

**TRINITY COUNTY FAIR ASSOCIATION  
BOARD OF DIRECTORS' MEETING**

Trinity County Fair  
Board Room – 6000 Hwy 3  
Hayfork, CA 96041  
**Thursday, December 21, 2017**  
**7PM – Open Session**

**Board of Directors**

Wallace Brinkley, President	Dixie LaFountain, Vice President
Sharon Eggleston, Director	Chuck Sauer, Director
Billie Miller, Nominating Chair	Dennis Rourke, Director
Adam Dummer, Director	Dennis Anderson, Director
Adrien Keys, Director	

**Mission Statement**

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

**Note**

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or during the discussion of any particular item listed on the agenda.

**AGENDA**

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

**1. CALL TO ORDER**

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by Wallace Brinkley at 7:00pm

**2. ROLL CALL – DETERMINATION OF A QUORUM**

a. APPROVE DIRECTOR ABSENCES AS EXCUSED/UNEXCUSED

Directors Brinkley, Anderson, Rourke, Dummer, Eggleston, Sauer and Miller were all present. Directors Keys and LaFountain were absent. Director Miller moved to excuse Director Keys' absence but not to excuse Director LaFountain, seconded by Director Dummer and passed unanimously.

**3. INTRODUCTION OF GUESTS / STAFF**

Donna Grisham, Sue Erenberger, Brad Miller and Sandy Bechtold were all present.

**4. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC**

No comments from association members or the public

**5. CONSENT AGENDA & MINUTES**

a. APPROVE December 21, 2017 AGENDA and November 16, 2017 MINUTES

Director Miller moved to approve the December 21, 2017 agenda and November 16, 2017 meeting minutes, seconded by Director Rourke and passed unanimously.

## **6. APPROVE NOVEMBER 2017 FINANCIAL REPORTS**

Director Rourke moved to approve the November 2017 financial reports, seconded by Director Anderson and approved unanimously.

## **7. INFORMATIONAL – VACATION/SICK LEAVE BALANCES REPORT FOR NOVEMBER 2017**

Director Rourke said he likes the layout much better than the old one. President Wallace also mentioned how he liked the new layout as well.

## **8. CEO'S REPORT**

Mike said Merry Christmas to everyone and happy new year. He then went on to say that he and Sue have been working on the budget and they got it done.

Mike mentioned that there was another contractor walkthrough last week. Troy Treanor and another gentleman from Redding who specializes in sprinkler systems were both present. During the walkthrough, they opened the drop ceiling and noticed what seemed to be asbestos and samples of what was there was sent off for testing to be sure. This discovery in the ceiling will make it hard for the fair to meet the June 2018 deadline for all repairs to be completed. The work will require several visits during the project phase by an asbestos abatement contractor. Discussion ensued. Mike said that if we don't take the drop ceiling out, the dining hall will need three levels of sprinklers. Discussion ensued. Mike then said that we aren't even sure if the building can handle the weight of the sprinkler system if we had to have two levels in the ceiling. Discussion ensued. Director Rourke asked Mike if the sprinkler system must be a wet system, Mike replied yes it does. It is a State requirement. Discussion ensued. Mike then said that at this point, it is going to be challenging to complete all of the work in such a short timeframe with such limited resources. Director Rourke asked Mike if we are required to complete the sprinklers with this funding. Mike said no, we might try to do other things. Discussion ensued.

We finally got a check from BBC for the Top Gear film crew that stayed here at the fairgrounds earlier in the year but by the time the check got to us, it was cancelled because they thought it was lost. Spero Pictures is now helping us collect payment from the BBC.

Director Brinkley asked Mike how the estimates were coming along for the damage to the parking lot black top that took place during the Forest Service's fire camp this year. Mike explained that Eagle Paving from Redding came out and gave us an estimate. We were hoping to get a few more estimates but it has been difficult to get anyone out here to look at it. Discussion ensued.

## **9. STANDING COMMITTEES**

- a. **EXECUTIVE COMMITTEE:** Wallace Brinkley (Chairman), Dixie LaFountain, and Finance Committee Chair  
Nothing to report.
- b. **FINANCE COMMITTEE:** Dennis Rourke (Chairman), Dennis Anderson  
Nothing to report.
- c. **NOMINATING COMMITTEE:** Billie Miller (Chairman), Chuck Sauer  
Nothing to report.
- d. **JR. LIVESTOCK COMMITTEE:** Laura Taylor (Chairman), Wallace Brinkley  
Nothing to report.

## **10. AD HOC COMMITTEES**

- a. **POLICY & BY-LAWS COMMITTEE:** Sharon Eggleston (Chairman), Adrien Keys  
Nothing to report.

## 11. NEW BUSINESS

### a. DISCUSS AND APPROVE NEW SIGNATORIES FOR BANK ACCOUNTS

Director Rourke moved to table the approval of new signatories for bank accounts until next meeting, seconded by Director Sauer and approved unanimously.

### b. DISCUSS AND APPROVE 2018 BUDGET

Director Anderson suggested placing a percentage change difference between years in future budgets. Discussions ensued. Mike said that he agreed about the change percentages but also explained that the template was given to us by the State and we can add or remove things we feel are necessary. Sue and Mike will continue to work on making changes to it to meet our needs. Discussion ensued.

Mike said a few of the major challenges budget wise this year is we hired a new fulltime employee in maintenance which was never necessary with Ed and minimum wage is going up each year. This year our minimum wage employees will be getting \$11 per hour. Discussion ensued.

Director Rourke moved to approve the 2018 budget, seconded by Director Anderson and approved unanimously.

## 12. APPROVAL OF NEW AGREEMENTS AND CONTRACTS

EVENT RENTAL AGREEMENTS	FAIR ENTERTAINMENT AGREEMENTS (2018)
RA17-52e Beth Fry (Memorial Service)	EN18-01 Shawn Eric (Magician) EN18-02 Clay & Elaine Everett (Drone Zone) EN18-02 Jeremy Shafer (Jeremy the Juggler)
<b>JUDGING AGREEMENTS (2018 FAIR)</b> JA18-01 Kyle Wood (Large Animal & Round Robin)	<b>ANNUAL AGREEMENTS</b> RA18-02a The Regents of the UC (4-H Office) RA18-03a Trinity Animal Hospital, Inc (Vets Office) RA18-04a Hayfork Lions Club RA18-05a Hayfork Rotary RA18-06a Hayfork Ranger Station (USFS/USDA) RA18-07a Wintu Educational & Cultural Council
<b>STORAGE AGREEMENTS</b> RA17-19s ServPro Restoration Srvs (Dumpster Storage)	

Director Miller moved to approve the new agreements and contracts, seconded by Director Dummer and approved unanimously.

## DIRECTORS' REPORTS

**Billie** – I just wanted to thank Mike for the Christmas present and wish everyone a Merry Christmas.

**Adam** – Thanks Mike and everyone have a safe holiday

**Chuck** – The family received a letter from my grandson in Africa. He asked for peanut butter and chocolate to be sent to him.

**Dixie** – Not present.

**Sharon** – Thanks Mike for the present and Merry Christmas.

**Dennis R** – Merry Christmas everyone. We also had a really nice vacation last month.

**Wallace** – Thanks Mike for the Christmas gift. My Christmas gift came early this year as my son came home from Kuwait on December 11<sup>th</sup>. If he reups, he will probably go back to Kuwait or South Korea.

**Dennis A** – Merry Christmas everyone.

**Adrien** – Not present.

**13. ADJOURNED**

Adjourned by President Brinkley at 7:42pm

**Submitted By:**

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*Mike Fillette, CEO*

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*Wallace Brinkley, TCFA President*