

Blackwell Primary School



Holiday Request

Please note that there is no automatic right for pupils to be granted authorised absences for family holidays. Blackwell Primary School considers every request for holiday leave in relation to the individual pupil's attendance and educational attainment.

Name of Pupil	Date of Birth
	Class
Address	
.....	
.....	
Holiday requested from to	
Reason for term time holiday request	
.....	
.....	
.....	
Name of Parent / Carer	
Signature	Date

Holiday absences which have not been agreed will be marked as unauthorised absences: these may be referred to the Local Authority for consideration of a Penalty Notice or other action.

For School Use:

UPN _____

Attendance % _____

Previous Holiday Leave this Academic Year

Yes / No
Number of days _____