the bonding of the treasurer. Kozak asked for clarification if LIMRiCC JSIP included this coverage and employment practices. Remmenga stated JSIP coverage is not for the bonding of the treasurer and libraries should have separate public officials bond or crime/dishonesty policy. Kozak asked that Remmenga send out an email as a clarification to members.

### **Next Board Meeting and Location**

The next LIMRiCC Board Meeting will be on June 19, 2012 at Woodridge Public Library at 8:30 a.m.

### **Adjournment**

Kozak adjourned the meeting by acclamation at 9:31 a.m.

Minutes prepared by Scott Remmenga

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Beth Dostert, Board Secretary