

**THE CORPORATION OF THE MUNICIPALITY OF NEEBING**  
**MINUTES OF THE SPECIAL MEETING OF COUNCIL**

Held at the Municipal Office  
On Friday, February 8, 2019

**PRESENT:** Mayor Erwin Butikofer  
 Councillor at Large Gordon Cuthbertson  
 Crooks Councillor Brian Wright  
 Pardee Councillor Curtis Coulson  
 Pearson Councillor Gary Gardner  
 Scoble Councillor Brian Kurikka

Erika Kromm, Treasurer-Deputy Clerk

**REGRETS:** Blake Councillor Mark Thibert

**1. PRELIMINARY MATTERS:**

- (a) Call to Order: Mayor Butikofer called the meeting to order at 1:00 p.m.
- (b) Attendance: Attendance was recorded.
- (2) Declarations of Interest:

No declarations of interest were brought forward.

**2. CLOSED SESSION:**

Res. No. 2019-02-036

Moved by: Councillor Coulson  
 Seconded by: Councillor Wright

BE IT RESOLVED THAT, the time being 1:02 p.m., Council close the next portion of the meeting to the public, under those paragraphs of Subsection 239(2) of the Municipal Act, 2001 for which the meeting was closed, to consider Item 2.1, involving personal matters about identifiable individuals, and employee negotiations. The authority of paragraph 239(2)(f) is further relied upon in relation to Item 2.1, which also contains advice which is subject to solicitor-client privilege.

**CARRIED ✓**

Members reviewed the items scheduled for closed session. During closed session, the following procedural resolution was passed:

Res. No. 2019-02-037

Moved by: Councillor Cuthbertson  
 Seconded by: Councillor Kurikka

BE IT RESOLVED THAT, the time being 1:54 p.m., Council rise from closed session and report in open session.

CARRIED ✓

Items 2.1 and 2.2 were dealt with in a single resolution:

- 2.1 Report from Solicitor-Clerk Regarding Personnel Matters
- 2.2 Report from Solicitor-Clerk Regarding Land Inventory

Res. No. 2019-02-038

Moved by: Councillor Thibert  
Seconded by: Councillor Coulson

BE IT RESOLVED THAT, with respect to Items 2.1 and 2.2 on this afternoon's Closed Session agenda, Administration is authorized to proceed as directed in Closed Session;

CARRIED ✓

A five-minute recess was called at 1:55 before proceeding with Open Session.

### **3. DELIBERATIONS RELEVANT TO THE 2019 DRAFT BUDGET**

#### **3.1 Report from Solicitor-Clerk Regarding the By-laws that Prescribe Fees**

Members present reviewed the fees by-law. There was some discussion relating to the fees for purchasing shoreline road allowance, responding to false alarms, hall rentals, non-resident accidents, cemetery and building permits. No resolution was passed.

Administration was directed to do the following:

- Research what other municipalities charge for shoreline road allowance and bring forward a report with possible fee options.
- Research fee options for responding to 911 false alarms and bring forward a report.
- Compare rental fees for community halls in the area and bring forward a report.
- Obtain feedback from the Fire Chief regarding fees for non-resident emergency responses.
- Direct the Cemetery Board to review the cemetery fees.

#### **3.2 Report from Solicitor Clerk Regarding Administrative Assistant Suggestions for Porta-Potty Service Reductions**

Members present reviewed the report. There was some discussion regarding the proposed changes to porta potty services. Administration was directed to obtain feedback from the landfill staff and fire department regarding the proposed changes. No resolution was passed.

#### **3.3 Report from Treasurer Regarding Core Budget costs (as requested on January 19th)**

Members present reviewed the report. This report was provided for information and did not require a resolution.

3.4 Report from Solicitor-Clerk Regarding Potential Surplus Items

Members present discussed the report.

Res. No. 2019-02-039

Moved by: Councillor Wright

Seconded by: Councillor Cuthbertson

THEREFORE, BE IT RESOLVED THAT Council the following items be declared surplus for municipal purposes:

- Float trailer & truck
- End dump trailer
- Extra plows
- Scrap from the Lankinen Road bridge

**CARRIED ✓**

3.5 Correspondence from the Neebing Fire Rescue Association Regarding a Request to add a shed to the 2019 Budget

Members present discussed the correspondence. It was noted that at the regular meeting of Council held on February 6, 2019, there had been a suggestion to purchase a c-can to meet the needs highlighted in the correspondence. There was some discussion regarding the need for proper ventilation if a c-can was used.

Res. No. 2019-02-040

Moved by: Councillor Cuthbertson

Seconded by: Councillor Wright

BE IT RESOLVED THAT Administration is authorized to purchase a 40-foot c-can to be used for storage at the municipal office,

AND THAT Administration arrange to have a ventilation system installed in the c-can.

**CARRIED ✓**

3.6 Correspondence from a Constituent Regarding Chipseal on Griffis Road

Members present reviewed the correspondence. By consensus it was determined that it was too early in the budget discussions to make a decision regarding chipseal on Griffis Road. This project will be reviewed during ongoing budget discussions.

No resolution was passed.

3.7 Report from Treasurer/Deputy Clerk Regarding First Draft of the 2019 budget

Members present discussed the draft budget and the Treasurer responded to questions. The Treasurer advised that there are still some unknown figures in the budget since not all agencies have provided their levies and some further review needs to be completed with committees and staff.

The Province has not yet provided allocation notices for the Ontario Municipal Partnership Fund (OMPF). There was some concern that there could be a large decrease. Neebing has a 10%

funding decrease in 2018. Administration was directed to budget for a 10% decrease again in 2019 until more information is provided from the Province.

There was some discussion regarding the new fire hall project. Administration was directed to contact MP Don Rusnak to find out if there were any upcoming funding programs that would include fire department capital projects.

Possible road projects were discussed. The rock fall hazard on Cloud Lake Road remains outstanding because of the anticipated high costs. Administration was directed to include \$10,000 in the budget to be transferred into a reserve fund for the rock fall hazard.

The annual road inspections indicate that there are two bridges, one on Farm Road and one on Pardee Road, that will need to be replaced in the next few years. Planning for the replacements should start this year. Administration was directed to find out whether the modular bridges can be made wide enough to accommodate farm equipment.

Members raised the issue of the bridge on Boundary Drive. Administration was directed to commence discussions with Oliver Paipooonge in preparation for the 2020 budget, to keep both of the bridge "owners" abreast of needs and costs.

The Treasurer responded to questions relating to Payments-in-Lieu of Taxes. Administration was directed to bring forward information regarding which government properties meet the criteria for Payments-in-Lieu of Taxes.

There were some corrections to the Building Department and Economic Development budgets. In addition, the budget for the heating fuel tank replacement project was increased by \$5,000.

No resolution was passed.

**4. ADJOURN THE MEETING:**

There being no further business to attend to, Mayor Butikofer adjourned the meeting at 4:52 p.m.

**SPECIAL MEETING OF COUNCIL**

  
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Erwin Butikofer  
MAYOR

  
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Erika Kromm  
TREASURER-DEPUTY CLERK

