

Southwyck Community Association
Minutes, Board of Directors Meeting
May 4, 2023

A regular meeting of the Southwyck Community Association Board of Directors was held on May 4, 2023, via videoconference. Board members present: Helen Bilyeu, John Fisher, Vanessa Helmer, and Rick Nelson. Residents: Scott Feuleless and Homer Franklin. Others: Kathy Dooley of Community Management Solutions. A quorum was verified and the meeting called to order at 6.30pm.

Homeowner input: Mr. Franklin asked about plan to fill the open Board position. Members discussed a potential conflict of interest since he is also on the Section IV Board.

Secretary's Report: The April Board meeting minutes were reviewed. A motion to approve the minutes was made, seconded, and passed.

Treasurer's Report: The March financial reports were reviewed. A motion to accept the March financials was made, seconded, and passed. Ms. Dooley has provided copies of the governing documents and minutes that Chase needs to open the new bank account.

Business: *Reserve Study Proposals* – Bids from three different companies were reviewed. After discussion, the motion was made to approve the bid from Reserve Advisors for \$3950. The motion was seconded and passed.

Park Electrical Upgrade- Board members reviewed a bid from Ellis Electric for the addition of electrical outlets along the sidewalk areas at the Lake Park. The decision was made to solicit competitive bids. Ellis has not been able to get to the Meadowhurst outlet installation yet due to working on a large project out of town.

Brick Wall Repair – BRI and Hoggatt have both been contacted for bids on repairs needed along Magnolia due to the vehicle accident. *Fite Rd. Fence Repair* – Minor repairs have been made, but portions of the fence are in bad shape. Ms. Dooley is to check and see when that fence was last replaced.

Executive session: The Board discussed potential conflicts of interest for individuals serving on both the Section and Master Boards. Approval was given to file suit on a delinquent account. Ms. Dooley will ask the attorney for recommendations and an update on handling a repetitively delinquent account.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Kathy Dooley, Recording Secretary