

Materials Planner

Innovate to solve the world's most important challenges

Honeywell Fire is a strategic business unit in Home & Building Technologies Division. Honeywell Fire innovates to protect and save lives worldwide every day. It is a global leader in many growing industries, including commercial fire systems, smoke and gas detection, Intrusion, Access Control, Video Security Systems, and home and hospital patient monitoring. Its quality products, integrated system solutions, and services make life safer, more comfortable, more secure, and more productive in every corner of our world.

WHAT YOU WILL DO:

The Materials Planner's primary objective is to ensure consistent material flow into the manufacturing facility while achieving inventory targets.

This position entails materials and inventory planning and all execution activities.

- Evaluate requisition requirements and administer purchase orders to Suppliers
- Manage purchase orders with Suppliers to support production requirements
- Facilitate constraint reviews with Suppliers and escalate materials at risk
- Address material shortages timely to minimize production impact
- Manage Supplier performance in support of site On Time To Request (OTTR) goals
- Resolve instances of rejected materials coordinating with Supplier, Quality, and Operations
- Coordinate with NPI Sourcing as materials transition from prototype to release for production
- Review supplier invoices for payment when necessary
- Analyze inventory to initiate inventory reduction opportunities
- Manage inventory levels for materials in support of site Days of Supply (DOS) goals
- Work closely and coordinate efforts with Operations, Sourcing, Sales, Forecasting, Marketing, Engineering, and Quality
- Use SAP to fullest extent in support of planning activities
- Manage key master data settings and collaborate with Strategic Sourcing if demand patterns change
- Manage ECN's for assigned materials

- Support Materials Supervisor in execution of inventory/master data projects
- Conduct activities in a safe and healthy manner and works in accordance with established HS&E requirements to ensure the protection of employees, the public, and the environment. Takes actions necessary to “stop” work when an unsafe condition or action is identified. Every employee has the right and responsibility to stop work when unsafe conditions or actions are identified.

Knowledge, Skills, and Competencies

- Leadership - strong skills to work across all functions and levels of an organization and ability to lead change
- Communication and interpersonal - crisp verbal skills, effective listening skills; effective facilitation skills; effective writing and documentation skills - both technical and functional
- Execution - persistent drive for results utilizing sound project management, organizational and problem solving skills

Key Behaviors

- Pro-activeness/self-learner
- Sense of urgency
- Ability to cope with changing priorities
- Team player - involves working with different departments (cross-functional)
- Data driven & hands-on approach when necessary

YOU MUST HAVE

- Bachelor's Degree in Business or related field, in lieu of education, must have 5 years of experience in Business/Materials Planning environment

WE VALUE

- Strong experience in materials planning in an electronics manufacturing environment
- Proficiency in SAP and Excel (v-lookups, pivot tables, etc.)
- Solid analytical and problem solving skills
- Ability to lead process improvement
- Knowledge in Sigma or lean
- Ability to work independently and take direction from others

- Established skills and experience in Materials management
- Some professional planning experience which could include: inventory, supply chain management, production planning, distribution and logistics, shipping and receiving, or forecasting
- Must have proven experience working in a fast-paced environment with ability to manage multiple priorities
- Excellent communication skills