***Scobey School District #1***

***School Board Meeting***

**October 8, 2018**

**8:00 p.m.**

**Music Room**

**NOTICE OF REGULAR**

**SCOBEY SCHOOL DISTRICT #1**

**BOARD MEETING**

**OCTOBER 8, 2018**

**8:00 PM**

**AGENDA**

1. **CALL TO ORDER**

1. Action: Establish a Quorum

2. Action: Modify/Approve Agenda

1. **HEARING OF PATRONS AND VISITORS**

3. Inform: Group/Individual

1. **MINUTES**

4. Action: September 10, 2018

1. **STAFF**

5. Inform: Principal’s Report

6. Inform: Superintendent’s Report

1. **COMMITTEE REPORTS**
2. **FINANCIAL**

7. Action: Claims – September 6, 2018 – October 3, 2018 $67,476.70

8. Action: Activity Accounts

1. **BUSINESS**

9. Inform: Indian Education for All training

10. Action: Personnel

* + 1. Sub-varsity Basketball Coaches
    2. Temporary Elementary Para-Professional
    3. Doug States resignation
    4. Substitute and part time janitors

11. Action: Lions 50/50

12. Action: Drug Testing Policy revisions

13. Action: Stale Dated Checks

14. Action: Board Policy #2510 – School Wellness – first reading

**Notes: Next Regularly Scheduled Board meeting – November 12, 2018 7:00 p.m.**

**ORGANIZATION OF BOARD OF TRUSTEES**

**SCOBEY SCHOOL DISTRICT NO. 1**

**MAY 14, 2018**

**BOARD CHAIR: Don Hagan**

**VICE-CHAIR: Jesse Cole**

**CLERK/BUSINESS MANAGER: Colleen Drury**

**SUPERINTENDENT: Tara Thomas**

**NEGOTIATIONS: Don Hagan & Tim Tande**

**TRANSPORTATION: Matt Stentoft & Jesse Cole**

**BUILDING & GROUNDS: Tim Tande & Leif Handran**

**OPERATIONS/ACTIVITIES/PERSONNEL: Jesse Cole & Leif Handran**

**FINANCE: Don Hagan & Matt Stentoft**

**(The Superintendent is a member of all committees)**

**Don Hagan Jesse Cole**

**P.O. Box 471 P.O. Box 492**

**Scobey, MT 59263 Scobey, MT 59263**

**Home: 487-5006 Home: 487-2078**

**Tim Tande Leif Handran**

**P.O. Box 1161 P.O. Box 508**

**Scobey, MT 59263 Scobey, MT 59263**

**Home: 783-5141 Home: 487-2940**

**Matt Stentoft Tara Thomas**

**P. O. Box 35 P.O. Box 396**

**Scobey, MT 59263 Scobey, MT 59263**

**Home: 487-2002 Work: 487-2202**

**Cell: 406-688-9222**

**Colleen Drury  
 P.O. Box 66**

**Scobey, MT 59263**

**Home : 783-5597**

***Board Reports\Board reorganization***

**SCOBEY PUBLIC SCHOOLS Agenda Number & Title 5**

**K-12 DISTRICT #1**

**BOARD AGENDA FACT SHEET**

**MEETING DATE: October 8, 2018**

**DATE PREPARED:**

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CLAIMS

BUDGET

vs

ACTUAL

ACTIVITY ACCOUNTS

**SCOBEY PUBLIC SCHOOLS Agenda Number & Title 9**

**K-12 DISTRICT #1**

**BOARD AGENDA FACT SHEET**

**MEETING DATE: October 8, 2018**

**DATE PREPARED** – October 2, 2018

**SUMMARY:**  Indian Education for All training requirements. Following is the Montana statute requirements and this is how Scobey Schools meets those statutory requirements.

**This is an Informational Item Only.**

**SCOBEY PUBLIC SCHOOLS Agenda Number & Title 10A**

**K-12 DISTRICT #1**

**BOARD AGENDA FACT SHEET**

**MEETING DATE: October 8, 2018**

**DATE PREPARED** – October 1, 2018

**SUMMARY:** Junior High Girls Basketball coach and High School Assistant Basketball coaches and need to be approved for the 2018-2019 winter season.

**SUPERINTENDENT'S ADVICE:** I recommend the sample motion.

**Additional information attached – N/A**

**Fund- 201**

**Estimated cost - $1,193.28 JH Basketball**

**$1,789.93 HS Basketball**

**SAMPLE MOTION:**

A. I move to hire Cale Handran for assistant High School Boys Basketball Coach for the 2018-2019 winter season.

B. I move to hire Tanner Trower for assistant High School Boys Basketball Coach for the 2018-2019 winter season.

C. I move to hire Taylor Judisch for Assistant High School Girls Basketball Coach for the 2018-2019 winter season.

D. I move to allow Kevin Nelson to volunteer as Assistant High School Girls Basketball Coach for the 2018-2019 winter season.

D. I move to hire Shalice Tommerup for Jr. High Girls Basketball Coach for the 2018 season.

E. I move to allow KC Holum to volunteer as Jr. High Girls Basketball Coach for the 2018 season.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Motion | Second | Aye | Nay | Abstain | Other |
| Hagan |  |  |  |  |  |  |
| Cole |  |  |  |  |  |  |
| Tande |  |  |  |  |  |  |
| Handran |  |  |  |  |  |  |
| Stentoft |  |  |  |  |  |  |

**SCOBEY PUBLIC SCHOOLS Agenda Number & Title 10B**

**K-12 DISTRICT #1**

**BOARD AGENDA FACT SHEET**

**MEETING DATE: October 8, 2018**

**DATE PREPARED** – October 1, 2018

**SUMMARY:** Based on the student’s IEP and concerns for student safety, a temporary paraprofessional was needed. Tyerra Morgan applied earlier for one of the other paraprofessional positions.

**SUPERINTENDENT'S ADVICE**: I recommend the sample motion.

**Additional information attached - none**

**Fund- 201**

**Estimated cost** - $12.25/hr

**SAMPLE MOTION**: I move to hire Tyerra Morgan as a half time temporary paraprofessional for the 2018-2018 school year.

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|  | Motion | Second | Aye | Nay | Abstain | Other |
| Hagan |  |  |  |  |  |  |
| Cole |  |  |  |  |  |  |
| Tande |  |  |  |  |  |  |
| Handran |  |  |  |  |  |  |
| Stentoft |  |  |  |  |  |  |

**SCOBEY PUBLIC SCHOOLS Agenda Number & Title 10C**

**K-12 DISTRICT #1**

**BOARD AGENDA FACT SHEET**

**MEETING DATE: October 8, 2018**

**DATE PREPARED** – October 1, 2018

**SUMMARY**: Doug States has turned in his letter of resignation. The board needs to approve. The letter is attached.

**SUPERINTENDENT’S ADVICE:** I recommend the sample motion.

**Additional Information attached** - Yes

**Fund** -

**Estimated Cost** –

**SAMPLE MOTION:** I move to accept Doug States’ letter of resignation.

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|  | Motion | Second | Aye | Nay | Abstain | Other |
| Hagan |  |  |  |  |  |  |
| Cole |  |  |  |  |  |  |
| Tande |  |  |  |  |  |  |
| Handran |  |  |  |  |  |  |
| Stentoft |  |  |  |  |  |  |

**SCOBEY PUBLIC SCHOOLS Agenda Number & Title 10D**

**K-12 DISTRICT #1**

**BOARD AGENDA FACT SHEET**

**MEETING DATE: October 8, 2018**

**DATE PREPARED** – October 1, 2018

**SUMMARY:** Substitute employees need approval of the board to be on our substitutes list. Scott has asked that Dale Utech be added to this list to help with cleaning bathrooms until the new custodian is hired, and after sporting activities. He would also like to have Aspyn Farris and Makayla Hauk to work throughout the school year as part time custodians. He is thinking 2 hours each day and after some ball games if needed.

**SUPERINTENDENT'S ADVICE:** I recommend the sample motion.

**Additional information attached -**

**Fund-** 201

**Estimated cost -** $3,000.00

**SAMPLE MOTION**:

A. I move to include Dale Utech on the substitute list for the 2018-2019 school year.

B. I move to hire Aspyn Farris and Makayla Hauk as part-time custodians for the 2018-2019 school year.

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|  | Motion | Second | Aye | Nay | Abstain | Other |
| Hagan |  |  |  |  |  |  |
| Cole |  |  |  |  |  |  |
| Tande |  |  |  |  |  |  |
| Handran |  |  |  |  |  |  |
| Stentoft |  |  |  |  |  |  |

**SCOBEY PUBLIC SCHOOLS Agenda Number & Title 11**

**K-12 DISTRICT #1**

**BOARD AGENDA FACT SHEET**

**MEETING DATE: October 8, 2018**

**DATE PREPARED** – October 1, 2018

**SUMMARY:** Rex Gaustad has requested the Lion’s club be allowed to sell 50/50 tickets at home basketball games. The Lion’s Club has been doing this for many years.

**SUPERINTENDENT’S ADVICE:** I recommend the sample motion.

**Additional Information attached** – no

**Fund** -

**Estimated Cost** –

**SAMPLE MOTION:** I move to allow the Lion’s Club to sell 50/50 tickets at the 2018-2019 home basketball games.

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|  | Motion | Second | Aye | Nay | Abstain | Other |
| Hagan |  |  |  |  |  |  |
| Cole |  |  |  |  |  |  |
| Tande |  |  |  |  |  |  |
| Handran |  |  |  |  |  |  |
| Stentoft |  |  |  |  |  |  |

**SCOBEY PUBLIC SCHOOLS Agenda Number & Title 12**

**K-12 DISTRICT #1**

**BOARD AGENDA FACT SHEET**

**MEETING DATE: October 8, 2018**

**DATE PREPARED** – September 24, 2018

**SUMMARY:**  After the changes were made to the Spartan Standards and Training Rules, updates need to be made to the Drug Testing Policy.

**SUPERINTENDENT”S ADVICE:** I recommend the sample motion.

**Additional Information attached** - Yes

**Fund** – N/A

**Estimated Cost** – N/A

**SAMPLE MOTION:** I move to approve the updates made to the Drug Testing policy.

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|  | Motion | Second | Aye | Nay | Abstain | Other |
| Hagan |  |  |  |  |  |  |
| Cole |  |  |  |  |  |  |
| Tande |  |  |  |  |  |  |
| Handran |  |  |  |  |  |  |
| Stentoft |  |  |  |  |  |  |

**SCOBEY PUBLIC SCHOOLS Agenda Number & Title 13**

**K-12 DISTRICT #1**

**BOARD AGENDA FACT SHEET**

**MEETING DATE: October 8, 2018**

**DATE PREPARED** – October 1, 2018

**SUMMARY:**  Colleen has 1 warrant that has become stale. Letters have been sent with no response. She would like to cancel these warrants.

A **“cancelled warrant”** occurs when a district determines a warrant which was previously issued is not valid. The board must authorize cancellation of a warrant. A warrant may be canceled even if the warrant is not in possession of the district. Generally, a warrant is canceled if it was lost, is stale dated, or was issued in payment for goods which were returned to the vendor. A canceled warrant is often followed by a replacement warrant.

A board of trustees may cancel a warrant which has been issued for at least one year, however the district’s liability for payment of a contractual obligation does not terminate until the time specified in law (20-9-223, MCA). The contractual obligation generally continues for 8 years if based on an instrument in writing. See 27-2-201, MCA.

A **“replacement warrant”** is usually issued to replace an original warrant lost by the payee. The first warrant is usually canceled by the board and a replacement warrant issued.

**SUPERINTENDENT’S ADVICE:** I recommend the sample motion.

**Additional Information attached** - No

**Fund** – N/A

**Estimated Cost** – N/A

**SAMPLE MOTION:** I move to cancel warrant #118114 for $10.16 dated 12/17

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|  | Motion | Second | Aye | Nay | Abstain | Other |
| Hagan |  |  |  |  |  |  |
| Cole |  |  |  |  |  |  |
| Tande |  |  |  |  |  |  |
| Handran |  |  |  |  |  |  |
| Stentoft |  |  |  |  |  |  |

**SCOBEY PUBLIC SCHOOLS Agenda Number & Title 14**

**K-12 DISTRICT #1**

**BOARD AGENDA FACT SHEET**

**MEETING DATE: October 8, 2018**

**DATE PREPARED** – October 1, 2018

**SUMMARY:** Board Policy #2510 – School Wellness update – first reading. The Wellness Committee met last night and drafted a wellness policy that meets the requirements and the needs of the District.

**SUPERINTENDENT**’**S ADVICE:** I recommend the sample motion.

**Additional Information attached** - Yes

**Fund** – N/A

**Estimated Cost** – N/A

**SAMPLE MOTION:** I move to accept the first reading of Board Policy #2510 - School Wellness Policy as presented.

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|  | Motion | Second | Aye | Nay | Abstain | Other |
| Hagan |  |  |  |  |  |  |
| Cole |  |  |  |  |  |  |
| Tande |  |  |  |  |  |  |
| Handran |  |  |  |  |  |  |
| Stentoft |  |  |  |  |  |  |