

**REGULAR MEETING MINUTES  
THE HOUSING AUTHORITY OF MARION COUNTY, ILLINOIS  
BOARD OF COMMISSIONERS  
JULY 23, 2019 – 12:00 P.M.  
AT SOUTH CENTRAL TRANSIT TECH CENTER,  
CENTRALIA, ILLINOIS**

**Present:**

Chairperson Georgia Miller  
Commissioner Richard Gregg  
Commissioner Nancy Lackey  
Commissioner Gertie Walker

**Absent:**

Commissioner Rita Boudet  
Commissioner Donald Hancock  
Commissioner Brenda Lingafelter

**MCHA Staff:**

Executive Director Kelly Tinsley  
Capital Funds Director Tricia Higgins

**Others Present:**

Attorney Marvin G. Miller  
Recording Secretary, Tiffany Schicker

***Minutes***

**Call to Order**

Chairperson Georgia Miller called the meeting to order at 12:05 p.m.

**1. Roll Call**

A verbal roll call was taken and the following Commissioners were present: Georgia Miller, Richard Gregg, Nancy Lackey, and Gertie Walker. Commissioners Brenda Lingafelter, Rita Boudet and Donald Hancock were absent.

**2. Public Comment**

There was no public comment.

**3. Approval of the Minutes**

The Minutes of the June 25, 2019 regular meeting were reviewed by the Board. A motion was made by Richard Gregg to accept the Minutes of the regular meeting as presented. Following a second by Nancy Lackey, the motion carried unanimously.

**4. Financial Reports**

The June financial reports were reviewed with the Board. The HAP column reflected a loss for the month, which is expected to be recouped next month. The June and July check registers and July credit card statements were reviewed with the Board. The sum of \$588.00 was charged to the Peoples National Bank credit card for Teamviewer software that allows Grundy County remote access to view and utilize the Marion County Housing Authority System. The sum of \$179.88 was charged on 6/23/19 to Godaddy.com for the website domain. A check in the amount of \$350.00 was issued to Eggemeyer Associates Architects for training Tricia Higgins will be attending at John A. Logan College. A check in the amount of \$128.49 was issued to Thelma Wooters for travel reimbursement for training she attended. A check in amount of \$5,760.00 was issued to Chucks Excavating & Landscaping for work completed on the parking lot at Glenwood 1.

After discussion of the June financials, check registers and credit card statements, a motion was made by Nancy Lackey to approve the same. Following a second by Richard Gregg, the motion carried.

**5. Director's Report**

Kelly provided a written Director's Report which was reviewed with the Board.

**6. Old Business**

**Resolution #1159 Personnel Policy Revision**

Kelly presented to the Board Resolution #1159 Personnel Policy Revision. The proposed personnel policy revisions were reviewed with the Board and amendments were made. After discussion, Nancy Lackey made a motion to approve Resolution #1159 Personnel Policy Revisions as amended to be effective July 23, 2019. Following a second by Gertie Walker, the motion carried.

**7. New Business**

**Resolution #1160 Capital Fund Program 2019**

Kelly presented to the Board Resolution #1160 Capital Fund Program (CFP) 50119 Budget. HUD requires Board approval for budget revisions to the Capital Fund Program. A revised 5-year action plan was reviewed with the Board. After discussion, Nancy Lackey made a motion to approve Resolution #1160 Capital Fund Program (CFP) 50119 Budget. Following a second by Gertie Walker, the motion carried.

**8. Board Training**

None.

**9. Adjournment**

A motion was made by Richard Gregg to adjourn the meeting. With a second by Nancy Lackey, the meeting was adjourned.

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Submitted by:

  
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Recording Secretary

Approved:

  
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Board of Commissioners Chairperson, Georgia Miller