

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: January 2, 2024

Ms. Libby Stidam called the meeting to order at 4:35 p.m.

Roll Call: Ms. Pat Cochenour, present; Ms. Libby Stidam, present; Ms. Mary Herring, present

Recorder: Ms. Taylor Thompson, Fiscal Officer

Guests: Mr. Greg Iiams, Council Member
Mr. Dave Wallace, Council Member
Mr. Dan Tynan, Water Superintendent

Minutes: December 26, 2023 Meeting Minutes
Ms. Mary Herring made a motion to approve the December 26, 2023 minutes as written.
Ms. Pat Cochenour seconded the motion.
The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea.
The motion passed: 3 yeas – 0 nays

Vouchers: *None*

REPORTS:

A. Water Department

The December water loss report shows a loss of 44.8% with an annual average of 32.7%. Mr. Tynan reported the new water meters will decrease the loss amounts and revenue should increase significantly. The low life pipe repairs increased water flow to 272.5 gallons per minute. The residual amount before the repairs stood at 64,720 thousand gallons. Currently the residual is 224,400 thousand gallons. Mr. Tynan is pleased with the significant increase. The EPA has been updated on this improvement. Mr. Tynan provided copies of the SCADA trends for the pumps. Pump two had a much longer down time trend than pump number two. Now both pumps are inactive for 12 hours a day, which will keep them in better working condition. The clear wells now fill up quicker due to the increased flow of water. A 2024 license to operate was obtained from the EPA.

ADJUSTMENTS: None

RESOLUTIONS: None

CITIZEN'S COMMENTS:

A. Dave Wallace

Mr. Wallace questioned why the plant could not get to the max daily flow predicted by CTI engineers. Mr. Tynan reported he spoke with all of the engineers. All of the engineers concur, 300 gallons per minute can be achieved. Mr. Tynan was assured that all of the impellers and pumps are the right size. The engineers suggested the issue may be in the iron filter area. Mr. Tynan has discussed this information with Mr. Tim Reese. Mr. Reese suggested to place a flow gage in the GAC or softener room to narrow down the problem area.

OLD BUSINESS:

A. EPA, Retention Pond/Splash Pad

Ms. Stidam has not received a response from the EPA regarding the chlorine levels in a retention pond.

NEW BUSINESS:

A. New Hire

Ms. Libby Stidam is eager to hire a new employee as soon as possible before Mr. Mark Coy retires. This employee would be a back-up water operator. There was some discussion regarding training with Mr. Tynan. Mr. Tynan reported that the credit hours towards a water license are only counted when working with the water department and studying for the test. A discussion regarding a wage recommendation to council was discussed in the amount of \$16-18 dollars an hour ,with a raise given after the water license is obtained.

B. Well 4 Rebuild

Mr. Tynan provided a copy of a quote for well number four repairs. He was advised that it needs to be taken to council for approval.

C. Secure Water Plant

There was a lengthy discussion regarding the security of the building and who had keys to the water plant. Ms. Herring also questioned if first responders would know what to do if there was a chlorine issue. SCADA alarms tell Mr. Tynan on his phone if there is a chlorine issue and he can relay that information to first responders. Chief Freyhof does have a key to the plant in case of an emergency.

Ms. Libby Stidam moved to adjourn the meeting. Ms. Mary Herring seconded the motion.

The meeting was adjourned at 5:19 p.m.

Next Meeting Date: **Tuesday, January 16, 2024 at 4:30 p.m.**

Taylor Thompson, Fiscal Officer

BPA Chair, Libby Stidam

Date Accepted _____