

THE CORPORATION OF THE MUNICIPALITY OF NEEBING
MINUTES OF THE REGULAR MEETING OF COUNCIL

Held at the Municipal Office
On Wednesday, April 17, 2019

PRESENT: Mayor Erwin Butikofer
 Councillor at Large Gordon Cuthbertson
 Pearson Councillor Gary Gardner
 Blake Councillor Mark Thibert
 Crooks Councillor Brian Wright
 Pardee Councillor Curtis Coulson

REGRETS: Scoble Councillor Brian Kurikka

Erika Kromm, Treasurer-Deputy Clerk

1. PRELIMINARY MATTERS:

(a) Call to Order: Mayor Butikofer called the meeting to order at 6:00 p.m.

(b) Attendance: Attendance was recorded.

(c) Town Hall Segment:

There were no attendees for the Town Hall segment of the meeting.

(d) Accept/Amend the Agenda:

Res. No. 2019-04-088

Moved by: Councillor Coulson

Seconded by: Councillor Cuthbertson

BE IT RESOLVED THAT the agenda circulated for this regular meeting of Council be amended to add, as Item 4.8, a report to schedule a public meeting for planning applications, and that the agenda, as so amended, be approved.

CARRIED ✓

(e) Declarations of Interest:

No declarations of interest were brought forward.

2. HEAR DEPUTATIONS FROM AUDIENCE MEMBERS:

2.1 BDO Dunwoody, Neebing's Auditors, will present the 2018 year-end Audit and Financial Statements

Mayor Butikofer introduced Glenn Currie and Candace Phillips from BDO Dunwoody.

Ms. Phillips provided an overview of the 2018 draft financial statements. The Council letter outlines the roles of the auditors and Council, highlights the risks to the municipalities, the threshold for materiality, the auditor's independence and lists the likely aggregate

misstatements. Most of the value in the likely misstatements is related to the gravel inventory. This is due to the fact that a lot of estimation goes into calculating the size of the gravel piles.

Ms. Phillips detailed the changes to the auditor's report as they relate to the new accounting standards. The intent of the changes is to provide more details regarding the auditor's roles. The key part of the report is the auditor's opinion, which states that financial statements present fairly. The various statements were reviewed and any significant changes were highlighted.

There was some discussion regarding the management letter. Ms. Phillips and Mr. Currie responded to questions regarding reserves and reserve funds.

Mayor Butikofer thanked Ms. Phillips and Mr. Currie for their presentation and they left the chambers at 7:50 pm.

Res. No. 2019-04-089

Moved by: Councillor Coulson

Seconded by: Councillor Thibert

BE IT RESOLVED THAT the financial statements be accepted and that the Mayor and Solicitor-Clerk be authorized to sign the financial statements.

CARRIED ✓

3. CONSENT AGENDA: MINUTES, REPORTS AND CORRESPONDENCE

- 3.1 Minutes of the Open Session portion of the Regular Meeting of Council held on April 3, 2019
Administration recommended that the minutes for both the open session (Item 3.1) and the Closed Session (Item 7.1), be approved, with any error corrections, as required.)
- 3.2 Minutes of the meeting of the Neebing Economic Development Advisory Committee held on April 1, 2019
Administration had recommended that the minutes be received.
- 3.3 Minutes of the meeting of the Neebing Recreation Committee held on April 8, 2019
Administration had recommended that the minutes be received.
- 3.4 Minutes of the meetings of the Neebing Waste Management Committee held on February 13 and March 11, 2019
Administration had recommended that the minutes be received.
- 3.5 Voucher Report for the previous month
Administration had recommended that the vouchers be approved.
- 3.6 Quarterly Variance Report: Year to date as of the end of the first quarter
Administration had recommended that the report be received for information.

- 3.7 Report from Solicitor-Clerk Regarding Administrative Activity
Administration had recommended that the report be received for information.
- 3.8 Report from Working Roads Foreman Regarding Departmental Activity in the preceding month
Administration had recommended that the report be received for information.
- 3.9 Report from Fire Chief Regarding Departmental Activity in the preceding month
Administration had recommended that the report be received for information.
- 3.10 Report from Treasurer Regarding amendment to Tax Collection Policy
Administration had recommended that the amendment be approved.
- 3.11 Information Correspondence List
Administration had recommended that the correspondence be received for information.

Res. No. 2019-04-090

Moved by: Councillor Cuthbertson
Seconded by: Councillor Wright

BE IT RESOLVED THAT Council approve the recommendations from Administration with respect to all of the items on the consent agenda portion of this evening's meeting, being Items 3.1, through 3.11, as well as Item 7.1 in the Closed Session portion of the agenda.

CARRIED ✓

4. REPORTS AND CORRESPONDENCE RECEIVED REQUIRING DIRECTION:

4.1 Report from Solicitor-Clerk regarding Leckebuch Family Support

Members present reviewed the report.

Res. No. 2019-04-91

Moved by: Councillor Wright
Seconded by: Councillor Thibert

BE IT RESOLVED THAT Council approves a reimbursement to the Solicitor-Clerk for the money paid out to the Leckebuch family on Council's behalf.

CARRIED ✓

4.2 Report from Solicitor Clerk Regarding Proposed Changes to the Planning Act

Members present reviewed the report. No resolution was passed.

4.3 Report from Solicitor Clerk Regarding July and August meeting Scheduling

Members present discussed the report.

Res. No. 2019-04-092

Moved by: Councillor Cuthbertson

Seconded by: Councillor Coulson

BE IT RESOLVED THAT the regular meetings of Council in July and August be scheduled for July 10, 2019 and August 7, 2019 at 6:00 pm.

CARRIED ✓

4.4 Report from Tender Review Committee Regarding Responses to the RFP for an Engineer to apply to Expand the Scoble Landfill Site

Members present discussed the report.

Res. No. 2019-04-093

Moved by: Councillor Gardner

Seconded by: Councillor Cuthbertson

BE IT RESOLVED THAT a Tender Review Committee meeting be scheduled for April 30, 2019 at 9:00 am and that the Tender Review Committee will bring forward a recommendation to the regular meeting of Council scheduled for May 1, 2019 at 6:00 pm.

CARRIED ✓

4.5 Report from Solicitor Clerk Regarding Scheduling Budget Meetings

Members present discussed the report.

Res. No. 2019-04-094

Moved by: Councillor Coulson

Seconded by: Councillor Gardner

BE IT RESOLVED THAT a special meeting of Council to discuss the budget be scheduled for May 1, 2019 at 3:00 pm.

CARRIED ✓

4.6 Correspondence from the Senate of the Lake Superior Scottish Regiment, received April 5, 2019, Seeking donations Towards a memorial to be constructed in Thunder Bay

Members present discussed the correspondence. This matter was deferred to the special meeting of Council scheduled for May 1, 2019, to be discussed as part of the budget deliberations.

4.7 Correspondence from the Corporation of the Township of Tudor and Cashel, enclosing a resolution regarding Hydro One Delivery Charges

Members present reviewed the correspondence.

Res. No. 2019-04-095

Moved by: Councillor Wright

Seconded by: Councillor Gardner

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of Neebing supports the resolution passed on April 2, 2019 by the Township of Tudor and Cashel regarding Hydro One delivery charges.

CARRIED ✓

4.8 Report from Solicitor-Clerk Regarding Scheduling a Public Meeting for a Planning Application

Members present discussed the report.

Res. No. 2019-04-096

Moved by: Councillor Cuthbertson

Seconded by: Councillor Coulson

BE IT RESOLVED THAT a public meeting to consider planning applications be scheduled for May 15, 2019 at 5:00 pm, as a meeting of Council sitting as Committee of the Whole, with the regular Council meeting to follow.

CARRIED ✓

5. TABLE BY-LAWS

5.1 By-law 2019-016 to Repeal and Replace the Speed Limit By-law

Res. No. 2019-04-097

Moved by: Councillor Coulson

Seconded by: Councillor Thibert

BE IT RESOLVED THAT By-law 2019-016, to repeal and replace By-law 2015-033, to set speed limits for motor vehicles travelling on municipal roads within the Municipality of Neebing, be passed.

CARRIED ✓

5.2 By-law 2019-017 to Implement the Optional tax class for small-scale, on-farm businesses

Res. No. 2019-04-098

Moved by: Councillor Thibert
Seconded by: Councillor Gardner

BE IT RESOLVED THAT By-law 2019-016, to adopt the optional tax sub-class for Small-scale On-Farm businesses, be amended to change the effective date from April 1, 2019 to April 1, 2018, AND FURTHER THAT the By-law be passed, as so amended.

CARRIED ✓

6. NEW BUSINESS

Councillor Cuthbertson advised that both the Neebing Economic Development Advisory Committee (NEDAC) and the Waste Management Committee have some ideas for the use of the barricades at the front of the municipal office. Some coordination between the two committees is required to determine the best use for the barricades. Once the barricades are removed the NEDAC has some ideas about improving the curb appeal of the municipal office.

Councillor Coulson that in previous minutes there is reference to the purchase of sea cans for the municipal office and Blake Hall. A wooden shed would be more appropriate at the Blake Hall for use as a skate shack.

Councillor Coulson advised that the old septic tank from the old Alf Olsen Hall is still in the ground and that over the winter the plow hit a piece that is sticking out of the ground. The tank should be removed.

Councillor Thibert advised that he has been receiving inquiries about a telecommunications fibre line that runs down Highway 61 and whether the residents would be able to access internet service from that line. Administration has made inquiries and has been told that there is a trunk line the runs down Highway 61 but it is not a service line.

Mayor Butikofer advised that the Lakehead Region Conservation Authority's funding from the Province is being cut in half. This will not impact the municipal budget this year, but likely will next year.

Mayor Butikofer advised that a quote was received for the biothermic pellet boiler. The price is around \$100,000. A more detailed breakdown of the price was request. Further research is needed to determine if there is funding available and how this price compares to a propane conversion.

The Treasurer advised it's the time of year that the landfill attendants usually put in extra hours to clean up the landfill sites. The extra hours are included in the draft budget previously reviewed by Council. On consensus, Council agreed to provide the extra hours for clean-up at both landfill sites.

The Treasurer provided an update on computer problems at the municipal office. There have been issues with older computers that still use Windows 7 and their compatibility with newer software and recent Microsoft updates. The server is also running on obsolete software, is almost at capacity and is slowing down. The new server is almost ready and is expected to be installed by the end of the month.

The Treasurer advised that the Canada Summer Jobs Grant application was approved, which is allocated for the groundskeeper position.

The Treasurer advised that the Visitor Information Center is looking for a summer student if anyone knows someone who might be interested.

The Treasurer advised that paperwork was filed at the court for the tax sale surplus funds that were paid into court. Once the 20-day appeal period has passed the remaining paperwork can be filed to receive the payment.

7. CLOSED SESSION:

Council did not enter Closed Session at this meeting. The item scheduled for Closed Session had been approved with the Consent Agenda resolution.

8. CONFIRMING BY-LAW

8.1 By-law 2019-018 to Confirm the Proceedings of the Meeting

Res. No. 2019-04-099

Moved by: Councillor Wright
Seconded by: Councillor Coulson

BE IT RESOLVED THAT By-law 2019-018, to confirm the proceedings of the meeting, be passed as presented in the agenda.

CARRIED ✓

ADJOURN THE MEETING

There being no further business to attend to, Mayor Butikofer adjourned the meeting at 8:48 p.m.

REGULAR MEETING OF COUNCIL


Erwin Butikofer
MAYOR


Erika Krømm
TREASUER-DEPUTY CLERK