

Minutes
AGHA Board Meeting
Wednesday, January 15, 2020

CALL TO ORDER-

Lynn Walton made motion to start the meeting, Andrea Levine seconded; meeting called to order at 7:03pm.

ROLL CALL

- **Present:** Dave Estes, Andrea Levine, Lynn Walton, Ann Marie Isaac-Heslop, Kathy Johnson, Deb Jones, Carie Eisenberg, Joely Mauzy
- **Absent:** Gilles Esposito
- **Homeowner Attendees:** Bob Meyers

APPROVAL OF MINUTES

- Approval of November 2019 Minutes- Lynn motioned to approve, Andrea seconded; November 2019 Minutes are approved

ANDOVER GLEN HOMEOWNER ASSOCIATION FORUM

NEW BUSINESS-

1. Obtaining police report regarding destruction of brick wall at entrance after crash, to file claim w/their insurance
2. Storage Space for grounds supplies; now with Lynn. Discussed renting storage unit or building storage by tennis courts. A few board members will meet/evaluate what needs to be stored or donated, then decide what space is needed
3. Storing AG Documents/Files: Multiple boxes of AG files given to Lynn from Carie for all secretarial documentation. The board unanimously approved paying attorney to tell us what info must be kept, including hardcopy and what can be digitally scanned. Lynn is willing to scan all pertinent docs
4. Trash Contract- Kathy researching status of trash contract; negotiation timing

-discussed issues with neighbors leaving trash cans out too long after trash pick-up. Remind everyone to move bins to an area non-visible from street. Be neighborly and help move them if neighbor is unavailable

UNFINISHED BUSINESS-

1. Review of contracts; insurance policy; financial audit (Ann Marie) Ann Marie suggested creating committees for different board positions
2. Follow-up on non-compliant roof (ACC form denied 10/16/19)- homeowners signed a Variance agreement that was filed with Arapaho County Clerk and Recorder that states that the roof may remain as presently installed and be considered a permitted use, for the life of the roof only, or for so long as the Owners are the record title owners of the property, whichever occurs first. \$360 fee to speak to attorney about process
-Dave Estes is asking for board to help with keeping a look out in the neighborhood for architectural integrity
3. Bob Meyers sent another letter with his concern about the ongoing traffic safety issue at the west entrance to the neighborhood. Lynn spoke to him by phone and requested his presence at the meeting to discuss further. Discussed having grounds maintenance trim trees on south side of entrance to increase visibility, even thought about telling people to use the Belleview intersection to the south. He called City of Aurora, they said it was a state hwy, so can't do much. He suggested they put a squad car at the intersection to give tickets to violators. He called CDOT and they said they will do a speed limit evaluation (survey).
-Lynn thanked Bob for all of his time he has put into this project
4. Discussion of AG Policies and Procedures review for AG tabled until future meeting.
5. Discussion of AG Well tabled until next month- need to set appt with John to explore, well must be lifted out for the inspection- \$500 (already in budget), approx. \$2000 to get the well working if he thinks it can. Need to find out what pipe is by our well, is it the vent. Would he be willing to come talk to the board; Deb will call John.
6. Sign 2019/20 Code of Conduct- Gilles still needs to sign

BOARD REPORTS

President: Lynn Walton- See treasury items

Vice-President: Kathy Johnson- no report

Secretary: Carie Eisenberg-

Carie announced she is moving out of the neighborhood, so will no longer be able to have a position on this board. All stored documents have been given to Lynn Walton. She is going to begin the arduous process of digitizing our records we must retain. Thank you, Lynn! Carie will help with any transition. Anne Stellmon (former AG secretary) may be interested in resuming the secretary position. If so, board would vote in a replacement for Carie's term ending in September 2020.

Treasurer: Ann Marie Isaac-Heslop- Transaction Detail 11/20- 1/15-

- An email "spoofing" incident has occurred affecting our HOA. Board to discuss safety measures and checks to assure this breach does not happen again. The Aurora Police visited and made a report. FBI was also notified. Other steps are being taken to find out the criminals behind the "spoof". Be vigilant, these internet crimes are widespread. The board members involved have volunteered to pay the \$2168 that was "spoofed" from our account, but the 5 other board members unanimously voted that this was not any board members fault and we were unfortunately scammed out of the money, no repayment is required. Lynn suggested taking all board member emails off website to curb these spoofs. Use generic emails for HOA business ex. "treasurer@andoverglen.org"
- Ann Marie balanced QuickBooks and bank statements. All accounts match up. Wants to be transparent so will be giving the reconciled reports at each meeting for approval.
- Discussed finding someone that has accounting background not affiliated with AG to do audit. Ann Marie will keep costs down by organizing all docs to give to auditor and research cost.

ACC: Dave Estes (Lynn and Andrea)- No architectural items or requests this month

Grounds:

- Norm did a walkthrough with our contractor to plan where mulch is needed in our park. We agreed to do two loads of his pickup and trailer, and then see where we stand. Mulch was delivered and spread for \$700
- Set up meeting with our Grounds contractor for March to do walkthrough of AG with board members. Discussed needing to find a replacement "grounds manager" volunteer to replace Norm. Need a homeowner to manage our contractors
- Community days for picking up trash, beautifying neighborhood discussed

Neighborhood Watch: Joely Mauzy-

-Have PAR Officer Garcia come speak at a meeting

-Car break-in at the end of 2019, broke window and stole radio. Reminder to keep vehicles locked, don't keep valuables in your vehicles, keep garage doors closed, park vehicles in garages

Website and Communications: Gilles Esposito

- Rebuilding website- will be \$20 extra a month until everything gets transferred. Thinking we may pay a couple more months. Lynn offered to go door to door getting email addresses

Social/Welcoming: Deb Jones/Kathy Johnson/Andrea Levine

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- Holiday party at V-Esprit-gaming and dinner, Saturday, January 25th-
 - Joely and Kathy hand delivered invites
 - 4:00 set up, Casino sets up at 4:30
 - Need help with setup/cleanup, need extra ovens to cook food prior to party
 - Homeowners bring your own dessert/adult beverages

ADJOURNMENT-

- Respectfully submitted by Carie Eisenberg, secretary