

**TRINITY COUNTY FAIR ASSOCIATION**  
**BOARD OF DIRECTORS' MEETING**  
Trinity County Fair  
Dining Hall – 6000 Hwy 3  
Hayfork, CA 96041  
**Thursday, January 26, 2017**  
**Following Annual Meeting – Open Session**

**Board of Directors**

Wallace Brinkley, President	Dixie LaFountain, Vice President
Sharon Eggleston, Director	Chuck Sauer, Director
Billie Miller, Nominating Chair	Dennis Rourke, Director
Adam Dummer, Director	Dennis Anderson, Director
Adrien Keys, Director	

**Mission Statement**

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

**Note**

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the "Public Comment" portion and/or during the discussion of any particular item listed on the agenda.

**Minutes**

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

**1. CALL TO ORDER**

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board. Called to order by President Brinkley at 8:11pm.

**2. ROLL CALL – DETERMINATION OF A QUORUM**

President Brinkley, Sauer, Dummer, Miller, Eggleston, LaFountain, Rourke, Anderson, and Director Keys were present; Director Dummer was absent.

Miller Moved to excuse Dummer's absence, Seconded by Vice President LaFountain, approved unanimously.

**3. INTRODUCTION OF GUESTS / STAFF**

**4. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC**

Summer Bashore explained that unfortunately NorCal Riderz and Haytown MX have decided to cancel the event. The letter she presented to the board expresses her appreciation to the board and that this has been an extremely tough decision. Amateur motocross is a tough business. Without pro racers, it was almost impossible to continue. Summer went on to thank Ed DeLisle for his hard work and help that he contributed during each event. Mike Fillette thanks Summer for all of her and her team's hard work. Director Miller asked if the fair had plans to demolish the motocross track and Mike Fillette replied no. We will leave the track as is for now and see if someone else might want to do something with the space.

**5. CONSENT AGENDA & MINUTES**

APPROVE January 26, 2017 AGENDA, and December 8, 2016 MINUTES

Director Rourke moved to approve the meeting minutes and agenda, seconded by Director Anderson and approved unanimously.

**6. Review/Approve November 2016 FINANCIAL REPORTS & PRILIMINARY December 2016 FINANCIALS**

Director Rourke asked if the new accounting system we hope to switch to in March might make reading these reports any easier. Donna Grisham said absolutely. In addition, Donna mentioned that on the spot reporting will be available for any event which is something we can't do currently. Mike explained that with our current accounting system, it is almost impossible to get a reliable income report for each event. Discussion ensued.

Director Sauer moved to approve the November 2016 financial reports as well as the preliminary December 2016 financials, seconded by Director Eggleston and approved unanimously.

**7. INFORMATIONAL – VACATION/SICK LEAVE BALANCES REPORT FOR DECEMBER 2016**

**8. CEO'S REPORT**

Mike Fillette mentioned that the Western Fairs Association convention in Reno went extremely well. Next year he would like to take the board as well to the convention being held in Anaheim as he feels it would be a good experience for the board to attend as well as meet other board members from other fairs. Discussion ensued. Mike then went on to mention that Trinity County Fair won 2 awards during the convention. TCF won first place for the fair commemorative poster and second place for fair logo.

Mike has arranged for the TCFA board members to piggyback on Shasta County Fair's board member training on February 21, 2017 from 9:30AM to 1PM at the Shasta Fair office. Mike explained that every two years, fair board members need to be trained on 3 major areas; ethics, harassment, and the Brown Act. Discussion ensued.

Director Rourke asked Mike if there is a website or some other type of remote training in case a board member could not make this training. Mike wasn't sure about that but he did urge all board members to try and make it since it is such a unique opportunity to piggyback on Shasta County fair's training.

**9. STANDING COMMITTEES - FINANCE COMMITTEE: Vacant, Chairman**

**10. AD HOC COMMITTEES**

- a. POLICY & BY-LAWS COMMITTEE, Wallace Brinkley, Chairman
- b. JR. LIVESTOCK COMMITTEE: Laura Taylor, Chairman
- c. EXHIBITS COMMITTEE:
- d. PREMIUM BOOK COMMITTEE:
- e. VOLUNTEER COMMITTEE:
- f. HOMESTEAD AREA COMMITTEE: Historical Society, Chairman
- g. NOMINATING COMMITTEE: Billie Miller, Chairman
- h. STRATEGIC PLAN, Vacant, Chairman

President Wallace will appoint Board Members to committees

**11. NEW BUSINESS**

**a. REVIEW AND APPROVAL OF CONTRACTS AND RENTAL AGREEMENTS**

**RENTAL AGREEMENTS**

- RA17-01e Hayfork Rotary – Prime & Prawns
- RA16-02e Log Cabin Quilters – Retreat
- RA17-03e Hayfork Rotary Club – Party
- RA17-04e Hayfork Rotary Club – Calcutta
- RA17-05e Kenny Halderman – Private Party
- RA17-06e Watershed – Wine & Cheese Gala

**STORAGE AGREEMENTS**

No new storage agreement this month

Director Miller moved to approve the contracts and rental agreements, seconded by Director Rourke and approved unanimously.

**12. DIRECTORS' REPORTS**

*Billie – nothing to report*

*Adam – not present*

*Chuck – Not interested in going to tradeshow in Anaheim but said he will talk to Mike about it*

*Dixie – Waiting for her pigs to be born*

*Sharon – nothing to report*

*Dennis R – Nothing to report*

*Wallace – Ben is being deployed to Kuwait for 9 months. Daughter went to Germany. Wallace also mentioned that he fell and broke his nose the week before.*

*Dennis A – nothing to report*

*Adrien – nothing to report*

**13. ADJOURNED**

Adjourned by President Brinkley at 9:01pm

**Submitted By:**

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***Mike Fillette, CEO***

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***Wallace Brinkley, TCFA President***