

Gospel Library App Tutorial

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<https://youtu.be/NywxriR8B-0>

- Download and open the Gospel Library App to your device
- This handout will be most useful if you use it to follow along with the video linked above. Open the video watch the section, pause the section and do it on your device using this hand out. If you can't figure it out, rewind the video and watch that section again.

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Settings

Sign in

1. Tap the gear icon in the bottom left
2. Tap Sign In at the top
 - a. Make sure to sign in with your LDS account
 - b. So your notes and annotations will be synced across all your devices

Downloads

Shows you how much space is being consumed by all the resources you have downloaded and made available in the Gospel Library App

1. Tap Downloads > Your language > You can see what's been downloaded
2. Select each item and tap Delete to remove them from your device and free up space

Text Size

1. Use the scroll bar to make the text as big or as small as you'd like

Theme

Used to change the overall look of the app, including the color of the text and the menu bars.

Navigation

Moving Around in the Gospel Library App

1. Tap the resource you'd like to access, e.g. Scriptures > Pearl of Great Price > Moses
2. Double tap anywhere on the page to have the top and bottom bars go away and be able to see more text on the screen
3. Double tap anywhere again to bring the bars back
4. Swipe to the left to go to the next chapter
5. Swipe to the right to go to the previous chapter
6. Tap the top bar to see where you are in the resource (book)
 - a. If you tap the book name, you'll see all the chapters in the book
 - i. E.g. Moses, Abraham, Joseph Smith – Matthew, etc.
7. Tap the back arrow at the top left to take you back to where you started when you started tapping around
 - a. Takes you back where you originally started tapping the next levels
8. If you get lost, or want to go back to a place the back arrow won't take you
 - a. Tap the top bar to drop down the list
 - b. Tap Library to take you back to the list of all resources
 - c. Or tap any of the chapters inside the book, where you'd like to go

Screens

Advanced Topic

Similar to tabs in an Internet Browser - Adds another screen so you can go between different resources quickly

1. Tap the Screens Icon (2 boxes icon) at the bottom right
2. Click the plus (+) icon
3. The Library opens
4. Select the next resource you want
5. Then click the Screens button again
 - a. You will now see your original location (Moses in our example)
 - b. And the new resource location you went to (Opening Remarks in the video)
6. Now, just tap the Screens icon (2 boxes icon) > tap whichever resource you'd like to switch to
7. To remove a screen
 - a. Tap the Screens Icon (2 boxes icon) again > Swipe to the left on the resource you're finished viewing > tap Delete

Study Helps

Any blue highlighted text in the Gospel Library App is a link

Accessing Links and Related Content

1. Tap a word that is blue
 - a. If you're following along in the video, Tap the word *Work* on Moses 1:39
2. Notice it will show you all the related content available for that word – like Footnotes in the Scriptures
 - a. Scriptures related to *Work* in the scriptures
3. You can just read what is available on the screen
4. If you tap the gold/yellow text, it will take you to that resource so you can read the information around the reference
 - a. E.g. in the video example if you click Matthew 5:48, it opens Matthew 5:48, so you can read the verses around Matthew 5:48.
5. To go back, tap the left arrow at the top left

Viewing Footnotes

6. To see footnotes
 - a. Tap the left arrow on top of the related content screen
 - b. Tap the Footnotes icon at the top left of the screen and all *Related Content* will be shown
7. To remove the sidebar pop up
 - a. Tap just to the left
 - b. Or Swipe it away

Highlights

Marking your scriptures and resources in the Gospel Library App

Marking your scriptures

1. Tap and hold any word on the screen
2. Use the blue round icons that surround the word and drag the highlight to include all you want to mark
3. Select one of the following options
 - a. Mark

- i. Highlights the text
 - ii. Notice the word *Mark* changes to style
 - 1. Tap *Style* to change
 - a. Color
 - b. Underline
 - iii. To edit the highlight, tap anywhere inside where you have highlighted > Remove
- b. Note
 - i. You can type a note to help you in your study
 - ii. See the Note Icon that appears to the top right of the highlight
 - iii. Tap the Note icon to edit or delete the note
 - 1. After you tap the Edit Note, the Trash can icon will allow you to delete it
 - a. This will delete not only the highlight, but any notes or tags you added to the highlight
 - iv. Notice you have many options for your note
 - 1. Bold
 - 2. Italic
 - 3. Bulleted list
 - 4. Numbered Outline
 - v. Tap *Save* at the top right to save your note
 - vi. After adding your personal notes, they will appear in the *Related Content* when you tap it
- c. Other options for your highlight include (explore on your own)
 - i. Tag
 - 1. A word or phrase associated with a scripture
 - 2. See below
 - ii. Add to
 - 1. Add the highlight to a Notebook
 - 2. See below
 - iii. Link
 - 1. Links 2 scriptures together – see below for more information
 - iv. Copy
 - 1. So you can paste it into a Note, or into a lesson or talk you are preparing
 - v. Share
 - 1. Send just the link or all the text highlighted
 - a. Via email or text message
 - vi. Search
 - vii. Define

Links

Advanced Topic

Links multiple scriptures together

Linking different references together

1. Tap the *Link* icon when you highlight something
2. Go to the reference you want to link to

3. Tap anywhere on the verse > Add
4. Find the next reference
5. Tap anywhere on the verse > Add
6. Tap Save
7. Now you can go into *Related Content* and see the related verses

Tags

Allow you to tag references with key words so you can find them again later

1. Highlight the reference you'd like to tag > tap *Tag*
2. Type a word to use as the tag > press the Enter key at the bottom right
3. Tap Save
4. Then go to Library > Notes > Tags (top middle of screen)
 - a. You will see all your tags
 - b. When you tap the keyword, it will show you all the items you've tagged for that word
5. To delete a tag
 - a. Go to the highlighted text > tap it to edit > tap *Tag* > tap the backspace/delete button

Notebooks

A collection of notes, talks, lessons and personal study items.

1. From Library > Notes > Notebooks (3rd link at the top middle) > Click the Add (+) Icon at the bottom right
2. Give the notebook a name
3. Go to a resource that you have highlighted previously
4. Tap the highlight > Add To > Select which Notebook to add the resource to
 - a. Inside the Notebook, you'll see the note, the scriptures highlighted, the tags, and the linked scriptures
 - b. You can also Add To from the main Library screen by tapping and holding the book you want to study, then clicking Add to...

Bookmarks

Bookmarks allow you to mark where you've left off reading so you can easily come back to it later.

To add a bookmark

1. Wherever you stop reading in the resource, tap the *Bookmark Icon* on the bottom right hand side of the screen.
2. If it is a new bookmark, tap the Add (+) Icon > your cursor is inside of the yellow/orange banner that appears > start typing a name for the bookmark and tap the *Done* button
3. You will see a little bookmark icon appear next to that verse
4. You can add bookmarks to any resource, Scriptures, Come Follow Me, Conference Talks and videos, anything in the Gospel Library App

To update a bookmark

1. When you return to the bookmark and read more and want to update the bookmark
2. Tap the *Bookmark Icon* > Tap the update icon to the right of the bookmark you want to update

To Delete a bookmark

- a. Tap the *Bookmark Icon* > swipe the bookmark to the left

Study Plans

For each Study Plan, you can Select Content, Set a Schedule, Add a Reminder

Adding a Study Plan

1. Tap Study Plans > Next > Select Content
2. Select the Add a reminder option if desired, by tapping the Toggle button to the right of the Add a reminder title
 - a. Chose when to add the reminder, day and time
 - i. Select Daily to receive a reminder every day
 - b. A pop-up will appear telling you “Library” Would Like to Send You Notifications > Click Allow
 - c. Click Next
 - d. Tap Save in the top right-hand side of the screen
 - e. Notice the Bell icon appears on the Study Plan to show you have a reminder
3. You can also create a Study Plan from the main Library screen by taping and holding the book you want to study, then clicking Create Study Plan

Set a Schedule

1. Some items will allow you to set a reading schedule, e.g. Scriptures
2. Tap Study Plans > Add Icon (+) > Tap Next > Select New Testament
3. Tap the Set a Schedule Toggle button
 - a. Notice at the bottom of this screen you can also choose an end date
 - i. 3 months, 6 months, 12 months, End of Year, Custom
 - ii. This will allow you to see the chapters that you must read a day to complete by your selected completion date
4. Tap Save
5. After creating the plan, you can mark which chapters are complete by tapping on the study plan
 - a. Tap the check mark next to the chapters as you complete them
 - b. You will see the percent complete when you go into Study Plans

Accessing Your Study Plans and Marking them as Complete

1. Access resources you have a study plan for, through the Study Plan icon in the main library screen
 - a. This will allow you to mark chapters you’ve completed
 - i. There is a checkbox at the bottom of each chapter you can tap when you’ve completed it.
2. To get back to all study plans
 - a. Tap the *Study Plans Icon* at the top of the resource you’re reading
 - i. It will appear there once you’ve created a study plan for it.

Audio and Video

Listen to and view the resources in the Gospel Library, including the scriptures, conference talks and many others.

Audio

1. Select the resource you want to listen to
2. Scroll up to the top of the chapter, if you're not there already
3. You will see an orange *Headphone Icon* appear on the screen > Tap it
 - a. Notice you can press Play, forward 10 seconds, backward 10 seconds, download, and settings
4. Settings
 - a. Speed up or slow down the playback by sliding the button from one side to the other
 - b. Continuous play
 - i. When on, this option will allow the next chapter to play automatically, once the current chapter is complete
 - c. Main Voice
 - i. Choose Male or Female
 - ii. Chapter heading will be read by the opposite gender of the Mail Voice gender

Video

1. From the Mail Library tap on General Conference
2. Select the talk you want to watch
3. From the top of the screen to the left of the video, you will see two icons
 - a. Download and Play
4. Tap the *Play Icon* to play the video
5. Tap the *Download Icon* to download a talk you want to listen to when you know you won't have an Internet connection or a Wi-Fi connection

Content

Content is the resources that are available to you from the Gospel Library App. Making the resources available will download them to your device. The more you make available and download the more space will be take up on your device.

Making content available on your device

1. From Mail Library Screen > Click on Resource collection you want to view
 - a. E.g. Teachings of the Presidents
2. Resources that are greyed out have not yet been made available on your device, they will need to be downloaded
3. Tap the resource you'd like to make available, and it will automatically download

Removing content from your device

1. Usually done if your device is running out of space, or if you're done reading the resource
2. Tap and hold the resource you want to remove from your device
3. Select Remove
4. The resource is deleted
5. See the section above called Downloads to see all that has been downloaded to your device

Search

Quickly find what you're looking for, or find a reference easily (like a scripture the teacher is referencing), using the Search function in the Gospel Library App.

Searching through the Library

1. From the Mail Library screen > Tap the *Search Icon* (Magnifying Glass)
2. Type the word you're searching for
 - a. As you type, items will appear
 - b. Items with Orange arrows are suggestions
 - c. If you tap the top word that you just typed, you will see the results for the word you searched
 - d. Search a phrase by putting it in quotation marks "put the phrase in quotes"

Short cut to get to scriptures

1. Example 1
 - a. Type dc 44 in the search bar
 - b. D&C 4:4 and D&C 44 appear, select the one you want
2. Example 2
3. Type mos319
 - a. Notice both Mosiah and Moses appear, select the one you want