

Verde Valley Fair Association
Board of Directors
Meeting Minutes July 18, 2023
5:30 p.m. - Regular meeting

In attendance: President Beth Canedy, Vice President Steve Drake, Treasurer Lewis Rice, Secretary Ginny Rench, Board member Joel Rosenberg and Director Coleen Gilboy in addition, public Brian Bolton, Steve Rench Dan Sullivan and Haley Rosenberg,.

Absent:

- I. **Call to Order** - Meeting was called to order at 5:30 pm by President Canedy
- II. **Call to Public:** None
- III. **Consent agenda** – Mr. Drake moved to accept the Minutes from June 6, 2023. Mr. Rice 2nd the motion. No discussion – all in favor
- IV. **Chairman’s Report** - *Met with the City 3 months late – they scheduled the meeting. * Would like the City to look at us as a partnership * Mr. Blazer seems to think we have a ton of money *We need to keep this facility for future kids * Electrical things are the top priority.
- V. **Administration Report** - * Time off in August for a road trip, * Virgil memorial will be in boardroom – date not set yet *Cottonwood Police Department would like to know who our 3 contacts are at fairgrounds - will put Coleen, Critin and Trish and phone numbers. * Limo numbers for the 2023 fair were up and we gave away free ride tickets * The Ambulance company decided to do the fair as a community service – we are required to have an ambulance during the rodeo events – they donated all their time * Another conditional use permit for a property off Aspen if we want to comment * Thank yous are almost all done * Governors Fund numbers are in.
- VI. **Financials** - Mr. Drake moved to accept the March 2023 financials. Mrs. Rench seconded the Motion All in favor.
- VII. **Committee Report** –
 - A) **Livestock:** * Working on Rulebook changes for 2024 * Working on Theme, will have something at the August meeting * November 11, 2023 will be steer tag in * September 12, 2023 is the mandatory leader meeting.
 - B) **Arena Report:** * A 4 race series is scheduled with the final race and buckles being presented at Fall Festival – all 4 races are on Saturday and Sundays in October.
 - C) **Rentals** – * Staff presented the information and requested a 2nd rental person to do the Friday and Sunday events – we have not accepted rentals for Friday and Sundays at this time, but all our Saturdays are booked so looking at options – the board requested we wait and see if the RV camp Hosts would be able to fill this position
 - D) **RV Camping** – With Virgil passing, we have to replace our camp host. Information was handed out about many options. After lengthy discussion on the multiple of jobs the camp host would perform and be compensated for. The final decision will be during the budget adoption.
- VIII **Old Business**
 - A) **APS Underground lines** * More information is needed – where is 3 phase available – is there 3 phase at MRI or at Bedrock * What is the timeline for the \$30,000 payment to APS for the survey and design * Is the City bringing in 3 phase north of kids park and any idea of when.
 - B) **Master Plan** – No update at this time
 - C) **Roof on Office** – No new information
 - D) **2023-24 Budget** – Discussion on adding an RV host, they will help with maintenance such as weeds, trash and minor repairs. Camp Host to start at 20 hours a week and re-evaluate in 6 months – Mr. Rosenberg moved to adopt the budget with an additional \$42,000 in the Maintenance salary line for RV host help. Mr. Rice 2nd the motion – no further discussion – all in favor.

- E) Carnival Contract** – Our attorney has been updating the carnival contract and has submitted a 5 year contract with the option to exercise 5 additional years. Direction is given to staff to proceed with talking to the Carnival company and get an agreement in place.
- F) Water Line Bids for 6 inch line to fire hydrants** – The city gave 3 options, a) dedicated 6 inch line to only the fire hydrants – VVF would not have to pay usage on the water used, b) put all the fair water on a 6 inch line, VVF would have to pay all water usage, PLUS a \$37K capacity fee, c) the last is do nothing and buy a ton more water tanks. Direction was given to go with Option a putting a 6 inch dedicated line to the fire hydrant – staff will start getting bids.
- G) Security Cameras** – No update at this time
- H) Art building Septic** – the pipe is outside the door, when the septic was put in for the original VFW no caps were put on the pipes so a tree had grown up the pipe and blocked the way to our leach line – this has been fixed and all is great at the art building.
- I) Fire lane staying in Place** – Staff worked with fire, public works and all city departments, we are going to leave the fire lane year around and sign it – this will benefit all events using our parking lot.

IX New Business

- A) Two employees at 10 years** – We had 2 staff reach their 10 years at the fairgrounds. Our employment guide only has up to 10 years accumulation on sick and vacation – staff would like to carry the time off tables out to 15 years.
- B) Salaries for Staff and Director and the effective date** – Mr Rice made a motion for a 5% across the board raise for staff to take effect on the next payroll. Mr. Rosenberg 2nd the motion all in favor.
- C) Auctioneer** – Staff would like direction on which way to go for the auctioneer – Ms. Canedy had reservations about the auctioneer used before, we had contacted and contracted for the auctioneer to return, one month before fair he contacted us he was unable to attend due to his wife having tickets to a huge concert. Ms. Canedy still wants the livestock committee to make the decision, but wants them to be aware of what happened in 2023.
- D) 2023 Executive Board Scholarship** – Mr. Rosenberg excused himself from the discussion due to his daughter applying for the scholarship. Discussion on what was done in the past, how much we budgeted, how many applied. 6 applied, all women, all VVF kids who sold when in school. Mr. Rice made the motion to give \$500 to each student and congratulate them on sticking to it. Mr. Drake 2nd the motion , no further discussion, Motion passed.

X. Future Agenda Items- Spray foam on Show Barn and on small stock barn, Solar, Rental Costs and Arena Costs.

XI. Executive Session – Mr. Rice made a motion at 8:45 pm to go into executive session. Mr. Rosenberg 2nd the motion. Mr. Rice made the motion to come out of executive session at 9:14 pm and Mrs. Rench 2nd the motion.

XII. Adjournment – 9:18 pm Mrs. Rench made the motion to adjourn the meeting and Mr. Drake seconded the motion. No discussion. All in favor.