

Approved
7/5/22

BOLIVAR TOWN COUNCIL
REGULAR MEETING MINUTES
TUESDAY, JUNE 7, 2022 @ 6:30 P.M.

Helen Dettmer, Mayor

Sarah Gordon

Sandi Marra

Amanda VanVliet McDaniel

John Paul Heafer-Absent

Stephen Paradis- Mayor Pro Tem

P. Jean Reed, Recorder-Absent

Moment of Silence and Pledge

Mayor Dettmer asked everyone to stand for a moment of silence and for the Pledge of Allegiance. Remember Ms. Reed as she is recovering from some recent medical issues.

Call to Order

The regular meeting of the Bolivar Town Council was called to order @ 6:30 pm by Mayor Helen Dettmer on Tuesday, June 7, 2022. P. Jean Reed & John Paul Heafer were not in attendance for the meeting.

Treasurers Report

Accountant, Eric Lewis was not in attendance for the meeting. Laura gave a brief summary of the budget report. Sandi Marra made a motion to approve the budget report. Amanda McDaniel seconded the motion. Motion passed.

A budget revision was also presented to the council members for approval. The Town of Bolivar has received additional Hotel/Motel revenue and funds were moved to the Visitors Bureau line item per state code. Amanda McDaniel made a motion to approve the budget revision. Sandi Marra seconded the motion. Motion passed.

Sheriff's Department Report and Public Comment

Corporal Hockman was not in attendance for the meeting but provided a detailed report for the month of May, 2022. There were no questions regarding the report.

Approval of Minutes for May 3, 2022 & Special Meeting Minutes of May 17, 2022

Amanda McDaniel made a motion to approve the town council minutes for the May 3rd meeting with corrections. Steve Paradis seconded the motion. Motion passed. Sandi Marra made a motion to approve the minutes for the May 17th meeting. Steve seconded the motion. Motion passed.

Attendee Concerns

- Chris Higdon was in attendance for the meeting in order to give a brief update of the EMS status/services for the community. Positive negotiations have been taking place with the County Commission. There will be staff and an ambulance located at Friendship Fire Department. The number of hours of staffing and other details will be given to the council and the community as soon as received by Friendship Fire Department.
- Chris Higdon also gave a report regarding the annual Christmas parade in Bolivar. Due to COVID, the parade has not been held but several citizens have reached out with an interest to have a parade this year. At this time, there has been one meeting held to discuss this topic. The potential date that the parade will be held is December 10, 2022. Chris requesting to be added to the July agenda to further discuss this topic. Members are also being recruited for additional assistance. Sarah Gordon will be the liaison for the Town of Bolivar.

Town Attorney, Effie Kallas

No report given-Attorney Kallas was not in attendance for the meeting

Mayor's Report

Mayor Dettmer reported the following:

- Town offices will be closed on June 20, 2022 and July 4th for the upcoming holidays.
- Laura gave an update in reference to the transfer to Comcast for telephone and internet services
- Laura also gave an update regarding the earmarks that the town recently applied for with Senator Manchin & Senator Capito. Letters from Department of Highways have been received and sent to each Senator for review. Council members will be updated as additional info is provided.
- Music in the Park Series begins on June 24 from 6:30 pm- 8:30 pm in the Bolivar Children's Park. The featured band will be the FlashBacks.

Committee Reports

Street Committee-John Paul Heafer

Councilperson John Paul Heafer was not in attendance for the meeting. Laura reported that Department of Highways was contacted and within 24 hours made a visit to the town for pothole repairs. A portion of the Department of Highways work has been completed and will be completed in the near future with a focus on Old Furnace Rd. Laura also reported that she has contacted a few paving companies in order to get estimates on repairs for town owned streets.

Bolivar Planning Commission (Stephen Paradis)

Councilperson Stephen Paradis reported that the BPC members are still working on the Comprehensive Plan. The next meeting will be held on June 27th.

Park & Recreation Committee-Eric Eastman

Eric Eastman was not in attendance for the meeting. Laura reported that she will try to schedule a meeting with the park committee in June. There are a few items that need to be completed for the summer.

Canal Town Partnership-Charlma Quarles

No report-Charlma was not in attendance for the meeting

Water Commission Report- David Gignilliat

David was in attendance for the town council meeting and gave a water commission report that consisted of paperless billing, lead/copper guidelines, one-filter updates, staffing HR developments, and sludge removal. An extensive report was given to each council member for review.

Old Business

1. **Discussion of American Rescue & Recovery Funds-** Sarah Gordon gave an update to the council members pertaining to the upgrade for the Bolivar website. Docs were provided to council members to review and discuss at July meeting. There were no new applications submitted for review. This item will be tabled for the next meeting.
2. **Discuss/Approve implementing communication effort between the government & the town-** Amanda McDaniel provided documents to council members for marquee boards of various sizes and pricing. After much discussion, councilmembers decided to table this item for next month. More details to follow. Amanda also reported that the town newsletter was to be launched on the 15th of the month. Set to begin this month. Amanda will put together a draft and send to council members by Friday, June 10th, for feedback before sending to the citizens.

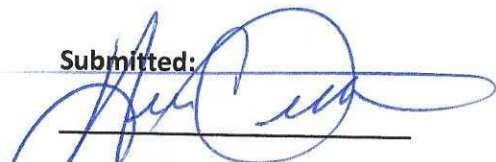
New Business

1. **Presentation of new website launch by Jefferson County Development Authority-JCDA** Director, Dennis Jarvis and Bolivar rep. Gino Sisco were in attendance for the Bolivar town council meeting to give a presentation for the new JCDA website launch. Mr. Jarvis discussed the new functioning website for the JCDA. Dennis gave an update to the council members as to the current business that was being conducted in the industrial park. (3 lots were recently sold that were owned by the business park)
2. **Discuss/Review Stormwater Ordinance-**Town Council members decided to table this topic for the July meeting.

Adjournment

Councilperson Sandi Marra made a motion to adjourn the meeting @ 8:20 pm. Sarah Gordon seconded the motion. Motion passed.

Submitted:



Helen Dettmer, Mayor



Laura Whittington, Town Admin.